MINUTES OF A REGULAR MEETING OF THE FORT PIERCE UTILITIES AUTHORITY BOARD, TUESDAY, DECEMBER 5, 2023, 4:00 PM, CITY COMMISSION CHAMBERS.

Members Present: Barbara Bennett, Larry Lammers, Kristina Gibbons, Linda Hudson

Absent: Hank Fee

MEETING TO ORDER

Opening Prayer by Jason Mittler, FPUAnet Manager

Pledge of Allegiance

ROLL CALL AND DECLARATION OF A QUORUM

A motion was made by Linda Hudson, seconded by Larry Lammers, and unanimously approved to excuse Hank Fee.

A. **SET THE AGENDA**

A motion was made by Linda Hudson, seconded by Larry Lammers, and unanimously Passed to Approve as Amended Agenda with the addition of Walk On Item, moving item E10 to Consent .

B. **COMMENTS FROM THE PUBLIC:**

C. **APPROVAL OF MINUTES:**

A motion was made by Linda Hudson, seconded by Larry Lammers, and unanimously Passed to Approve Minutes of the Regular Meeting on November 7, 2023 .

1. Approve the Minutes of the Regular Meeting on November 7, 2023.
   Approve the Minutes of the Regular Meeting on November 7, 2023.

D. **CONSENT AGENDA:**

A motion was made by Kristina Gibbons, seconded by Larry Lammers, and unanimously Passed to Approve as Amended Consent Agenda.

1. Caterpillar Portable Diesel Generator
   POA NO. 24-09: Approve the purchase of two (2) Caterpillar model XQ60 portable diesel generators with Ring Power Corporation of St. Augustine, Florida, in an amount not to exceed of $150,418 through participation in Sourcewell Contract #092222-CAT.

2. AMENDMENT NO. 1 TO SPECIFIC AUTHORIZATION SA PS-56-23-01 GARDEN CITY LINE 138-0220 RELAY REPLACEMENT
   POA No. 20-10: Approve Amendment No. 1 to Specific Authorization No. SA-PS-56-23-01, for the Garden City Substation Line 138-0220 Relay Replacement, with Powerserve Technologies, Inc., of Jupiter, Florida, to increase the not-to-exceed amount by $9,983 from $176,205 to $186,188.

3. Ohio Avenue - Street Lighting
   Approve Post Budgeted Project/Budget Request for Ohio Ave - Street Lighting in the amount of $200,000. Presented by Eric Meyer.

4. Budget Transfer for 69 kV Breakers
   Approve Budget Transfer Request in the amount of $70,000 for additional material and labor costs on the 69 kV breaker replacement project.

5. CNG Station Maintenance and Monitoring Amendment No. 3
   ITB No. 18-33: Approve Amendment No.3 to the Compressed Natural Gas (CNG) Fueling Station Contract with ZeitEnergy, LLC, of Irving, Texas, to increase the not to exceed contract amount from $16,800 to $20,000 annually for repairs and maintenance and to allow for a two-year extension.

6. Revocable License Agreement - FPUA Signs
   Approve the Revocable License Agreement with St. Lucie County, Florida, for temporary utility service notification signs.

7. Lawn & Ground Maintenance - Amendment No. 2 with Mow 4 Less
   RFP No. 20-02: Approve Amendment No. 2 to the Lawn and Grounds Maintenance Contract with Mow 4 Less Lawn Care LLC, of Fort Pierce, Florida, for a ten (10) percent increase to the existing lawn and ground maintenance contract, increasing the not to exceed contract amount by $10,320, from $103,460 to $113,780 for the final contract period of December 7, 2023 through December 6, 2024.

8. Vehicle Decals Removal and Installation
   Approve the contract with Glomaster Sign Co., Inc. of Fort Pierce, Florida, in an amount not to exceed $4500.00 annually for Decal Installation on FPUA Vehicles, for the period of November 22, 2023, through November 21, 2024, with unlimited one-year renewal options, contingent on receiving the required Certificate(s) of Insurance.

9. Annex New Drive-Thru
   POA 22-53: Approve Specific Authorization 35-EDC-24-01 with Engineering Design & Construction (EDC), Inc of Port St. Lucie Florida in an amount not to exceed $35,958.00 for site improvement revision drawings for a new vehicle Drive-Thru located at 500 Boston Avenue. The contract will commence on November 22, 2023, and continue through May 22, 2024. Presented by Eric Winterstein.

10. Ice Machine & Refrigeration Maintenance, Repairs, and Parts
    RFQ 24-35-005: Approve the Award of Bid and Contract for Ice Machine & Refrigeration Maintenance, Repairs and Parts with Complete Restaurant Equipment, LLC dba Service Refrigeration of Vero Beach, Florida, in an amount not to exceed $17,750.00 annually (maintenance for $12,750 and $5,000 allocated for repairs). The initial term of the Contract will be December 5, 2023, to December 4, 2026, with two one-year extension option.

11. Annual Maintenance, Load Bank Testing, and Misc. Repairs
    POA No. 24-35-006: Approve Contract for Annual Maintenance, Load Bank Testing and Miscellaneous Repairs for FPUA generators manufactured by Caterpillar with Ring Power Corporation, of St. Augustine, Florida, in an amount not exceed $9,000.00 annually

($1,550.78 for annual maintenance and testing and $7,449.22 is allocated for repairs as needed, through participation in the Sourcewell Contract No. 092222. The initial term of this Contract will be upon execution through November 26, 2026, with one one-year extension option.

12. Roof Leader Heads for WTP Reverse Osmosis Building
    RFQ 24-35-009: Approve the award of Bid and Contract for Roof Leader Heads for the Water Treatment Plant Reverse Osmosis Building with The Roofing Authority, Inc. of Ft. Pierce, Florida, in an amount not to exceed $8,500. The term will be upon execution and Written Notice to Proceed and terminate on or before 90 calendar days from the Written notice to Proceed.

13. Locate and Buoy the 18" Dip Water Main Located on the Northside of AIA.
    POA No. 16-06: Approve Amendment No. 2 to the Underwater Line Inspections Contract with Underwater Engineering Services, Inc., of Fort Pierce, Florida, to increase the not to exceed contract amount by $8,000, from $8,650 to $16,650. The additional funds are being requested for periodically locating and adding buoys to the 18" water main under the Intercoastal.

14. TRUVERIS MASTER SERVICE AGREEMENT & CLIENT SERVICE AUTHORIZATION
    Staff recommends the FPUA Board to approve the Truveris MSA and CSA.

15. Adtran Mosaid One Bundle Software Contract
    POA No 24-93-002: Approve the purchase and Contract for Mosaic One Software Bundle with Adtran, Inc., of Huntsville, Alabama, in an amount not to exceed $49,953.00 for a three-year period ($15,650 for year 1, $16,250.00 for year 2, $18,053.00 for year 3). The initial term of this Contract will be 36 months from service order date.

E. **REGULAR AGENDA:**

1. RECOGNITION OF EXCELLENCE
   FOR INFORMATION ONLY
   Presented by Grisel Cortes for information only.

2. FLORIDA MUNICIPAL POWER AGENCY
   PRESENTATION FOR INFORMATION ONLY
   Presented by Jacob Williams of Florida Munical Power Agency For Information Only.

3. Quarterly Presentation - FPUAnet, Advanced Metering Infrastructure (AMI) Project, and Weatherization Education Outreach Program (WEOP)
   For Information Only
   Presented by Daniel Retherford and Jason Mittler for information only.

4. Lincoln Park SMART Neighborhood Update
   A high level update on the Lincoln Park SMRT Neighborhood project. Construction was completed in September and FPUAnet is currently engaging the community and installing services throughout this neighborhood. Because of our community partners and the Affordable Connectivity Program residents within the Lincoln Park Community can subscribe to service for as low as $1 per month.

Presented by Jason Mittler for information only.

5. 2023 NERC ANNUAL PRESENTATION
   2023 NERC Annual Review - For Information Only
   Presented by Dwayne Struble for information only.

6. APPROVAL OF ASSIGNMENT OF $15M DEP GRANT FOR WRF RELOCATION FROM CITY TO FPUA (GRANT #23FRP12)
   Staff requests Board approval of the assignment of the grant agreement to the FPUA and authorization of the Chair to sign the assignment in substantially the same form as approved by the FPUA General Counsel.

A motion was made by Kristina Gibbons, seconded by Linda Hudson, and unanimously Passed to Approve Assignment of $15M DEP Grant for WRF Relocation from the City to FPUA .

7. WTP Stripping Tower Rehabilitation
   RFQu 22-53: Approve Specific Authorization No. GT-62-24-01 with Globaltech, Inc., (GT), of Boca Raton, Florida, in the amount of $1,353,940.67 for Water Treatment Plant Stripping Towers Rehabilitations. This Specific Authorization shall commence upon Notice to Proceed and end on or before September 30, 2025, contingent on receiving the required Certificate(s) of Insurance.

A motion was made by Linda Hudson, seconded by Larry Lammers, and unanimously Passed to Approve Specific Authorization No. GT-62-24-01 with Globaltech, Inc.

8. Status Report on Electric Power Cost Adjustment (PCA) for October 2023

   For information only.

   Presented by Barbara Mika for information only.

9. August 2023 Financial Operating
   Results For Information Only
   Presented by Michele Harris for information only.

10. **WALK ON** - Facility Use Agreement to Permit New Year's Eve Fireworks Launch from WRF Property
    Staff recommends approval of the Facility Use Agreement for Main Street Fort Pierce to use the WRF Property on 403 Seaway Drive, Fort Pierce, FL 34949 to launch fireworks for the annual Fort Pierce New Year's Eve Celebration and authorization for the Chair to sign the agreement in substantially the same form as approved by the General Counsel.

F. **DIRECTOR COMMENTS:**

Mr. Cisneros provided an update on the agenda management system, quarterly updates by systems, upcoming Board meeting schedule and cancellations, and grant progress.

G. **BOARD MEMBER COMMENTS:**

Mr. Lammers commented on FPUAnet progress and WRF grants recognition.

Mayor Hudson thanked FPUA staff for work on the parade.

Madam Chair Bennett commented on grants and Public Affairs and Sustainability staff. Happy Holidays to everyone.

H. **ADJOURN:**
Meeting adjourned at 6:17 pm

ATTEST:

SECRETARY

CHAIRMAN

Note: These minutes are not verbatim, only important issues and motions are reproduced in writing for the benefit of the Fort Pierce Utilities Authority and Board Members. The recording itself is the official record for the meeting.