MINUTES OF A REGULAR MEETING OF THE FORT PIERCE UTILITIES AUTHORITY, TUESDAY, MAY 16, 2023, 4:00 P.M., CITY COMMISSION CHAMBERS.

Members Present: Chairman Kristina Gibbons, Vice Chair Barbara Bennett (via phone); Secretary Larry Lammers; Deputy Secretary Frank H. Fee, IV.; and Mayor Linda Hudson.

Others present: Javier Cisneros, Director of Utilities; Barbara Mika, Director of Finance and Administrative Services; Daniel Retherford, Director of Utility Support Services; Bo Hutchinson, Director of Water/Wastewater Systems, Craig Crawford, Director of Electric & Gas Systems, and Caroline A. Valentin, General Counsel to FPUA Board.

The meeting was called to order by Madam Chair Kristina Gibbons.

Opening Prayer was by Alice Delannoy, Administrative Warehouse Coordinator, TCEC.

The Pledge of Allegiance was recited.

The roll was called and a quorum declared.

ITEM A: SET THE AGENDA

A motion was made by Mr. Fee, seconded by Mayor Hudson, and unanimously carried to approve the set agenda with modification to remove item G1.

ITEM B: APPROVAL OF MINUTES

A motion was made by Mayor Hudson, seconded by Mr. Lammers, and unanimously carried to approve the Minutes of the Regular Meeting of May 2, 2023.

ITEM C: COMMENTS FROM THE PUBLIC

ITEM D: CONSENT AGENDA

A motion was made by Mr. Fee, seconded by Mayor Hudson, and unanimously carried to approve the Consent Agenda.

ITEM E: RECOGNITION OF EXCELLENCE

1. Mrs. Cortes read the following into the record:

We received a call from Ms. Veronica Fountain regarding three of our employees in Customer Service and wanted to compliment them. Ms. Fountain stated she wanted us to know she has dealt with Shelia Parnell, Wendy Tomlinson and Barbara Gibson and they were so kind and know their jobs. Ms. Fountain stated we need to keep these employees and know they really made her week.

2. Mrs. Cortes read the following into the record:

Thank you FPUA for sending a Gas Technician to my home this morning! I am very emotional about this visit as your watchful Billing Specialist realized my home was using a higher amount of gas and took action! Located in the attic was a copper pipe that was damaged by screws from my new roof install. Your company needs to be recognized for saving my life, my dogs life and my 3 children's life! I Love FPUA always have, more than 25 years FPUA has made my home safer, years past there was Water Usage over normal usage - AGAIN FPUA to the rescue - a pin hole of a leak in kitchen flooring/under tile was located by FPUA! The Technicians that have come to my home have been 1st Friendly! Very prepared to help me fix my problems. Thank you! Deborah Daly

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ITEM F: OLD BUSINESS

ITEM G: NEW BUSINESS

1. Removed-

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2. Eric Meyer presented POA NO. 23-04: Approve funding for Enclosures and Handholds, in the not to exceed amount of $250,000 annually. Orders will be from the qualified vendor with lowest determined price based on daily market pricing quoted through the AURSI system.

<u>A motion was made by Mr. Fee, seconded by Mayor Hudson, and unanimously carried to approve funding for Enclosure and Handholds in the not to exceed amount of $250,000 annually.</u>

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3. Keith Stephens reported the Retirement Board Program Update – For Information Only

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4. Andrea Trasferini-Sloan presented Bill Comparisons for the Month of March 2023 – For Information Only

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5. Michele Harris presented the March 2023 Quarterly Financial Operating Results – For Information Only

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ITEM H: AWARD OF BID

ITEM I: RESOLUTIONS

ITEM J: DIRECTOR

Mr. Cisneros said so we have been able to finalize the date for the budget workshop pending any additional changes on the date, but it appears that June 21st from 9:00 am to 1:00 pm. We will schedule some time with each of the Board members to review the agenda and proposed presentation to make sure we answer any questions you may have before the workshop. We had a kickoff meeting with our strategic planning consulting, on Friday, I released a memo which I believe the Board members were copied that outlines the program and identifies specific dates that we are trying to target to make sure we stay on task. We will have a mixture of phone calls, virtual meetings, in person meetings, and online surveys to help facilitate the interaction for the strategic planning and make sure we stay on task with the schedule. The wrap-up session will be in person with all the players, the Board, Commission, and employees. We discussed the process with directors and department heads yesterday. Monday the online survey went out, now we are working with the Board Members to coordinate the one-on-one with the consultants. I will be on vacation after the board meeting and will be back on Tuesday. Mr. Retherford will be in charge for the rest of the week and Barbara will be in charge on Monday in case you need to reach them.

ITEM K: ATTORNEY

Mrs. Valentin said no comments at this time.

ITEM L: COMMENTS FROM BOARD MEMBERS

No comments at this time.

Madam Chair Gibbons said meeting adjourned.

ITEM M: ADJOURN

There being no further business, the meeting was adjourned at 4:41 pm.

ATTEST:

SECRETARY

CHAIRMAN

Note: These minutes are not verbatim, only important issues and motions are reproduced in writing for the benefit of the Fort Pierce Utilities Authority and Board Members. The recording itself is the official record for the meeting.