MINUTES OF A REGULAR MEETING OF THE FORT PIERCE UTILITIES AUTHORITY, TUESDAY, JANUARY 17, 2023, 2:00 P.M., CITY COMMISSION CHAMBERS.

Members Present: Chairman Kristina Gibbons, Vice Chair Barbara Bennett; Secretary Larry Lammers; Deputy Secretary Frank H. Fee, IV; and Mayor Linda Hudson.

Mr. Fee arrived at 2:25 pm

Others present: Javier Cisneros, Director of Utilities; Barbara Mika, Director of Finance and Administrative Services; Daniel Retherford, Director of Utility Support Services; Bo Hutchinson, Director of Water/Wastewater Systems, Craig Crawford, Director of Electric & Gas Systems, and Jody Finklea, Special Counsel to FPUA Board.

The meeting was called to order by Madam Chair Kristina Gibbons.

Opening Prayer was by Alice Delannoy, Treasure Coast Energy Center.

The Pledge of Allegiance was recited.

The roll was called and a quorum declared.

ITEM A: SET THE AGENDA

A motion was made by Mrs. Bennett, seconded by Mayor Hudson, and unanimously carried to approve the set agenda.

ITEM B: APPROVAL OF MINUTES

A motion was made by Mayor Hudson, seconded by Mr. Lammers, and unanimously carried to approve the Minutes of the Regular Meeting of January 3, 2023.

ITEM C: COMMENTS FROM THE PUBLIC

ITEM D: CONSENT AGENDA

A motion was made by Mayor Hudson, seconded by Mr. Lammers, and unanimously carried to approve the Consent Agenda.

ITEM E: RECOGNITION OF EXCELLENCE

ITEM F: OLD BUSINESS

ITEM G: NEW BUSINESS

1. Chuck Shaffer of Seacoast National Bank Presentation– For Information Only

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2. Fred Gaddis reported on the Natural Gas Inspection for 2022 – For Information Only

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3. Andrea Trasferini presented on the November 2022 Bill Comparison – For Information Only

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4. FPUA Attorney/General Counsel Search Process

Mr. Cisneros stated that once the job description is approved, the position could be posted. Board members have requested a list of all applicants, compile a shortlist based on recommendation from Special Counsel and DOU, and proceed with Board Member one on one interviews to be held at the FPUA Administration Office. (Platform for posting position; local, regional, national). Mayor Hudson asked if the Attorney would have anything to do with Risk Management or will Risk Management be separate. Mr. Cisneros will think about that and get back to the Board.

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5. FPUA Director of Utilities 2022 Performance Evaluation and Compensation Adjustment

<u>A motion was made by Mr. Fee, seconded by Mayor Hudson, and unanimously carried to approve a 4.5% Cost of Living Increase Salary Adjustment for the FPUA Director of Utilities.</u>

ITEM H: AWARD OF BID

ITEM I: RESOLUTIONS

1. Barbara Mika presented Resolution No. UA 2023-02 – Approve Resolution of the Fort Pierce Utilities Authority, Contract Agreement Line of Credit with Seacoast National Bank

Mrs. Cortes read RESOLUTION NO. U.A. 2023-02, A RESOLUTION OF THE FORT PIERCE UTILITIES AUTHORITY, FORT PIERCE, FLORIDA, AUTHORIZING THE AUTHORITY TO BORROW UP TO $4,000,000.00 IN THE FORM OF A TAXABLE REVOLVING LINE OF CREDIT FROM SEACOAST NATIONAL BANK IN SUBSTANTIAL ACCORDANCE WITH THE BANK'S PROPOSAL DATED DECEMBER 15, 2022; APPROVING THE FORMS AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS AND THE TAKING OF ALL NECESSARY ACTION IN CONNECTION WITH THE ISSUANCE AND DELIVERY OF SUCH LINE OF CREDIT; AND PROVIDING AN EFFECTIVE DATE.

A motion was made by Mayor Hudson, seconded by Mr. Lammers, and unanimously carried to approve Resolution No. UA 2023-02 of the Fort Pierce Utilities Authority, for a Contract Agreement Line of Credit with Seacoast National Bank.

ITEM J: DIRECTOR

Mr. Cisneros said this is just a friendly reminder that our next gathering will be at the groundbreaking on February 3rd. We are looking to wrap up the agenda details for that day and will share with you as soon as those are finalized. The next Board Meeting will be February 7th at 4:00 pm, however, the meeting after that, February 21st will be at 2:00 pm. Last but not least, I would like to thank the Board for your trust and confidence in me over the past year and look forward to an exciting and prosperous 2023.

ITEM K: ATTORNEY

Mr. Finklea said you have an outstanding staff, from Javy, his direct reports, and everybody. It is a testament to this organization. Dan O'Hagan will be at the next meeting.

ITEM L: COMMENTS FROM BOARD MEMBERS

Madam Chair Gibbons asked when are planning to do the strategic planning. Mr. Cisneros said that we have a strategic planning session in February with FMPA and would like to get past that to be able to get some feedback that may help us with our planning. Maybe in March, but then we move into budget schedule and Legislative Rally. Mr. Cisneros to attend the City Strategic Planning sessions next week.

Mr. Fee asked if there are any new decisions concerning gas prices and future purchasing. Mr. Cisneros said he will be at the FMPA Board meeting on Thursday. The Strategic Planning session will definitely talk about what we do moving forward into 2024 and maybe even into the out-years.

Madam Chair Gibbons said if there is nothing else, meeting adjourned.

ITEM M: ADJOURN

There being no further business, the meeting was adjourned at 3:41 pm.

ATTEST:

SECRETARY

CHAIRMAN

Note: These minutes are not verbatim, only important issues and motions are reproduced in writing for the benefit of the Fort Pierce Utilities Authority and Board Members. The recording itself is the official record for the meeting.