MINUTES OF A REGULAR MEETING OF THE FORT PIERCE UTILITIES AUTHORITY, TUESDAY, DECEMBER 6, 2022, 4:00 P.M., CITY COMMISSION CHAMBERS.

Members Present: Madam Chair Kristina Gibbons; Vice Chair Barbara Bennett; Secretary Larry Lammers; Deputy Secretary Frank H. Fee, IV; and Mayor Linda Hudson.

Others present: Javier Cisneros, Director of Utilities; Barbara Mika, Director of Finance and Administrative Services; Daniel Retherford, Director of Utility Support Services; and Bo Hutchinson, Director of Water/Wastewater Systems.

The meeting was called to order by Madam Chair Kristina Gibbons.

Opening Prayer was by Jason Mittler, Manager FPUA.net.

The Pledge of Allegiance was recited.

The roll was called and a quorum declared.

Mrs. Gibbons said we have one walk on item to be discussed. Staff is proposing the Interim Appointment of FMPA General Counsel and Special Counsel to the FPUA Board. Jody Finklea and Dan O'Hagan will provide support until the position is filled.

A motion was made by Mr. Fee, seconded by Mrs. Bennett, and unanimously carried to approve the Interim Appointment of FMPA General Counsel and Special Counsel to the FPUA Board until the position is filled.

Mr. Cisneros asked Jody Finklea and Dan O'Hagan to join us at the podium.

ITEM A: SET THE AGENDA

A motion was made by Mayor Hudson, seconded by Mr. Lammers, and unanimously carried to approve the set agenda.

ITEM B: APPROVAL OF MINUTES

A motion was made by Mr. Fee, seconded by Mayor Hudson, and unanimously carried to approve the Minutes of the Regular Meeting of November 1, 2022.

ITEM C: COMMENTS FROM THE PUBLIC

ITEM D: CONSENT AGENDA

A motion was made by Mayor Hudson, seconded by Mrs. Bennett, and unanimously carried to approve the Consent Agenda.

ITEM E: RECOGNITION OF EXCELLENCE

Mrs. Cortes read the following into the record:

1. We received an email from Ms. Lynn Tiffany from Mustard Seeds Ministries thanking Ms. Val Sirmons and the Customer Service Team for all of the help with their clients. Ms. Val and Customer Services Team: Thank you for all your help with our clients! I really appreciate all of your hard work.

ITEM F: OLD BUSINESS

ITEM G: NEW BUSINESS

1. Rachel Tennant reported on the Launch of www.SustainableSewer.net for WRF Relocation – For Information Only

Mayor Hudson asked if there is a link on the FPUA website, Rachel responded not yet but will do so. Mayor Hudson asked if we are going to put our own news releases. At the present time, it is only external media. Mayor Hudson stated that when we tell our story, we tell it completely. Rachel. Mr. Lammers asked what ways are we going this out there.
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2. Andrea Trasferini-Sloan reported on Bill Comparisons for the Month of October 2022 – For Information Only

Mr. Lammers said Jacksonville Beach made a huge investment into undergrounding their facilities and what impact did that that investment have in them lowering their expenses. Possible approach for us in the future. Mr. Cisneros said he would follow up on Jacksonville Beach's implementation plan. We have discussed potentially doing underground work in key strategic areas of the City. We have a general plan and work closely with the City of Fort Pierce Engineering Department to identify specific projects that can be converted to underground. Mayor Hudson

said the City of Fort Pierce considers that a priority also to underground utilities whenever possible. It is a priority for us, but it's expensive.
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3. Barbara Mika reported on Status Report on Electric Power Cost Adjustment (PCA) for October 2022 – For Information Only

A motion was made by Mr. Fee, seconded by Mayor Hudson and unanimously carried to approve the PGA increase effective January 1, 2023.

4. Melissa Martin presented POA 23-06: Approve a 60-month lease of a Mail Inserter/Bill Print Machine and a 48-month lease of a Postage Machine from Pitney Bowes, Inc., of Shelton, Connecticut, under Florida State Contract 44102100-17-1, in the amount of $56,440.92 per year, from January 1, 2023 to December 31, 2026, with one additional year on the bill print machine in the amount of $47,986.20. The total amount to be paid over the 60-month period for the Mail Inserter/Bill Print Machine will total $239,931.00 and the total amount paid over the 48-month period for the Postage Machine will total $33,818.88.

A motion was made by Mayor Hudson, seconded by Mrs. Bennett and unanimously carried to approve the 60-month lease of a Mail Inserter/Bill Print Machine and a 48-month lease of a Postage Machine from Pitney Bowes.

ITEM H: AWARD OF BID

1. Michael Martin presented RFP 22-03: Accept the proposal and approve the Contract for Gravity Main Sewer Lining Reconstruction with Miller Pipeline, LLC, of Indianapolis, Indiana, in an amount not to exceed $3,982,435.20. The contract term shall commence upon written notice to proceed and end on final completion of the work and acceptance by FPUA, contingent on receiving the required Certificate(s) of Insurance

A motion was made by Mayor Hudson, seconded by Mr. Lammers and unanimously carried to authorize staff to accept the proposal and approve the contract for Gravity Main Sewer Lining Construction with Miller Pipeline, LLC.

ITEM I: RESOLUTIONS

ITEM J: DIRECTOR

Mr. Cisneros said I would like to formally introduce Grisel who has joined our team. I would also like to thank Linda Cox who worked with Grisel to make sure everything worked well at our meeting. At the next Board meeting we will have a resolution on the agenda for Mr. Koblegard to honor and recognize his service to FPUA, the City of Fort Pierce, and our community. We only have two items for the December 20th board meeting, but it is very possible that the board meeting may be cancelled. Per Charter rules we are only required to have one meeting per month and this meeting satisfies that requirement. The next meeting would be January 3rd and the meeting will likely be moved up in the because the City Commission meeting would be at 5:05 pm. I will keep you posted. If there is anything pressing, we can do it in front of the Chair for signature and Mr. Secretary for signature. I would like to recognize Howard, he is another Municipal Utility Member and he has joined us today. Last, but not least, I would like to thank Jody and Dan for joining us today and being able to step in. Very much greatly appreciate your help. That is all I have for you Madam Chair.

ITEM K: ATTORNEY

Mr. Finklea expressed their appreciation for the opportunity to be of service to the Utility Authority. We worked with Koby for a number of years on a variety of issues. His loss is a significant event and anything we can do to assist the Board, the Director, and staff, we are pleased to step in and help in this interim period. Thank you.

Madam Chair asked for contact information.

Mr. Cisneros said will email contact information to Board member

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ITEM L: COMMENTS FROM BOARD MEMBERS

Madam Chair Gibbons asked if you would be okay for me and Mr. Cisneros working together to firm up the job description. Members to review job description and provide feedback by Monday, December 12th. Special meeting may be required for approval of job description from Board.

Madam Chair Gibbons asked any other comments? We are adjourned.

ITEM M: ADJOURN

There being no further business, the meeting was adjourned at 5:14pm.

ATTEST:

SECRETARY

CHAIRMAN

Note: These minutes are not verbatim, only important issues and motions are reproduced in writing for the benefit of the Fort Pierce Utilities Authority and Board Members. The recording itself is the official record for the meeting.