MINUTES OF A REGULAR MEETING OF THE FORT PIERCE UTILITIES AUTHORITY, TUESDAY, SEPTEMBER 20, 2022, 4:00 P.M., CITY COMMISSION CHAMBERS.

Members Present: Chairman Frank H. Fee, IV; Vice Chairman Kristina Gibbons; Secretary Barbara Bennett; Deputy Secretary Larry Lammers; and Mayor Linda Hudson.

Others present: Javier Cisneros, Director of Utilities; Rupert N. Koblegard, III, FPUA Attorney, Barbara Mika, Director of Finance and Administrative Services; Craig Crawford, Acting Director of Electric & Gas Systems; and Daniel Retherford, Director of Utility Support Services.

The meeting was called to order by Chairman Frank H. Fee.

Opening Prayer was by Jason Mittler, Manager FPUAnet.

The Pledge of Allegiance was recited.

The roll was called and a quorum declared.

ITEM A: SET THE AGENDA

A motion was made by Mayor Hudson, seconded by Ms. Bennett, and unanimously carried to approve the set agenda.

ITEM B: APPROVAL OF MINUTES

A motion was made by Mrs. Gibbons, seconded by Mr. Lammers, and unanimously carried to approve the Minutes of the Regular Meeting of August 16, 2022.

ITEM C: COMMENTS FROM THE PUBLIC

Mr. Mike Broderick – Comments regarding landscape package for new wastewater plant and disposition of the current wastewater treatment plant.

ITEM D: CONSENT AGENDA

Mrs. Gibbons requested to hold D-4 for discussion on the Consent Agenda.

A motion was made by Mayor Hudson, seconded by Mr. Lammers, and unanimously carried to approve D-1, D-2, D-3, D-5, D-6 and D-7 of the Consent Agenda.

1. POA 22-58: Approve single source purchase of one 69 kV and one 138 kV circuit breakers from Hitachi Energy USA Inc., of Raleigh, North Carolina, in an amount not to exceed $180,234 and $10,000 contingency for a total of $190,234.
2. POA No. 21-10: A) Approve Amendment No. 1 to the DiGiorgio Road Sanitary Sewer Project Contract with Southern Underground Industries, Inc., of Pompano Beach, Florida, to include Change Order No. 1 as Attachment A and increase the not to exceed contract amount by $106,372.17, from $1,875,387.00 to $1,981,759.17. B) Approve all subsequent budget transfer requests as necessary in the future without further board approval.
3. POA 22-42: Approve the contract of hardware and software for the Cisco Unified Communication System (UCS) server upgrade with United Data Technologies, Inc. of Miramar, Florida, in the amount of $88,327.54, through participation in the NASPO Cooperative Purchasing Organization Data Communications Products and Services SK18001 administered by the State of Utah, and State of Florida Alternate Contract No. 43220000-NASPO-19-ACS. The initial term of this Contract will be from Written Notice to Proceed through June 30, 2025.
5. POA No. 22-38: Accept the Proposal and Contract for Federal Lobbyist Services with Van Scoyoc Associates, Inc., of Washington, DC, in an amount not to exceed $72,000.00, annually. The initial term of this contract will be September 20, 2022, through September 19, 2023, with four one-year renewal options, contingent on receiving the required Certificate(s) of Insurance.
6. POA No. 22-99: Approve Amendment No. 2 to the Strategic Communication Services Contract with VancoreJones, of Tallahassee, Florida, to include the mini script video production proposal and one month of general FPUA communications support while staff recruit for a full-time Public Information Officer and increase the not-to-exceed contract amount by $10,000 from $59,500 to $69,500.
7. POA No. 16-42: Approve Amendment No. 4 to the Tree Trimming Services Contract with The Davey Tree Expert Company, of Kent, Ohio, to update price sheet included Attachment C of the contract to include team leader and pick-up truck rates, contingent upon receipt of the required Certificates of Insurance.

Mrs. Gibbons asked a few questions about rates on D-4. Answers were provided by Ms. Tennant.

A motion was made by Mrs. Gibbons, seconded by Mayor Hudson, and unanimously carried to approve D-4 of the Consent Agenda.

4. POA No. 19-66: Approve 1) the Budget Transfer Request in the amount of $65,000, and 2) Amendment No.2 to the Grant Writing and Administration Services Contract with Cape Canaveral Scientific Inc. (CCSI), of Melbourne Beach, Florida, to amend the hourly rate charged for services.

ITEM E: RECOGNITION OF EXCELLENCE

ITEM F: OLD BUSINESS

ITEM G: NEW BUSINESS

1. Accept the renewal quote and proposal from the Florida League of Cities on behalf of the Florida Municipal Insurance Trust (FMIT) for the FY23 policy package that includes our property, general liability, cyber liability, automobile liability, and workers' compensation insurance coverage for the period of October 1, 2022, to September 30, 2023, and approve funding for the $886,837 annual premium.

A motion was made by Mayor Hudson, seconded by Ms. Bennett and unanimously carried to approve the FMIT FY23 policy package.

2. Approve Specific Authorization No. SA 66-CDG-22-02, Low-Pressure Sewer and Water System Expansion Design and Permitting, with CivilSurv Design Group, Inc., of Lakeland Florida, in an amount not to exceed $394,750. The initial term of this contract will commence upon written Notice to Proceed and end upon completion and written acceptance by FPUA.

A motion was made by Mr. Lammers, seconded by Mayor Hudson and unanimously carried to approve SA 66-CDG-22-02.

3. POA 20-51: Approve the purchase of single-phase pad mounted transformers for inventory in an amount not to exceed $692,071 for FY2024 and $70,000 contingency for a total of $762,071, from Central Maloney Inc., of Pine Bluff, Arkansas, through the Florida Municipal Power Agency (FMPA) Joint Purchasing Project (JPP), through December 2023, with an option to extend beyond that date by mutual consent.

A motion was made by Mrs. Gibbons, seconded by Ms. Bennett and unanimously carried to approve POA 20-51.

4. POA 20-56: Approve the purchase of three-phase pad mounted transformers for inventory in an amount not to exceed $960,973 for FY2024 and $90,000 contingency for a total of $1,050,973, from WEG Transformers USA Inc. (WEG) of Washington, Missouri, through the Florida Municipal Power Agency (FMPA) Joint Purchasing Project (JPP).

A motion was made by Mayor Hudson, seconded by Mrs. Gibbons and unanimously carried to approve POA 20-56.

5. Status Report on Electric Power Cost Adjustment (PCA) for August/2022 – For Information Only

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ITEM H: AWARD OF BID

ITEM I: RESOLUTIONS

1. Approve Resolution UA 2022-17 A Resolution of the Fort Pierce Utilities Authority of the City of Fort Pierce, Florida amending, restating, and superseding a portion of Section II, the schedule of service charges in Resolution No. UA 2013-11 for the use of facilities owned by and services furnished by Fort Pierce Utilities Authority, Fort Pierce, Florida, in accordance with the charter of the City of Fort Pierce, Florida, Article XII; addressing advanced metering infrastructure opt-out fees; and providing for an effective date hereof.

A motion was made by Mayor Hudson, seconded by Ms. Bennett and unanimously carried to approve Resolution UA 2022-17.

ITEM J: DIRECTOR

Mr. Cisneros said first of all, congratulations to Dr. Bennett on her reappointment to the FPUA Board. It was unanimously approved at the September 6th City Commission meeting so congratulations! At the next board meeting, which is the first meeting of the budget year, we will have the ceremonial passing of the gavel from Mr. Chairman Fee to Madam Chair Gibbons. Just a reminder.

Chairman Fee said we'll see who is the happier between the two of us.

Mr. Cisneros said it's been a pretty interesting year, Mr. Chairman. Great job this year!

Chairman Fee said I noticed the PCA and just passing on that problem to her. I appreciate that.

Mr. Cisneros said starting October 3rd FPUA will resume normal operations for accounts that are more than two months in arrears per our policy. We will continue to work with our customers on special payment arrangements and budget billings so we can get them through these tough times. Just wanted to give you reminder and I have some more information about that in just a second. We're tentatively looking at February 28th of 2023 for our Strategic Planning Session. I've had discussions with several of the board members and I'll make sure to follow up with them. I've developed a list that I will send to the leadership team at FPUA and then make sure we get that list to the board by the end of the week. And of course, if there's any additional items that

you would like to add we can add them to the agenda. Still working on that list, but I will make sure to send that to you by the end of the week.

Mayor Hudson asked would you repeat those dates for me please?

Mr. Cisneros said February 28th. FMPA is having their strategic planning meeting February 12th or 14th. One of those days and it's important for us to see what they are doing in their strategic planning because some of that does play into our strategic planning as well and that's why we're looking at February. It also gives us time to do some of the analytics that we need to do for some of the items that I've discussed with the board members. Mrs. Bennett, I don't think I've talked to you about it and Mr. Lammers I don't know if I've talked to you about it. I will make sure to follow up with all board members.

As mentioned earlier, we will have all permits approved. The permit will be before the City Commission for the relocation of the wastewater plant. Hopefully, we'll be turning dirt a few months earlier than expected. That will be pretty exciting for us as a community. We're reviewing the draft of the 60% plans this week. Again, great progress on the relocation of the wastewater plant.

Quick overall update on grants. Today the agenda included in the Contract Under Section $50,000 it didn't have a dollar amount, but I'd like to highlight that. It included about a $1-million-dollar approval of grants for sewer lining and staff time related to the seagrass restoration. We will make sure to highlight that later next month.

Since the last board meeting our sustainability group and staff have submitted $30 million dollars in grant requests to federal and state agencies for relocation of the wastewater plant. That's a pretty big milestone. They also submitted a notice of interest today to identify sections of the project for the WRF what parts of the project that may be -- may be able to get funded through FEMA. That's pretty exciting. We also are submitting an additional $3 million grant for a new lift station on the island as the wastewater plant comes off-line we have to have something to pump it back over/under the river to the mainland. That will come in the coming weeks. Most likely the second meeting in October the sustainability group will provide a good summary for the board on grants.

On the communication side staff has hosted two energy water saving workshops alongside UF and IFIS, in Fort Pierce. One was at the Finn Center and the other was at the Zora Hurston Library. We have two more scheduled for October. One will be at the UP Facility and the other will be at the Lincoln Incubate Neighborhood Center. So, we'll have two more of those sessions.

Just a quick update on the October rate increases. This is phase two. We did send an insert in September and we are also sending one in October. It was also discussed at coffee with the mayor last week and we'll be sending out an e-mail to our customers tomorrow morning as a reminder. We've been trying to be as proactive as possible with giving them notice. We do have a couple of

pretty good opportunities for our customers. We do have how do you read your bill? That will be at the Lunch and Learn with the City of Ft. Pierce public works group. That's on Saturday, October 1st. And we'll also have a relocating the wastewater plant presentation at the Manatee Center Lunch and Learn on Friday, October 14th.

That's all I have for the Board today Mr. Chairman.

ITEM K: ATTORNEY

Just briefly, when it's my turn there's really nothing to discuss at this time. I don't want the board to think that I don't do anything. They like to call really early, it wakes me up sometimes which is fine, it's just funny. I'm on the phone an average of probably an hour and a half, two hours every morning with engineers and other members of the UA discussing matters. I get calls off and on throughout the day about different matters related to business. Brandy Crawford and Elba Cendejas -- two employees that work in purchasing have been assigned to help me with annexations and easements. You couldn't pick two better girls to do that. Brandy and Elba, we are turning out annexations it's amazing how many are coming through right now and also lots of easements. That's just another thing that we do. Like all the contracts in the agenda packet I have to go through and read those and approve those. And then, of course, there's special projects that I'm involved in. Just because I don't say anything when you call on me at the meeting it's kind of the way I've done it for 25 years. I just don't have much to say at the meeting. It doesn't mean I'm not doing anything. One other point, I just wanted to say sometimes I comment now on the items in the agenda packet. I'm not a board member. If you would rather I not say anything in relation to that, I understand that. I just need some guidance from you as to whether or not I should be quiet or if it's okay for me to make comments at times.

Chairman Fee said I appreciate your comments and observations. I think they are beneficial to myself and I hope to the Board as well.

Mayor Hudson said I think if you talk to us a lot that might mean we're in more trouble.

Chairman Fee said that's true. That's really never a good idea to get a call from the attorney.

ITEM L: COMMENTS FROM BOARD MEMBERS

Mayor Hudson said I have a few. So, Doctor Bennett should also be congratulated because she is the St. Lucie County School District Civics Teacher of the Year, right?

Ms. Bennett said Social Studies.

Mayor Hudson said Social Studies, sorry. It's been a long time since I've been in the academic world. Congratulations!

Ms. Bennett said thank you.

Mayor Hudson said this is the third time you've been nominated and we hope you get statewide this time. I want to talk about JC Park build which is October 11th through 16th. I hope everybody signed up to volunteer. They will need 2200 volunteers. This is going to be a huge event. It's going to be the place to be and you volunteer for shifts. You can go online at jcparkkidsparkcommunitybuild.com and you can sign up for slots. I think they're for four-hour slots. You will get food and water. If you can't -- if you are not a skilled carpenter, they still have a job for you. That will be me.

Also, the City of Ft. Pierce had set aside $125,000 American Rescue Plan dollars to help with utility assistance and they were shut down in an hour. Because they had a number of applicants to use up that money. However, what happened was people were applying from Fort Lauderdale, Orlando, and Cape Canaveral and so they are going to have to go through what they have now. They probably will be opening it back up. They were slammed and I guess people read the press release from far and wide and decided they would try their hand in Ft. Pierce for some utility assistance. If someone didn't make that time period, I think there's hope that they it will be able to apply because I think a lot of the people that applied are not eligible.

Chairman Fee asked any other comments from the board. Mrs. Gibbons?

Mrs. Gibbons said I saw that on the news this morning. When did it open up?

Mayor Hudson said Monday at 8:00 and closed at 9:05. That's amazing.

Mrs. Gibbons said thank you for -- I'm sure you championed that for our community there. A few things we were talking about how our public is going to be notified about the rate increase. I'm assuming we will also have a Facebook post and whatever else.

Mr. Cisneros said yes, I think we have a plan. I can follow up with you tomorrow and what that looks like.

Mrs. Gibbons said then we had Mr. Broderick in here talking about the -- that they approved the strategic planning; but I couldn't quite follow, obviously we couldn't ask questions, really. What exactly are we missing and do we have our permit now?

Mr. Cisneros said no. It has to go before the City Commission and I think what they were looking at is some kind of landscape plan. I can follow up with you. Bo and I were talking about that earlier today. He was out so he wasn't able to attend the planning board meeting. We'll make sure that

we're attending that meeting in the future if we need to. It doesn't sound like we need to. It sounds like it will go to City Commission for approval with the landscape plan being some sort of a subsequent item that needs to be approved. There're some areas that you know, we will look at closely because you know we partner with FMPA who is next door to the site. Not necessarily a good idea to put landscaping between the sites that we both own. We'll make sure we look at it and try to keep moving forward. It will be going to the City Commission for approval.

Mayor Hudson said I watched the planning board meeting and I think there was some -- they didn't understand about -- there was much discussion -- the main thing they wanted was we don't want FPUA to not have to do something that every other applicant has to do and every other applicant has to do some sort of landscaping. I think that's where they were going with that.

Chairman Fee asked any other comments? We are adjourned.

ITEM M: ADJOURN

There being no further business, the meeting was adjourned at 5:10pm.

ATTEST:

SECRETARY

CHAIRMAN

Note: These minutes are not verbatim, only important issues and motions are reproduced in writing for the benefit of the Fort Pierce Utilities Authority and Board Members. The recording itself is the official record for the meeting.