MINUTES OF A REGULAR MEETING OF THE FORT PIERCE UTILITIES AUTHORITY, TUESDAY, July, 5, 2022, 2:00 P.M., CITY COMMISSION CHAMBERS.

Members Present: Chairman Frank H. Fee, IV; Vice Chairman Kristina Gibbons; Secretary Barbara Bennett; and Mayor Linda Hudson.

Others present: Javier Cisneros, Director of Utilities; Rupert N. Koblegard, III, FPUA Attorney, Barbara Mika, Director of Finance and Administrative Services; Craig Crawford, Acting Director of Electric & Gas Systems; Bo Hutchinson, Director of Water/Wastewater Systems; Daniel Retherford, Director of Utility Support Services.

The meeting was called to order by Chairman Frank H. Fee.

Opening Prayer was by Jason Mittler, Manager FPUAnet.

The Pledge of Allegiance was recited.

The roll was called and a quorum declared.

A motion was made by Mrs. Gibbons, seconded by Ms. Bennett, and unanimously carried to approve the set agenda.

A motion was made by Mayor Hudson, seconded by Mrs. Gibbons, and unanimously carried to approve the Minutes of the Regular Meeting of June 21, 2022.

A motion was made by Ms. Bennett, seconded by Mrs. Gibbons, and unanimously carried to approve the Consent Agenda.

1. Approve the Contract, for Paver Installation and Repairs with Clean and Seal Pros LLC, of Port Saint Lucie, Florida, in an amount not to exceed $9,500 annually. The initial term of this Contract will be June 22, 2022 through June 21, 2023, with four one-year renewal options, contingent on receiving the required Certificate(s) of Insurance.
2. RFP No. 20-32: Approve Amendment No. 1 to the Electrical Services for AMI Contracts with James E. Matula Electrical Contractors, Inc. dba Matula Electric, of Fort Pierce, Florida, Thomas E. Richmond Electric, Inc. dba Richmond Electric, of Fort Pierce, Florida, and WirenutZ, Inc. of Fort Pierce, Florida to increase the not to exceed contract amount by $46,000, from $50,000 to $96,000 annually (each vendor $32,000 annually).
3. POA 18-49: Approve Amendment No.1 to the 25% Caustic Soda (Sodium Hydroxide) Contract with Brenntag Mid-South, Inc., of Henderson, Kentucky to increase the not to exceed contract amount by $57,600 from $81,600 to $139,200 annually and to allow for

two additional one-year renewal options, contingent upon receipt of the required Certificate(s) of Insurance.

4. POA No. 21-34: Approve Amendment No. 1 to the Edwards Road Utilities Relocation from Oleander Boulevard to US 1 Contract with Ranger Construction Industries, Inc., of West Palm Beach, Florida, to include Change Order 1a as Attachment C and increase the not to exceed contract amount by $122,354.80, from $370,600.00 to $492,954.80.
5. Excuse Mr. Larry Lammers, FPUA Deputy Secretary from the Board meeting today because he is out of town.

Mr. Cisneros said thank you, Mr. Chairman. The first item this after is an information presentation on FPUA communication related to rising utility costs. As you may recall, FMPA was here on June 7th present a more technical board level presentation. Since then staff has worked diligently to prepare and provide customer with information to understand why costs are rising specifically natural gas prices and how it effects our utility bill. Rachel Tennant will present this item.

Ms. Tennant said thank you Mr. Cisneros, Chairman Fee, Mayor Hudson and Board of Directors. Thanks for having me today to present on our communications. These are specific to the rising utility costs that are taking effect as of July 2022. This is an overview of the materials that are created and measures that have been taken so far.

As a quick review.....

Chairman Fee said okay this is a reminder to keep all cell phones off. I will check mine as well. I think we're good. Sorry Ms. Tennant.

Ms. Tennant said no problem. Ready? Okay. Rising utility costs. What are we talking about when we talk about communications pertaining to rising utility costs? Of course, the first of two rate adjustments that were approved for the series 2022 bond took affect July 1st and the second in October. This includes the WRF relocation, utility expansion and AMI and this impacted all four utilities services. Electric, gas, water and as wastewater. In addition to these planned changes, we also have an issue of natural gas prices. Which we have had presentations on over the last few board meetings. The prices have more than doubled in the last year requiring a substantial adjustment as you know to our power cost adjustment which currently sits at $59 per 1,000 kilowatt hours.

These images are just screen shots of news articles that are throughout the state of Florida, FP&L prices are increasing. Jacksonville Electric Authority electric bills because of the natural price of gas they are also seeing a spike. Jacksonville beach, Lakeland Electric, Lee County Electric. It's all over the state. This is not something that's specific to FPUA as it pertains to the PCA. We want to make sure this is something we're all aware of and keep in mind.

Before creating the materials or figuring out how best to communicate these things. We needed to look at the public from a communications perspective. This is from the census data. Population growth in the city of Ft. Pierce is 1.4%. This is from the 2020 data for the July 2021 census. U.S. is .1 and Florida is 1.1 so even faster than Florida. Persons in poverty the city of FL is substantially higher than both Florida and the United States per capita income. Same thing substantially lower and then the population per square mile is denser here than we see in the state of Florida and also in the United States generally.

This is just to give us a picture who it is we're talking to. When we put the communications out, which is helpful when we're developing messages. This is something that we use always.

What was our process for these particular communications? The June 21st board meeting was when the FPUA board knew more appointed suggested key communications that was needed. This was something already kinda sorta in the works, but we're just starting our time line from there. June 22nd, we met with the entire customer service department to brainstorm likely questions and concerns they would be seeing come July. We also the leadership met to discuss the natural gas and related communications. Some of this stuff is more technical than will be shared with the public because that's not the message that needs to go. But we need to understand it inside before we can put anything together that needs to be shared or can be shared outside. Those meeting June 22nd, June 24th we met again to review the materials and prepare another one June 29th. We vetted the communications materials at an exempt staff meeting. That's all exempt employees. Again, with the customer service team leads on the same day and then June 30th, we reviewed the final packet with the entire customer service department.

This has been our internal process to get these materials put together very quickly. The materials that we put together are pretty involved. I just want to make sure we're all on the same page about the time line.

This is ultimate packet that we developed. It's meant as the communications tool for specifically our customer service representatives who will be receiving a bulk of the questions from our customers in the lobby and also on the phone. This whole packet has a lot of information. Some more active than others. A conservation booklet on how to conserve water, how to conserve energy and now they show what we mean by more energy efficient stuff. We'll cover today in this presentation the bold items because these are the ones that we created specifically for this packet and these communications.

The first is a letter from the utility director. Mr. Cisneros provided a letter that goes in every one of the packets and e-mails to the customers if they call with questions. We also have a bill insert that will go out with every bill the month of July starting today. Another is how natural gas becomes electricity in your home. This shows why the price of natural gas has any impact on your electric bill. Then the combined utility bill flier. That's the more comprehensive of the four items

that we'll review and it's blue because it's the only one that covers all of the changes, the first three items focus primarily on the PCA and natural gas communications, the combined utility bill flier covers the rate changes that pertain to the series 2022 bond. We hope that flier becomes something that we can use on a more regular basis to help us teach our customers and our community about the value and semantics of a combined utility bill.

Okay. The letter from the utility director. You have all received one of these packets with the bag and everything in it. I'm not going to read through it. I want to point out the key language that's in that in that letter for example, and in the subsequent items we will review. This letter is written from Mr. Cisneros introducing himself in his new role also committing to not only himself, but the leadership to open communication and trust with our community. Highlighting the WRF relocation as an important initiative for our community and our utility. Identifying inflation and natural gas prices as a nationwide issue. Naming specifically the $59 PCA as an emergency adjustment with an unknown time line. Committing to revisiting this with you and the governing board and also pointing to the locked in rates that begin April 2023. This is really meant as the simple but comprehensive letter directly from the director of the entire utility to each customer. This has received a lot of positive feedback from customer service representatives as well. It's something they can point directly to say it's not me, your customer service representative, that is telling you this. But it's also coming from our director. We'll see where -- we're keeping track throughout the month to see what works and what doesn't and to adapt. This one has received a lot of positive feedback internally so far.

Okay, the next one is the insert that will go with every bill this month. It was modelled after some FMPA materials that they drafted to share with all municipal utilities we adapted it to be specific to FPUA.

Again, it names natural gas prices as a nationwide issue. It identifies natural gas as a primary fuel which is burned at power plants to create electricity. From the communications standpoint and an environmental sustainability standpoint, usually the word burned for primary fuels is avoided. I think in this case we're trying to be very clear that this is a primary fuel that is not renewable. We do have to keep going in and pulling it out. This is why the price of it matters so much. We are being direct about those communications and these materials. It also begins what I think is something we will keep going with moving forward. This language Fort Pierce Utilities Authority does not profit from the sale of electricity or any utility service. What we try to do here is start to be very clear about this function as a municipal utility provider, and try and to combat any misconception that we as a utility company are profiting off of anything that we are doing. That's very directly here as well. Again, we commit to regularly revisiting the PCA can our governing board to ensure the most flexibility and the fastest possible return to lower prices. What you will find here and in the previous and in the following documents is consistent language. This is on purpose.

Okay, so this one was fun. We had looked at similar other fliers elsewhere on how to convey, Mayor Hudson this was in direct response to your statements, and some of the statements that we had at the landlord's meeting last month. How natural gas becomes electricity in your home. And what you can see here, the top half is an image. Modelled very much after similar ones online. We start with the drilling rig on the far left. The drilling rig is used to extract natural gas from underground. Under that there's a pipeline. Natural gas is processed and delivered to power plants via pipeline. Then we're at the power plant, we're generating electricity by burning the natural gas which we got from the drilling rig. There's a transformer to step up voltage from the power plant to the transmission line which carries the electricity long distances so across state or interstate. Then there's a transformer to step it down from transition line to neighborhood polls. Then, again, there's the poll transformers. That will step it down before getting to the distribution line and getting to your home and there's a lightbulb on the far right. And so, what we're really hoping that this can do is help to show how natural gas which is a fossil fuel that comes from underground how the price of that resource impacts the price of your lightbulb or air conditioner or anything at home or in your business or letter. There's some mention there of the price and how that works, but I really think that what we'll probably be drawn to is the images or pictures.

Then the language at the bottom. Natural gas prices have more than doubled in the last year. They specifically we talk about how Florida's electric utilities use natural gas to generate the majority of the state's electricity because it is reliable efficient and relatively clean fuel source. Then it talks about the power adjustment and how that is a pass-through cost and so when that price goes up the price of electricity goes up through the PCA.

Okay, so those three items focused pretty heavily on the PCA and on the price of natural gas as being the reason behind electric bills specifically going up beginning July 2022. The combined utility bill flier which is on the legal sheet, so it's a bigger sheet has its own four slides. So, we'll go through the details of that. The aim here is to begin this conversation with our community about how FPUA is not a one to one comparison with another utility provider that may only offer electric for example. We're a combined utility bill which covers at this point four different utility services or whatever it is you may receive in your home or business.

In Ft. Pierce all our utility services are combined in one bill. Some of the language here may change on how we are able to share this depending on how it's received in the community, but we're trying to start this conversation here.

Each utility service line item is defined per utility service on this flier and then it also has a section for the July 2022 updates which can be updated anytime we have an update. For example, we can come back here in October of 2022 when we have the second half of the series 2022 adjustments and we would update this to say what are the October changes that you are seeing now.

So, the electric -- the first of four is the electric service and you can see the colors are different. So, this one is black, gas the orange, white is blue, wastewater is green. The idea here is just to make it a little bit easier for the eye to follow. What you can see on the right-hand side on the top is actual language from the customer bill for those line items in the bill. You've got electric service, customer charge, kilowatt hour usage. On the left-hand side each line is defined. So, what is a customer charged for electric. The readiness to serve flat rate charge including the cost of operating, maintaining and improving electric infrastructure. That particular item is listed for all four of our utility services which if you don't know what it means it can be confusing. And so, for each different service it's defined again so that we're all on the same page about why it's there.

The kilowatt hour usage is the price of electric usage up to 750 kilowatt hours which includes the budgeted cost of purchasing wholesale electricity plus distributing it. That piece is important. Because the PCA represents the changes to the wholesale -- the cost of purchasing wholesale electricity that differ from what we budgeted in our base rate for that kilowatt hour usage.

I don't think there's a tremendous value in my going item by item in the presentation. I do want to point to the fact that, that is how this flier is designed. It's made so that any customer of any service can go and take their bill in one hand and take this flier in the other hand and look at the definition of what exactly it is that they are paying for. What is this number here?

The bottom right you see the July 2022 updates. This is what is editable for moving forward with any changes that we see. For here, for electric we have two different updates. The first the electric service rates were adjusted by 5%. In comparison rates have only increased by .6% in the last 15 years for electric, because we're in the electric thing. This important increase was planned. Which is an important distinction and allows us to improve and maintain our ageing electric system with storm hardening measures and advanced metering technology. The idea here is we are explaining what is that change and why is that change here. We're trying to provide a way to communicate.

The bottom, the second change is now the power cost adjustment. The PCA was adjusted by $41 per 1,000 kilowatt hours for a total PCA of $59 per 1,000 kilowatt hours. This is the same language we pulled from the other documents that we reviewed. This is an unplanned adjustment with an unknown time line caused by nationwide emergency of rapidly rising natural gas prices. Then it says see related flier for more information. So, they can go to any of the other fliers that we've also produced.

So, this one is electric. The natural gas same thing. Same language. Same model. We're defining customer charge, ccf usage which is comparison to the kilowatt hours in the electric and the purchase gas adjustment. Then we cover the July 2022 updates.

As for the water, water is slightly unique because we have the customer charge. Then we have the water usage with the minimum explanation for how that works. Then we described the

teared water usage rates. The rates are charged on a per – a tiered basis. And so, what we've outlined here is that the tiered rate encourages conservation to discourage over withdrawing from Florida's aquafers. Again, this document is really just giving us an opportunity to define the more specific and nuanced reasoning behind why certain bills look the way we do.

We also provided the July 2022 updates. The first is the 5% which enables us to improve and expand the drinking water system. The second 5% is to relocate the aging sewage treatment plan. That has the own note below. Here's the wastewater same thing nothing new except on the left-hand the language for moving the sewer treatment plant. All this does is layout everything that we've been presenting for the last several months as far as why we're moving the sewer treatment plant. Why it's on the bill and it also highlights the water and wastewater as coupled services which share in this investment to move the waste water treatment plant.

There's a couple of the notes on the bottom that indicate this doesn't particular flier does not include city or county taxes or fees which are on the regular monthly bill. We intentionally didn't get into that in this particular flier. Those are items that are otherwise in the bill things like recycling, keep Ft. Pierce beautiful, taxes, etcetera. The focus for this particular one was on the July 2022 updates and defining line items in the bill, but that's something that could be done later if we want.

Okay so those are the big ones. That was the heaviest one. Then we also provided resources available flier which sort of outlines the different things that are available to our customers as they adapt to the changes as we all adapt to these changes in this particular moment. We have budget billing which is only to stabilize bills in an otherwise uncertain scenario. Like now, for example, we're kind of on an up down and we're uncertain. What you can do is calculate out what an average monthly bill would be for you throughout the course of the year including the highs in the summer and the lows in the winter. That will give you one average bill. However, everything is still the same. It's just balancing it out over 12 months so you have one of the same bills every month. The other thing we offer is the special interest fee payment arrangements for past due bills so we can take what's passed due and kind of spread it out across 12 months.

There are also different community resources that are available and in particular ALPI is having an energy and water fair at the Incubate Neighborhood Center between July 26 and 28 with different times. There're fliers in your bags. They've done _____ for as far as I know this is the regular program and now there's another one called Lylap or something. That gives assistance not only to the electric bill, but also the water bill which is new. That water piece is new and so the fair at the Incubate Center will be for customers who need assistance to help them pay for their bills electric or water. There's an entire application process, but Alpi is the one that's running that and will be able to help them through that process.

We are also currently reviewing as we have been discussing over if last few meetings the WEOP program. We are taking a look as some of the limitations and opportunities that exist to

reorganize or revamp this program. Danny Retherford will provide information to you this week that just kind of takes all the different information that we compiled from different partners and our own internal research so we can share that information with you and also, I think we'll be looking to you for direction on the best way forward knowing everything that we know now. That's coming this week.

The last thing almost, that we are looking at too is Project Care. Project Care is something that's been around at FPUA for a long time. We're now looking at revamping it. Essentially, it is a neighbor helping neighbors' program where current FPUA customers who have the means to do so can contribute on a regular or one-time basis however they see fit to Project Care and those funds will be used as utility assistance for other customers who are in need. This is something we have been running. You can do a one-time contribution where you set the amount you donate. You can do a monthly contribution, likewise you set the amount that you donate or you can do a round up contribution each month. So, if your bill is ending at .71 cents the remainder of that would round up and be put into this fund. The fund is administered by Mustard Seed Ministries which also administers the Lyheep Program alongside Alpi. It's for utility assistance for customers whose need assistance to help them pay their bill.

So far or at least since 2005 which is as far back of the numbers that we have. The annual average that FPUA customers have been donating is just under $3500 per year to the Project Care program. The high was $6247 donated in 2021 and since 2005 the total from FPUA customers for FPUA customers was $62,481. We also put additional funds into that during Covid-19, 2020. We contributed another $150,000 that came from other funding sources, emergency funding sources like FMPA's I believe the conservation program was one of them where we were able to take that. So, what we did with those funds was we put them right into the same area that we do with Project Care for utility assistance. So, one of the things we'll be doing alongside taking a look at WEOP and how that's going is taking a look at Project Care and how best to take this program that's already here, already exists and already functions and grow it and share it more widely with our customer base. Because there are many customers that are able and would be interested in willing in participating in something like this and contributing within their own community we just have to figure out how best to push it. So, that's forthcoming.

So, this is the last slide. Communications rollout - currently the packet is being distributed physically as a bag. Such as the one you each received through the customer service lobby. When customers come in with any particular questions about these they are given one of these bags. The customer service representatives can identify which flier would be the best one to review with them depending on their questions and they use them for tools of communication. We're also sharing those fliers digitally when customers call the customer service support line. Those customer service representatives are able to email those customers and go through it with them over the phone. We are planning to also place a link to this information on our web site. We can also share via Facebook. We're kind of taking a pause on that for a moment. I want to see what

kind of feedback with we get from customers in the lobby and on the phone before we push it out too, too far. There may be some things that get edited. Maybe they're not as clear or maybe there is something we're missing. So, probably this week, but just kind of awaiting some initial feedback and then ongoing throughout this whole process we will be adapting communications as questions arise to either the customer service representatives or any of the leadership including yourselves as you identified pertinent customer concerns that maybe haven't been addressed and what we've already produced if you could provide that feedback to us that helps guide what we produce and how we package our messaging.

Okay, thank you very much. This presentation has been for information only and I am happy to take any questions you may have.

Chairman Fee asked any questions of the Board?

Mrs. Gibbons said I have a few questions. First of all, I really love this the whole packet I think has been very well put together and I love that the combined utility bill kind of replicates the bill a little when you look at it. There're just a few things I was wondering. Maybe we left out on purpose. In the gas service we have the PGA there. I don't know if we want to make a mention as to what the PGA currently is to.

Ms. Tennant said.....

Mr. Cisneros said that's a good catch. We should have caught that.

Ms. Tennant said it is in there.

Mr. Cisneros said it is in there? No but go back to the next slide. The electric side. See how it talks about the PCA there.

Ms. Tennant asked did we adjust it for July?

Mr. Cisneros said yeah we did.

Ms. Tennant said okay.

Mr. Cisneros asked no we did not adjust it for July? Okay.

Mrs. Gibbons said it wasn't adjusted for July. Maybe just make mention of what it currently is. I see this one is going up. I was thinking it would make more continuous sense. This isn't an update for July. That would just be only for a July update. Maybe on the left or something just what it currently is.

Ms. Tennant said I can put a June update if it was June.

Mr. Cisneros said we'll go back and look.

Mrs. Gibbons said also I initially made some notes because at the end of it you were like I don't...we don't want to add everything in there. Maybe, I don't know if you want to say anything about trash anywhere. Because it is on the bill too and it does not -- all we're doing that is as a courtesy to the city to collect that. I don't know if we want to, I'm just pointing it out there. I'm sure someone already brought that up. The budget billing and Project Care. Holy cow! I don't ever look at those things. Those are things that I really need to dig into a little bit. The Project Care, how long have we had that?

Mr. Cisneros said I'm not exactly sure. I know we've had it since 2005. Maybe before then.

Mrs. Gibbons said that's crazy. I haven't heard of it before. What a great program. You know, immediately my head goes to I pay my bills online. Even if there were like an option right there were you go to renew your license and all that. It asks you do you want to donate for any of these items. I think that would be an awesome place to have it right there just a little checkmark. How much. What an awesome program that is and/or even have an option for them to donate directly to Mustard Seed if they don't feel comfortable doing it to a utility or something you know. Maybe that's something that Mustard Seed could help us track, too.

Mr. Cisneros said they can donate it directly for utility assistance because there are some other programs they have. That's a good idea.

Mrs. Gibbons said yeah, I think that would be an awesome place to put it. And then, again, budget billing too I need to walk through some of the items so I can get familiarized with them. I think -- I've already had a couple of people come to me regarding June's bill just because the time line of when the meters were read. It includes extra days more than the last reading. It's also way hotter June than it was in May. As I was reviewing mine I was trying to go through it with a couple of people so they could track where they were last year June verses this year's June. That budget billing would be a great option to walk people through. I'm going to try to get online and check that out.

Ms. Tennant said you have a printed brochure in your packet as well for what the budget billing is. It's an overview it's not super involved, but you can at least start there.

Mrs. Gibbons said and then that – all that's doing is averaging what your actual kilowatt hours were the last 12 months; right?

Ms. Tennant said typically yes. So, what we would typically do look back twelve month and pull the average over the last 12 months and you want 12 months because you need all the seasons, or the two seasons. Because of the PCA and changes that have happened to our rate structure at this point we're looking back at 12 months and working on a rate that incorporates likely what that would likely look like. It's a little bit more involved right now than it typically is, but the main thing we need is 12 months backwards.

Mrs. Gibbons said that's what I was worried, I was like gosh how are we going to do that? What happens if, hopefully, it drops dramatically when we get our feet underneath us on the PCA and then we've already averaged it out for twelve months on this $59. That's what I was wondering how the average will –

Ms. Tennant said right. We will base it now on what we are anticipating, which we do know we've locked in rates as of April 2023. We can anticipate at least that far out, but we're also willing to go back and revisit if -- if we base it on a $59 PCA and something amazing happens in the next month and everything goes amazing. We're able to go back if we need to. Customer Service is looking at this stuff now. We aren't doing anything yet except looking at it and trying to figure out the best possible way to do this math.

Mrs. Gibbons said right.

Mr. Cisneros said I think it's important to mention that the budget billing is available to everyone. Not just those that may not financially be able to afford it. Even businesses that want a stable bill to ride through the seasons. It's available to everyone.

Mrs. Gibbons said it's a great program.

Ms. Tennant said one of the things that came up in a lot of the conversations with customer service representatives is the importance of being very clear that budget billing is a stabilizer. It's not a discount. It's not that anyone will be paying less for anything. It's there to serve as a way to better predict your bill throughout the year so you can budget better a little easier than if you have these variations.

Chairman Fee said Mr. Koblegard.

Mr. Koblegard said I can't (inaudible) it's just a wonderful thing. We need to press that as hard as we can. My wife had budget billing and she loved it. First thing she looked at was the over/under. She was really (inaudible). I think if you are over, say you are $200 or $300 over what your budget billing is isn't that factored in the next year?

Mr. Cisneros said yes it is. So.....

Mr. Koblegard said you don't pay it at one time you just build that into the next year and pay it over time. That's very helpful to people also.

Mr. Cisneros said right. It's reevaluated every twelve months. If you are over $100 they will adjust the budget billing amount for the following year; right.

Chairman Fee said Miss Bennett.

Ms. Bennet asked Will we have a promotion to encourage budget billing to the customers?

Ms. Tennent said we are -- this is the beginning. We're just starting here. We're relatively a small team as far as developing campaigns and promotions and things like that. I think Project Care is a big one. I want -- if I had to choose between which one to focus on first. I would like to focus on Project Care first. Everything, of course, will be at the same time, but Project Care is an emphasis because that provides utility assistance faster. I know that Mr. Retherford is working on the WEOP stuff. Those are our two big ones. We will, of course, be talking about budget billing and the customer service representatives those are the ones they can do and push right now. Our budget billing and the special payment arrangements. From that audience budget billing will be primary from this office I'm hoping to focus pretty heavily on Project Care and then WEOP.

Ms. Bennett said and also looking at the WEOP program. Many of our rate payers are renters. We're having difficulty with them being able to pay their bills because of the different things that needs to be repaired in the homes. I'm just looking here; is there some type of program that we can put together for landlords to be able to fix up the home so that the rate payers will benefit from it and I know we've talked about this before, but I just want to keep it before us that we put some stipulations with I mean on the landlords to help the rate payers out. Is that something that we can look at to throw into the WEOP program?

Ms. Tennant said so all of these things are things that we have looked at, at a very high level of detail. Some of the stipulations that you are talking about things like protecting rent if we are able to make a landlord program, that the landlords can weatherize their homes. That's all part of the stuff we've been looking at. The WEOP review that we've been doing is extremely comprehensive. It looks not only at how we've been running WEOP, but also where the funds are coming from. Why certain restrictions exist. Where those restrictions came from. Which restrictions are malleable and can be changed. Which ones are not. So, I think there's a much bigger and more detailed conversation there. Mr. Retherford will provide you with something in writing so you can review all of those details and that's when we are going to come to you and ask for further direction on the best way to go. Because I think what we are finding and what you will find is in that summary, is that there's some things that are good, that will be helpful and there are some somethings that are actually limitations that could be challenging for us to adapt WEOP. We're going to need your minds to help us sort through that. That's forthcoming.

Mayor Hudson asked how does a customer find out about Project Care?

Ms. Tennant said it's on our web site. It is on our website, but umm.....

Mayor Hudson said I would venture to say our customers don't study our website.

Ms. Tennant said the plan with Project Care is to that one would be and will become a primary push once we do this review of it. I can envision that one ending up ending up as a bill insert pretty soon, hopefully and on Facebook and a little more prominently on the website as we start putting these other things on the website as well. Right now, it's just on the website. But even

what is on the website is more designed for those customers whose want to sign up to become donors. We also have to put together the other side of it. Here's how you can become a donor and I would like to make that form digital. Right now, the form is pdf. I would like a digital version of that, that's a little more workable for us internally and then also if you are interested in assistance I'm trying to give folks a direction on where to go for that too. It's not there yet.

Mayor Hudson said okay. I think this is -- when I first become mayor and came on this board, I signed up for this. Employees get to do this also. Is that not correct?

Ms. Tennant asked to donate?

Mayor Hudson said yes.

Ms. Tennant said yes, ma'am.

Mayor Hudson said I think a certain portion of what I get from the FPUA is donated to this program. I hope that's still happening. I don't know if I get a report on it. Or how much I've given. I signed up for this because I did that for here and then for the city I did United Way.

Mr. Cisneros said we can follow up on that whether -- it should show up on your bill if I remember directly. We could follow up to verify that you're still contributing.

Mayor Hudson said yeah I know I signed up for it and early on I think I got reports. I'm not sure if that's still happening or what's happening.

Ms. Tennant said I'm not sure either. We did reach out to Mustard Seed to starting having this conversation with them and I've been talking with finance as well. That's where my numbers came from was our internal finance reports. As far as reporting back to you on the impact of the funds that we received either your individual impact or also our impact as a utility what does $3500 in a given year mean to the community. I think we have a little bit of work to do on pulling that stuff together so that we can talk about it.

Mayor Hudson said I don't we've talked about this as the board for a long time. I don't know. Also, I think that the fact that this is clean -- this the cleanest energy; right? That produces electricity? Right?

Ms. Tennant said fossil fuel, well except for nuclear.

Mayor Hudson said except for nuclear. It's certainly preferable to the other options whole.

Mr. Cisneros said whole, right.

Mayor Hudson said right. I know that that's buried in here, but that might be important to some people who are maybe thinking of it -- it's like gas in your car. It's cleaner than that. Right? Is that correct?

Mr. Cisneros said natural gas is a very clean energy source for producing power. Yes.

Mayor Hudson said and so I think that's important to note that the scarcity is really unfortunate. Because it's a clean energy source and I know it's -- you mentioned it. At some future time. I don't know did you talk about emphasizing that or not? Did you really?

Ms. Tennant said it's one line in one flier. That can be filled out.

Mayor Hudson said I just think it's important because there's some people that care about and some people just want their bill lowered right. They don't care about it. And also, I think your letter is excellent. I'm wondering if you could format it a little...bold some things because it's all gray. You notice when you get campaign things in the mail they got things under lined and bolded. A lot of people will not take the time to read it. But it's excellent. It's excellent. I just think some important points you might want to bold or underline or format like you did the tabs in. That will draw your attention down to that. It's minor, but it makes people actually read things because a lot of people actually don't. I was wondering why you didn't, on the sample put the totals. I brought my bill today and by the way my bill has increased and it's not yet got the PCA. It's a hot June; right?

Mr. Cisneros said it's a hot June, yes.

Mayor Hudson said and I'm going to be doing some things to try to keep that under -- I think that's the energy saver tips are really important because people don't understand how to do that, but you can't total it. It's -- I realize now that because I was comparing it to the bill and I was wondering why you didn't do the total and then I finally got it. I'm kind of back and forth about with you because garbage is on here and the other things are on here. I'm kind of thinking maybe just leave that off. Because even though it goes into the total it's on the left-hand side of the bill. We're really talking about what we have to deal with. We as the company; is that right?

Mr. Cisneros said yes, the idea was to focus on just the utility portion. We are a billing mechanism for the city, but it's not part of the utility bill. Well the FPUA utility bill.

Ms. Tennant said and that's kind of at the moment. I think really here this whole packet was to address immediate changes that are now. I think we all think there is value in a maybe a simpler -- these are all the different pieces. One of the things that came of this was we communicated with FMEA, Nicole Albers.

Mr. Cisneros said FMEA.

Ms. Tennant said yeah FMEA about these different communications things we put together and she does public affairs. She's the public affairs director for FMEA. So, that's all the municipal utilities. She put out a request to all the utilities to share with us how do they communicate their combined utility bill. What words do they use? What formats? There isn't much. However, I believe it was Orlando (OUC) has a very nice digital version of their bill with the numbers and you

click it and it comes up and it's exactly what's this and exactly what's that. I saved it on my browser. Because I think that would be something that's very nice and it looks like a bill and it includes that would definitely include the other pieces. The trash and Keep Ft. Pierce Beautiful and stuff. It's an actual bill. That stuff would be next after we're on the other side of some of these emergency(ish) communications.

Mayor Hudson said one more Mr. Chairman. On the budget billing. I understand you did say while you're not concentrating on the customer service reps are concentrating -- promoting that. When I got my bill over the weekend I decided I would apply for this. How does – do they fill it out online? Can you fill this out online?

Ms. Tennant said there's an online form. There's a link to it that's written out in the brochure that you have. It goes through customer service. It's written on the front so you can do that and what that form does is it sends the information to customer service and then I think they call you.

Mayor Hudson said so....

Ms. Tennant said I believe so.

Ms. Tennant said yeah because they'll still have to do the math backwards and forward for you and then discuss with you what the impact to your bill would be and then you have to agree to it and everything.

Mayor Hudson said okay, thank you.

Chairman Fee said one question for you. I hope it don't open up a big can of worms. Very nice packet. How many languages are you going to send this out in?

Mr. Cisneros said English was tough enough I think. That's something we can look at. We typically haven't done multiple languages. If there's a specific need. We will make sure we take a look to see if it's appropriate.

Chairman Fee said demographically we have at least three languages. English, Spanish and Creole. I hope that you consider it. There's a lot of individuals that won't be able to read it. If there's a way that you can send it out in a couple of languages that's great. We don't want anybody to come back to us and complain "well you send us all these notices, but it can't read it." The next thing you know they are pointing the finger at us. Keep that in the back of your mind.

Mr. Cisneros said we will.

Chairman Fee said if it gets incentivized and you think it's the best course to keep it in English. Go ahead. I do think we would be cutting some people out of the loop.

Mayor Hudson asked do you have those kinds of speakers on staff?

Mr. Cisneros said we do. We have a couple of folks. We probably to get it properly translated we would probably farm it out. We want to make sure it's properly translated. I can read and write Spanish, but if you depend on me to translate it I'm not going to do a very good job. We would make sure to farm it out if we went down that road.

Ms. Tennant said and we do have how the natural gas becomes electricity flier. We did have a couple of team members translate that one to Spanish for us. It's kind of time consuming. They are customer service representatives whose are then having to not do what they normally do in order to do it. It's something we've been talking about.

Chairman Fee said one more question. Then we have to move on.

Mrs. Gibbons said I will go back to Project Care. Is that tax deductible?

Chairman Fee said yes. Make sure it's on the flier. That should be on there.

Ms. Tennant said it's administered by Mustard Seed Ministries which I believe is a 501c-3. So that's how that would work. But, those are things that should be very, very clear in the materials. Yes. We'll have to get that sorted.

Chairman Fee asked do you have one more question.

Mayor Hudson said no.

Chairman Fee said okay. Perfect. Let's move on to education part of the meeting. Very nice job.

Mr. Cisneros said a lot of information right. Great job with Rachel. She put that together and there was a group of us working on it, but Rachel did a lot of the heavy lifting so I want to thank her for that. The next item Mr. Chairman and members of the board this afternoon is an information presentation on Florida Sunshine Law overview. Today's presentation will be the second in the series. Today will focus on what is a public record and the code of ethics for board members. The timing of the presentation works well as we head into the annual conference next week. Dan O'Hagen, Assistant General Counsel and Manager of Regulatory Compliance for FMPA will present this item.

Mr. O'Hagen said thank you and thank you for having me back. I'm happy to be here. I'm surprised to be here because I was here four months ago and I'm surprised you didn't bar the doors and say nope. We don't want part two we've had enough Sunshine Law. So, thank you for having me. As Javier said last time we wanted to do two parts because there's a lot to the Sunshine Law. We thought let's break it up into two easier parts and give you a nice four months break in between the two of them. Last time we talked about the open meeting Sunshine Law, you know, open public meeting portion of it. We want to focus on now is to talk about the public records law side of things.

What is the public record? What are your attention requirements? How do you respond to public records request? I tried to tailor these specifically to you all too. To talk about the common records, you may make or receive and a request that may come to you in your positions. Not necessarily what would go to the city clerk or those that deal with it regularly. Please stop me and ask questions as I go. There's a lot of materials here and I did that on purpose so I can go in different directions based on questions you have or things that you are interested in. Then also as Javier mentioned since this the conference and seminar season in the summers, I know I have a few on my calendar coming up, I wanted to touch on the Florida code of ethics for public officers. The gift laws. You may find yourselves going to luncheons or getting tokens or trinkets. So, I want to touch on that a little bit too and answer any questions there.

I'm going to jump right into it, again, in Florida the Sunshine Law unlike a lot of other states is written into the state constitution. The legislature thought it important enough to write it into the constitution and not make it part of just the statutes where it can change with the whims of the legislature as they come and go. It's actually written into our state constitution. We talked about Part B the last time which is the public meeting portion. Today we will focus a little bit on Part A which is the right to inspect or copy any public record made or received in connection with the official business of any public body. There's a lot to unpack there with those words. So, I did that for you in just a minute.

So, why is it important? Why are we talking about it? How is it enforceable? First thing is it's a legal requirement. It's in our constitution and it's also written into the statutes and we and you all want to follow the laws that you're subject to. First and foremost, it's a legal requirement. Second thing is there are actually penalties for noncompliance. This is specific to the public records portion of it. Any violation can be a noncriminal infraction up to a $500 fine and a knowing violation can be a first-degree misdemeanor with up to one year in prison or a $1,000 fine and any of them can be subject to removal from office.

One of the big kickers is those darn attorneys. The attorney's fees are really big deterrent for violating the public records law. If there's a public records lawsuit brought against an agency and the agency loses that suit they pay all of the complainant's attorney fees. It used to be a very strict standard. Any violation, no matter how small if you charge one penny too much or you left one document out would result in payment of those fees. Or if an e-mail got lost in the mix and you didn't respond in a reasonable amount of time and they brought a suit without you knowing you even got the request, there could be a lawsuit that you would lose and pay their fees. The legislature implemented a more reasonable standard where if you post on your website who your custodian of public records is before they run and file suit they have to give you five days' notice before they file the suit and I checked on FPUA's web site yesterday and you'll see this there. You have a public records request page that names your custodian, how to get ahold of them and what their contact information is. This is perfect that you have this. This gives you the five-day grace period before someone can file suit and allows you to correct an error in

responding to a public records request or speak to an attorney to say you know we left this out was this correct before they can file suit and you're stuck paying all the attorney's fees.

Let's talk about what is a public record? It's simple and complicated at the same time. This is how it's defined in Chapter 119 Florida Statutes. It's really all documents, papers, letters and it goes on and on because it was written back in a time when we weren't doing everything on computers. There was a lot of debate about what physical format qualified as public record and lots of case law about it. The answer always was it doesn't matter what format it is. It doesn't matter how you transmitted it. It's a public record. Now we focus more on the digital stuff, which is what I will focus on later because we do most by text and e-mails and teams.

The second part of this is that any of those materials made or received pursuant to law or in connection with the official business by an agency, includes any of those materials made to perpetuate, communicate or formalize knowledge. The supreme court broke this down into one sentence that I then kind of broke down into five parts to make it a little bit easier. They said it's all materials. All, and it means all. Digital, recorded, physical, all materials made or received so not just made by you, but also received by you by an agency, FPUA is an agency subject to the public records law, and I highlighted four and five because those are the ones I'm going to focus on because I think 1, 2 and 3 are straight forward. It has to be in connection with official FPUA business and it has to be used to perpetuate, communicate or formalize knowledge. I will talk a little bit and give few examples of what that is and isn't in some real-world scenarios.

In connection with official agency business. I like to think of this at FMPA when I'm wearing my FMPA hat. It applies to everyone. If I wear my FMPA if you where your FPUA hat when you make or receive any of those materials, it's a public record. It doesn't matter the means of communication; text, e-mail, written, recorded, or voice recorded. It's not limited to just you, the board, it's any employees of FPUA. It's not just an official public record by the officials or Javier and his position. It could be any employee. It's not just what you think of as the official documents. The minutes or the board meetings. It's anything. It's any of those all materials made or received in connection with business. It's a very, very broad definition and it's not just what you might think of as the things you put on your web site or your official documents. It's anything you do when you wear your FPUA hat.

Here's an example. This an actual text message exchange between Jody Finkly, he's FMPA's general counsel so he's my boss. This is real text message back and forth. I sent him a note asking what's your address. We want to send you Christmas cards and he wrote back saying yes, we have to get to that too. I deleted the actual address, but he gave me his address and then a little later I said Jody let me know when you're in your office I want to talk to you about this GE Kane Island three issue we're having and he says meeting the hotel be there in a few minutes. This was sent from my personal phone to his business phone and you can see the first two boxes there are personal in nature and the second two boxes are FMPA business. If I was to get a public

records request for this, part of this is a public record and part of it isn't. That bottom part where we start talking about the Kane Island three repairs that was made or received in connection with FMPA business and it was intended to communicate knowledge about it by me sending it to him. The first part about it and it doesn't matter that it was on my personal phone, it didn't have to be through my work phone, the means of communication doesn't matter it's the content of it.

That first part though if I got a public records request for it, I could delete that because it's not a public record. Even though I sent it to him and I sent it to him on his business phone I wasn't wearing my FMPA hat. It wasn't part of official FMPA business it was personal and I was asking him for his home address to send a Christmas card. Technically, if I got request for this I could delete the first portion because it doesn't meet the definition of a public record. It's bad habit to do this because I'm mixing personal and business and somebody has to make the determination of what is a public record and what isn't and what should be redacted. This is all going to get read. I don't put personal things if my e-mails to my bosses that I don't mind someone reading like this, but it's good practice to try to keep these separate. If you get requested and if you redact them and there's a lawsuit brought to enforce saying no I think they redacted things that weren't public records it could wind up before a judge who behind the scenes is reading all of your text messages and deciding this one is in this box and this one is in that box. You will see in typical lawyer fashion I waited until the last-minute December 21st before asking him when I could get him his Christmas card in time. Needless to say, they arrived late.

So, e-mails, text messages all of those forms of communication again, it's whether or not it's made or received in connection with FPUA business. E-mail addresses just like text messages, it's not the means of communication. It doesn't matter if it's sent from a private e-mail to another private e-mail or whether you use your personal computer to send it. That's not the determining in factor in whether it's the public record. It's the content and nature of the e-mail itself. Here's another real-world example. This is an e-mail from me from my FMPA outlook official agency e-mail address to my wife saying I'm stopping at Publix on the way home do you need me to pick anything up? I don't normally do this. I did this intentionally just to create an example or our staff. This an example of if I got a public records request for this, even though it's FMPA e-mail from my FMPA account I am not conducting FMPA business when I send this e-mail. This entirely personal. So, technically if we got a public records request for this I could claim that it doesn't meet the definition of a public record. If someone said I want all of Dan O'Hagen's e-mails between these dates we could redact this one saying it's not a public record. I will caution you, that if you get into routine of sending personal e-mails like just like text messages, someone will have to comb through them and review them. Also, it could become a public record. Like this e-mail right here is not a public record. I just put it into a presentation which is now part of presentation material and made it a public record. This is now a public record if someone requested this it's a public record because it's no longer a personal email it is content in a presentation that I've communicated to you while I'm wearing my FMPA hat and conducting the

training. So, I've made it a public record. Similarly, if your IT department or our IT department is collecting and monitoring e-mails, let's say for our company they don't do it, but if they wanted to investigate employee thinking they were misusing their computer, and so they started tracking e-mails. These types of personal e-mails could become a public record because our IT has accumulated them for a business FMPA purpose. They've created something that wasn't a public record into a separate new public record. There are ways these can get wrapped up. Exercise caution when you are doing personal things on your FPUA devices or accounts. If you want to keep it strictly personal, try to separate those. Again, this is why I don't do this as a practice. I did this for an example for our staff and I'm happy sharing it and making it a public record here. I should have deleted her email address so apologies to my wife.

Social media this is another one that a lot of board, commissioners, and those want to hear about. This is an old opinion. Surprisingly there's no updates to it. Even since they came out with this opinion I think it's become more and more evident....this is a question back in 2009. It's not a question any more whether social media and postings to social media qualify as public records, they are. Back in 2009 the attorney general at least came out with an opinion that said they believe they'd were. There's been lots of cases and such that have come out since that said they very much are. What I would caution you here for is that it's not just Facebook, it's really is any form of social media; Twitter, Snapchat, LinkedIn, and Instagram. Anything where and there's a lot of gray areas here it doesn't have be on the FPUA web site. It can be or Facebook page or Twitter. Again, this could be crossover between personal accounts and wearing your FPUA hat and starting to conduct or starting to communicate FPUA business that you're putting out there. That makes it a public record even though it's on your own personal account. Or you could be having an exchange that you think is personal and it gets wrapped up into the gray area or very just overtly public record if you start talking about FPUA business.

Just a word of caution there. These ones unlike when you communicate through your e-mail servers or FPUA issued cell phones. It's difficult to track and record these. Because especially if you do it from a personal account. FPUA isn't necessarily monitoring those and screen shooting and capturing those. It flips the responsibility on to you to recognize when you cross the line and started creating a public record and whether or not you need to retain those. The word of caution here is to recognize those very much can be public records and to be careful to know that you are doing it. If you are making sure there's some way that you are actually recording it whether it's a screen shot and sending it to your FPUA email account or something like that. So, if a request comes in they are not just deleted.

I will stop there for a minute. I usually get a lot of questions on social media.

Chairman Fee said I don't have any social media so I'm not worried about it.

Mr. O'Hagen said neither do it. I'm clear.

Mayor Hudson said well I get requests on my social media account private messages; right. Someone wants me to do something for them. What I have to do is copy the private message. Send to my city e-mail account and then....I mean it's really the public doesn't -- you're telling us this, but the public out there they don't know anything about --I've had people say, request things on my social media account and private message and I say, please send this into my city e-mail because it should be public record. Then they send it to city e-mail and they say please keep this confidential.

Mr. O'Hagen said which is why they passed a law years ago and you'll notice probably at the bottom of your email and certainly on your website it says all emails made or received from this may be recorded and become a public record, so. But I think that's a good practice to say please do it in this other format because then and if that's habit your response to those requests are my practice is to respond in this way. Those correspondence themselves where you say please do it this way. The retention requirements for those because they are administrative in nature is so small if you delete those you are okay because you didn't have a requirement to keep it correspondence that said please send e-mail in this other means. Your attention and requirement for that type of record is until the administrative value is lost. In that case that exchange the administrative value is lost as soon as you communicated to them please do it this other way.

Mayor Hudson said right, but it's also many people who are your friends or supporters or whatever find it offensive; right? Wait I'm just asking you a simple question. You know what I mean. They don't want to do that.

Mr. O'Hagen said and especially on these social media ones it's more personal communication they don't think. When they e-mail your official account or transacting on the city pages they know that, but you're right on personal one it gets a blurred line. Okay. That's the what is a public record. It's very clear it's this very broad definition. It's the content not the means and you think am I wearing my FPUA hat when I created or received it. What are retention requirements and when do I have to allow the public access and how do I give them access to it?

Again, access to the records is a constitutional right and it's very broad. Every person, notice it doesn't say Floridians or doesn't say Floridians who are not felons. Every person has a right to inspect or copy of public records made or received in connection with agency business and it's the policy of the state that all state county municipal records are open for personal inspection and copying by any person. Very broad so I will touch on those a little bit.

How to retain, how long to retain them? It depends on the content of the record itself. The department of state, division of library, information sciences that's a real thing. They create the retention schedules for all categories of records. It's hundreds of pages long. They try to create large categories. They call them record series that are big sort of tranches of types documents and then they assign a retention schedule period for that. They can go from anywhere from permanent for your very important documents and contracts all the way up to the administrative

correspondence like meeting invitations or inner office administrative correspondence. Those are retained until obsolete or the administrative value is lost. A lot of those as soon as you read them you have no retention requirement anymore. Although they would be a public record when they were made and received, your retention requirement could be until you're done reading it. The big one of those and a lot of times for staff training we go into detail on those types of retention periods and we try to teach them some of that. For you all, I would suggest that if you are thinking of deleting those talk to your city attorneys. We're around too if you want to give us a call too if you want to talk about categories of documents and what their retention periods are.

Access to public record. We know we have to keep it specified period of time because we have to allow the public access to it. Again, because those definitions are so broad in the constitution and the statutes there's a lot of what you can't do when people are asking for the records. We have a very, very open public records law in Florida and what you will hear lines up exactly with that. If you get a public records request, we cannot require as a condition of releasing it, doesn't mean we can't request it, we can't require as a condition of giving them the record that they provide the name, the address, their telephone number. We can't require that they put in it writing. We can't require they give the reason why they are requesting it. We can't impose any other of what we call unreasonable conditions on their request before releasing it. You might think, how do you possibly respond to some of these. We have to get creative sometimes. If people don't want to provide phone number or e-mail address, we can respond and say we asked. If we get a public record request we ask can you put this in writing, it would help us. Would you please leave a phone number and e-mail to get back to you? Most do. If they refuse to, the answer might be we say okay. We will have these ready for you at this location by this time. You can come back and inspect them. There're ways around some of these if people don't want to respond. You have to be careful not to say in order to get this record, you must fill out this form. You can't require it to be in writing and you can't require their personal information.

We don't have to create a new record in response to public records request. It's only records that we actually have. So, if somebody says I want a list of all the contractors that you've done business with in the past 12 months. You may not have a list. You are not required to create that list. Now, you might want to create the list because if you say we don't have a list of them, they may say well give me every contract of every contractor you've had for the past 12 years and that's a lot more work than putting together a list. But just as an example, you don't have to create a record that's not in your possession in response to a public record request. We can charge fees. There're statutory set fees for the time and the copying that it takes to respond to a public record request. You can require those and you can require upfront payment before you actually provide the documents.

The biggest one and this I think is for you all here, is that there are a lot of exemptions from the public records and public records law where FPUA has a statutory obligation to review and redact certain information before you release public records. Even though the whole document is public

record, there's over 1800 individual exemptions in the laws where something might need to come out before it can be released. Examples, simple ones, like social security numbers or bank account information. There're other ones for certain customers. Your first responders, fire department, police officers, and states attorneys they can come in and request that their information be confidential and exempt and they are allowed to do that. If you then respond to a public records request that has their information you must redact it first. There's 1800 of those individual ones.

This for you all to know if you get a public record request out on the street, and someone catches you off guard and you think I hardly get these I'm not sure how to respond them. A real simple way is FPUA has a statutory obligation to review that information first. A good response is yes we will get you the information. We need to talk to our attorneys and our custodian of public records because we have a legal obligation to review them and remove confidential information before we can release it. That gives you the time not have to figure out how to respond on the spot. It's true we do have to review those before you can release them and then you can pass that public records request onto somebody who can answer it. If it's a board agenda package or minutes something that you post publicly anyway and there's no confidential information and you have it readily available my suggestion you hand it over. If it's anything else you are uncomfortable with whether there can be something in there that you're not sure is confidential or not you are allowed a reasonable amount of time to hand it over to city attorneys and custodians to review before your respond to the public records request.

At FMPA we have a script that we leave at our front desk that if a person isn't exactly sure how to responds they can sort of read the script and then we have phone numbers they can call and I'm on it and we can come downstairs and help them out. They are not supposed to be experts on public records and they're not supposed to know all 1800 exemptions. Their job is just not to say no. Their job is to say yes, but we have to do this first.

I will stop there. That is sort of the end of high-level public records side of the Sunshine Law. Before I kind of wanted to jump into again since it's conference and seminar season I wanted to touch on one important point on the open meetings side of things and I also wanted to touch a little bit on gift law. But if you have questions on if public records side of things I'm happy to jump into that now.

Mayor Hudson said I don't have any questions, but I think it's important to know that voice mails are -- in the city of Ft. Pierce keeps those. We have a program that preserves all voice mails that come into the city. I'm sure that's true with FPUA too.

Mr. Cisneros said it is. Voice mails do come through and they are saved. They go into our e-mail. We have the same program or same set up, yup.

Mr. Koblegard said it's always better (inaudible) you can ask them to put it in writing. Because the oral side of it just leads to problems. I don't understand that part of it.

Mr. O'Hagen said I agree. It may get the broadness of the definition and it being an impediment to someone who may not be able to write and maybe that's the original -- the courts have interpreted those requirements that it be available to any person so broadly anytime it's comes before them that any attempts by agencies to put any conditions on it will almost uniformly get shutdown. What we advised our people to do because we want it in writing to pass it on you don't want to play a telephone game is to take notes for them. Okay you don't want to put in writing. Explain to me what you want. We write it down and then we ask them how would you like us to get ahold of you. If they don't want to give their information. We can make these available on this date and we don't know for sure on what date it might be so we'll say on this date you can come back and we will provide you an update on where we are on your request. We can't tell them no. We have to come up with these accommodations.

Okay, then very briefly. I don't want to take too much time. We covered this last time since it's conferences and seminars coming up. I want to raise some important reminders. Again, the other side of things like we're sitting in right now is of the Sunshine Law is the open public meeting requirements. Again, a constitutional right of access to all meetings at which official actions are to be taken or public matters to be discussed. It applies to and, again, I've broken it up into two pieces. Any gathering of two or more members of the same board or commission or whatever may be governing body to discuss a matter that may foreseeable come before the board for action. Notice it's not an agenda item. It's anything that might foreseeably come before you for an action in the future. If it meets those criteria it has to be open to be public, notice has to be given and minutes have to be taken. Just like we are right now here today.

The examples to talk -- to put this in the kind of thinking of when you attend conferences or seminars, or trainings where you may find yourselves in the same room together. There's not a per se violation of you all being in the same room together at a nonpublic event or function or conference or seminar or gathering as long as you are not doing those two things. As long you aren't discussing something that may come before you for action. There's even an attorney general opinion on this it's a dated one, but it's held up ever since. Where a question was asked them a few of us board members are going to be attending a private function, luncheon will be served. We will be sitting at the same table? Is it violation for us to go there and the attorney general says no you can be in the same room together and talk about the weather and your kids and you can talk about all that. But you can't talk about anything that may foreseeably come before you as a board for action. Where that gets tricky is where you're at a conference or seminar or a training event where it's talking about utility matters. If you are at the FMEA conference and there's a bond presentation up there for municipal bonds and you hear this great information and your sitting then at the same table or you find yourself in the hallways later it's fine to talk about how nice the function is, how nice the hotel is, how nice the weather is to even say that bond presentation was interesting. Where you would cross the line is if you start saying I think this under grounding project back at Ft. Pierce would be a great opportunity for that thing

we just learned about. You crossed the line from talking about the weather and your kids, over into something that may come before you for action. Because you now put your FPUA hat on and there's two of you in the room at something that hasn't been noticed and the public is not available and the minutes aren't being taken. So that's where you cross the line into the Sunshine Law. Really just something to think about when you find yourself at the meetings. Don't run out of the room. You see other board members there. Be aware when you sit together, or when you see each other at the functions of what you are talking about especially when the topic of the conference is the very thing that you do here as the board.

One quick note then on the code of ethics. Now this takes outside of the Sunshine Law, but under Chapter 112 of the Florida Statutes there is also a code of ethics for local officials that applies to you all. There are really two types of requirements in it. Some of them prohibit you from certain actions or conduct and some of them require a reporting if it takes place and a lot of these apply not just to you all, but to all FPUA or all FMPA employees. I try to draw a little distinction as I go through some of these. I really just want to focus on the gift law portion of it. There are conflicts of interest and other provisions in the code of ethics. In the small time here, that can be a presentation for another day in four months from now.

I want to talk today about gift laws. Because again it's conference and seminar season. This one is applicable to all FPUA employees and it's pretty straight forward. It deals with solicitation or acceptance of gifts. All FPUA employees and all FPUA board members are prohibited from soliciting, asking for or accepting anything of value based on an understanding that your vote, official action, judgment, decision making would be influenced by that gift. This is a quid pro quo. There can't be an understanding that you give me this gift, I vote yes on this item that we will vote on later this month. Pretty straight forward. I think everyone understands what that one is. No quid pro quos apply to all FPUA employees.

I will jump and come back to this one. Similarly, but a little bit more difficult to pin down is unauthorized compensation. This one is applicable to all FPUA employees and board members. Prohibited from taking anything of value that you know or should know with the exercise of reasonable care was given with the intent to influence your official vote or action. This one is hard. Because it's you reading the intent of the giver. This is not meaning that there's been understanding a quid pro quo. This you saying why am I receiving this thing of value. Is this person giving this to me because they think they are trying to influence my judgment? This gets hard because there's gray areas and a balancing act. You have to think of the value of the thing being received, the context in which it's received. Whether there is something before you that the giver might be wanting to influence. This one is a difficult one. We get asked these questions a lot and the answer kind of is it's in your judgment because you know that person better than I do and what the context is. If you go to a conference, and the conference has a 30-minute presentation but they fly you there to Maui and take you on two-day fishing excursion and pay for your meals and hotels room you see the balancing act going from a 30-minute training session to two days

with flight included and everything of they are giving you thing of value to influence your official action not for this 30-minute training exercise. On the flip side of things, you're at an all week conference where you are learning about municipal bonds and all that. It's a genuine training session and one vendor pays for a lunch so that you don't have to get up during it and you can continue to listen to the training session, but no other things of value. That vendor doesn't necessarily do business with FPUA. You have nothing before you that might affect this contract they have. In your judgement, you can say they can't be giving this to me to influence an official action that I'm going to take. They providing this lunch for everyone in the room and it's this minimal value for this week-long conference. You can just see how there's a balancing act, but this one is difficult because there is a gray area. There're no bright-line rules with it. Again, this one is all FPUA employees.

Last one, and this one for form one reporting individuals. I believe that you all are all form one. I know Mayor Hudson form one reporting individual. I believe everyone files a form one commission on ethics, financial disclosure form. There are more bright line rules on accepting of gifts for form one filers. You are prohibited, flat out prohibited no matter the value from asking for anything of value from a quote lobbyist. This is not a lobbyist of the Florida legislature. A lobbyist means anyone who is doing business with FPUA or attempting do business. Seeking a contract or seeking business with FPUA. Not allowed to ask them for something of value, not even a pen.

Accepting things of value. There's a bright line $100 cut off. You are prohibited, if you're a form one filer, from accepting anything of value in excess of $100 from a quote "lobbyist". Again, anyone who is doing business with FPUA or who is attempting to do business with FPUA. When you calculate the $100. Gifts to spouses are added to that amount. If there's a dinner involved. If it's a $51 plate and there are two of you there that's a $102 gift if it's paid for by one of these lobbyists.

The term gift though, there's a grace period. You have ninety days to reimburse the giver of the gift to either reduce the value down to $100 or if you want to give the full amount. As long as you reduce to under 100 it's not a prohibited gift.

I will stop there if there's any questions. All those different categories of gifts.

Mayor Hudson said so a lobbyist is a lobbyist. They don't have to be registered. They could be any kind of advocate for somebody that might want to do business with FPUA.

Mr. O'Hagen said for this board yes correct. Don't think of it even though they use the term lobbyist don't necessarily think of it as a Tallahassee lobbyist. It's really somebody who is doing business with FPUA or seeking business with FPUA. As far as the value, too, it's on you all to take a reasonable effort to determine the value. You don't have to say give me a receipt. If you

received something of value and the onus is on you to make reasonable attempt to determine what the value was.

Now at the FMEA conference for example, we behind the scenes have tried to put a lot of things in place to make sure you don't have to think about this. If there are dinners or luncheons paid for by sponsors because it's a very sponsored event, we make sure the sponsors are broken up and the dollar values are low enough so there's no violation of these. We try to make sure there's multiple sponsors for a dinner, so no one sponsor pays a full amount. We make sure they are picking places, plates and menus that keep the total values down. Where you might run into trouble is if you invite spouses or family. Those all need to be added together. You have this 90-day grace period to pay that down to be under $100.

Last thing there are disclosure forms.

Ms. Bennett said I'm sorry I have a question. I do a lot of asking for donations and different things for my school. They do business with FPUA. Will that be considered something I'm breaking Sunshine Law?

Mr. O'Hagen said it shouldn't. If it doesn't benefit you. If you are asking on behalf of charitable organization and you are and this is a big point too accepting on behalf of the charitable organization, not you as your position here as the board member then that should not be a violation of the solicitation gift. If it somehow does benefit you, you may run into a problem. If it could be shown that the donations even though they are going through you are somehow benefitting you personally, it could. If it's strictly your working on behalf of charitable organization you're asking and you are having those donations go straight through at no benefit to you there's no problem with that.

Similarly, if you all get a gift, even if your position here, a good example and we train on this at FMPA, around the holidays because lots of gifts come in and chocolates and gift baskets and all that. You can accept on behalf of FPUA. So, if you receive a large gift basket and you thought gosh this must cost $200. I'm prohibited from accepting this. You can accept it on behalf of FPUA if you make it available equally to everybody at FPUA. If you put it on the front desk and send an email saying hey everybody we got gift basket from x, y, z, contractor. Wanted to let you know it's accepting it on all of everyone here at FPUA have at it. You can take a box of candies out of there if you'd like to if it doesn't add up to $100 for that box of candy. You are accepting on behalf of FPUA. If you take one box and keep the rest to yourself and say I'm accepting on behalf of FPUA but all this is mine you're going to run fowl with it.

Chairman Fee said I might add you got very lucky that he answered no.

Mr. O'Hagen said I wouldn't have said yes at the public meeting. Real quickly, then two forms, one of them a financial statement – a statement of financial interest. This goes to Florida

commission on ethics. This based on your position. I believe that you all filed these. I can follow up afterwards to see if you do. You may not have to. I'm not actually sure sitting here right now.

Mayor Hudson said they come to us from the Supervisor of Elections.

Mr. O'Hagen said so everybody does, good. That makes all of you then the $100 threshold standard then applies to everybody sitting up here. You will fill the forms out. It wants to know generally what your sources of income are. Just so it's on record if there are any conflicts. It's not a complicated form, but it's an annual filing and you file it with your local Supervisor of Elections. There's also a form nine. I guess no one here has filled it out. I'm curious that it even exists. There's a quarterly gift disclosure form. If you receive a gift in excess of $100 from someone you are allowed to receive it from. Because you not required to incriminate yourself if you've taken something you weren't supposed to, so if you received a gift in excess of $100 that is not from a relative and that is not from a lobbyist because you're not required to incriminate yourself you're supposed to file a quarterly gift disclosure identifying what the gift was and who gave it to you. I don't receive gifts from random people who aren't relatives necessarily or lobbyists of FMPA just out of goodness of their heart over excess of $100. I don't see many of these being filed. If you are receiving a gift in excess of $100 you are supposed to file these forms disclosing who that person is and the reason these kinds of go together then is so that the public can see these are my financial interest personally. This is someone who is not relative. Who I'm not incriminating myself because I don't accept gifts from lobbyists that I'm not supposed to. So non-lobbyists nonrelatives in excess of $100 and people can see there's no conflicts going on because it shouldn't line up with your financial interests.

Chairman Fee said just to be clear this is broader than what you had before. Where its lobbyist. This now goes on to you do legal work for someone and he's impressed instead of paying the whole bill he pays more. You have to report it even though it's not related to any type of UA business whatsoever?

Mr. O'Hagen said in that example you might be able to call that compensation even though they paid you more. I think another example, if I could, would be if you have friend who is not a lobbyist of Ft. Pierce. You have a personal friend not related to you who buys you a $200 golf bag for Christmas. That's in excess of $100 from a nonrelative. It's not a lobbyist so you can accept it. Technically you are supposed to record that here.

Chairman Fee said ok well unfortunately, I don't have any of those friends. I wish I did.

Mr. O'Hagen said one thing I didn't include on here, but just a note lobbyist are supposed to report anything in excess of $25 that they provide to you. So, between – they don't report over $100 because those are prohibited, so between $25 and $100 they are supposed to file a form and put it on file that they gave you a gift in that threshold amount. I don't see those because I don't know that many of the lobbyist are aware of the law. Just know that those that are those

might go on record with to Commission on Ethics or the Supervisor of Elections I think where they're incorporated that a gift has been given to you in between $25 and $100.

That was all I have. I hope I didn't go too long. Oh, I threw some extra resources these were in the last time too. The Sunshine Law manual on the attorney general page is a great resource for both open meetings and the public records portion of it. They also have some training on form one there's a check box that said I did four hours of training on these things within the past year. They have a training course here that you can click on. It's an audio you can listen to. Florida State their institute of government has another resource for training to fulfill that requirement. Again, they are audio courses I believe these ones are free. There're paid ones out here too. I didn't include any of those here.

With that, I'm happy to take any questions. The information is on here as well. My and Jody's our office number and email so if things occur to you later, please give us a call that's what we're here for.

Chairman Fee said I've got one more question about the gift. Does that include gifts to family members like children?

Mr. O'Hagen from a lobbyist. If a contractor of FPUA gave a direct relative -- it stops at immediate family. But yes, if they gave a child or a spouse something of value, yes, that could count as a gift to you.

Chairman Fee said the reason I ask. The other form said anybody that's a nonfamily member, non-lobbyist who gives you gift of $100 or more has to be reported. Let's suppose my daughter gets a $21,000 scholarship to Auburn University. It's clearly a gift, but it's a scholarship.

Mr. O'Hagen said yeah scholarships.....

Chairman Fee said the form one was a gift from anybody that was a non-lobbyist and nonfamily member. That's very broad and even though it's clearly a scholarship. It's a gift.

Mayor Hudson said she earned it though.

Chairman Fee said she earned it. I wouldn't have to report something like that.

Mr. O'Hagen said what's not included here if you were to scroll down on these forms it gets into the detail of what the definition of gift is. There's a lot of carve outs of what "gift" mean. I'm not sure if scholarship is specifically listed.

Chairman Fee said I would presume that's carved out.

Mr. O'Hagen said there's a lot of examples that are exempted from the definition of gifts that aren't included in here.

Mr. Koblegard said that wouldn't have to be someone doing business with the utility authority?

Chairman Fee said that's what I would think. It would have to be somebody at all times doing business.

Mr. O'Hagen said this form nine and it's a confusing form, but they are asking for non-lobbyist gifts over $100 that you are -- that are permissible, but weren't reported, I believe to see how it matches up with your sources of income and your form one to avoid appearances of conflicts. Again, it's rare. It has to meet the definition of gift. It's not just anything over $100. It has to meet the statutory definition of gift which is lots of exemptions for it or lots of carve outs for. I can follow up if scholarship is specifically listed in there. I would assume it would be from a non-lobbyist to go in that form nine.

Chairman Fee said so obviously this one is limited to me individually. Not spouses.

Mr. O'Hagen said no I believe this would include spouses and immediate family. But it still has to meet the definition of gift --

Chairman Fee said that's pretty intrusive.

Mr. O'Hagen said I've never seen one of these forms filed. In our agency the reportable individuals that I know of have never had to file one. Anytime a question has come up we answered as doesn't meet that definition of gift or every time the question came up in our case we have answered that it doesn't meet the definition of gift. We look through it and we say nope here's where it carves out, like again, your scholarship example I think would be one that we would say not a gift. If there's specific questions, this is the type of thing we do research on.

Chairman Fee said that would be the only thing that I would get $100 or more from my children. I'm working hard. I really don't have to throw out everything for that.

Mr. O'Hagen said I can follow up with a specific. I can send Javier the specific response to that, but um sitting here, I would guess no.

Mr. Cisneros said I would take the scholarship over the golf bag any day.

Chairman Fee said that's my thought. For instance, they do business with FPUA. They're recipients of scholarships. Now I'm starting to think should I've listed those down there even though they're very recent I'm within the 90 days, but gosh that's really getting really broad out there.

Mrs. Gibbons said I feel like scholarships too. It's not necessarily a gift. She's going to have to earn some of that while she's there. She has to meet certain things. It's not like it's physically going directly to you.

Chairman Fee said exactly. Being as broad as courts have been. It does save me money.

Mr. Cisneros said so the scholarships are probably given to the school through donors, multiple donors. They are distributing entity. Dan could probably help us figure that out.

Mr. O'Hagen said I'm happy -- it wouldn't take long to follow up with e-mail laying out specifically why scholarships, because that's a great question. But I think the line of thinking would apply to a lot of questions that you might have as to why it doesn't meet the definition of gift. That's a great example, I'll follow up with a snippet of why it doesn't. I think any other questions that you might have that are similar to that would fall in line.

Chairman Fee asked anybody else have any questions?

Mayor Hudson said I have one quick question. This is an appointed board except for me. They are not required to take the four hours of ethics. Is that correct? It's suggested but not required.

Mr. O'Hagen said good point. Let's see if I have it I think it's right here.

Mayor Hudson said so they wouldn't check I don't know if you've given us four hours of education.

Mr. O'Hagen said yeah, my snippet cut off before it was there. It's for elected officials. Good catch, thank you.

Chairman Fee said Miss Bennett you had a question.

Ms. Bennett said my husband and I are ministers. We do have people that deal with FPUA and they give like gifts and contributions to us on a yearly basis. When they have like anniversaries for us. Is that considered a gift also?

Mr. O'Hagen said that one would be fact specific. I would need to know to answer definitively would probably need to know a lot more about the specific instances than just answer here. Which I'm happy the do. I think we would need to talk off -- outside one on one not with two or more members. One on one, and I'm happy to do that and get some specifics and give you a real definitive answer for because it's going to be real fact specific on what type of gift, who the person is, what's the scenario around it. Some of it might fall into acceptable, but reportable depending upon the amount. Reportable just means you just need to report it, it doesn't mean it's prohibited. There're just instances where they might want it reported on a form nine verses what might fall into that hard-line over $100, can't accept it from this type of quote "lobbyist." Even though you don't think of them as lobbyist. It's going business with FPUA, so I'm happy to help with that.

Mrs. Gibbons said I think, too, if it's given to church and then the church gives you money and that money is recorded as your income that's different. You are already showing you've reported those funds because it came as a payment from the church or whatever to you.

Mr. O'Hagen said yes, or if it's handed to you and you've accepted it on behalf of a church, but you get an allotment or a salary or whatever it may be from a church, that's different, that's not a gift to you. It's a gift to the church and then it's just your compensation for your position as minister. That's why I think its very fact specific as to how the transaction is done and who the people are.

Chairman Fee said thank you. That's very enlightening.

Mr. Cisneros said thank you, Dan. We'll see you next week. I appreciate Dan coming because we obviously do have an annual conference next week.

Mr. Cisneros said Mr. Chairman the next item, the last item for this afternoon is a request to adopt Resolution UA 2022-15 for a new bank account with Seacoast Bank to help manage the proceeds from the 2022 series bond. Michele Harris, Finance Manager, will present this item.

Ms. Harris said thank you and good afternoon Mr. Cisneros, Chairman Fee, Mayor Hudson and Board Members. I'm here to request adoption of Resolution UA 2022-15 for a new bank account with Seacoast Bank for the proceeds received from the issuance of the utility bonds series 2022-A and 2022-B. Proceeds will need to be monitored for compliance with the spenddown of the funds and for arbitrage reporting. If you happen to have a bond meeting next week, as was mentioned you will learn something about called arbitrage. We have to monitor that because arbitrage occurs when tax exempt bonds proceeds are invested in higher yielding securities resulting in a profit. We get a certain interest rate for our bond proceeds; the federal government doesn't look highly upon us reinvesting that and getting higher earnings on that. So, there are reporting that has to happen. Typically, every five years, but we're going to probably do it year once since this a very big bond issuance and then every five years after that. There're penalties if we don't report right and potential loss of our tax-exempt status so we want to keep these funds segregated as much as possible for ease of that. It will help with all these debt funded projects and will help us with compliance and transparency.

If you have any questions, it would be happy to address them.

Chairman Fee asked any questions of the Board?

Mayor Hudson asked is this because it's tax deductible? The bonds.

Ms. Harris said the bonds are tax exempt and because it's such a large amount too. We could comingle with our operating funds, but want to keep it separate. That way every month when we're spending those debt funded projects, we will have reporting. We will know how much we spend. We will move the money from this new account to and from the operating account. It will easier to track how and it will be easier to track how much interest earning on that account as well. It will be easier to calculate.

Mrs. Gibbons said I did this recently. It makes sense. Way more transparent.

Chairman Fee said all right we will read the resolution.

Ms. Sabota read Adopt Resolution No. UA 2022-15, for a new bank account with Seacoast Bank for the proceeds received from the issuance of the Utilities Revenue Bonds Series 2022A and 2022B.

A motion was made by Mayor Hudson, seconded by Mrs. Gibbons, and unanimously agreed to Adopt Resolution No. UA 2022-15, for a new bank account with Seacoast Bank for the proceeds received from the issuance of the Utilities Revenue Bonds Series 2022A and 2022B.

Chairman Fee said Mr. Director.

Mr. Cisneros said yes, a couple of items this afternoon. The Utility Advisory Committee will host its first meeting tomorrow. Hopefully we'll have enough people in person to have a quorum. That will be exciting. I feel like I say that almost every month. I hope it happens tomorrow.

Early this afternoon Jill distributed your packet for the conference for next week. If you have any questions, please let us know. We do have myself, Mr. Retherford and Mr. Hutchinson, Mr. Crawford and Rachel attending the conference. You'll have someone that can partner with you if you need to. It's a lot going on, but the idea there is to -- we have a lot going on. We need as much -- it's also the first time the majority of those folks have attended that conference. I don't think -- the think the Mayor is the only one that attended in the past.

Mayor Hudson said yeah, it's been a long time.

Mr. Cisneros said and we have lot of important items to discuss especially when it comes to utility cost. Pretty important conference next week.

At the next board meeting Rachel will present a summary on the grants that we are pursuing. I know that Resilient Florida and another grant for broadband opened up this week, I believe, if I'm not mistaken. Pretty exciting. It's important to keep the board up-to-date and also as we move forward we will keep the city commission up-to-date.

I'd like to congratulate Ashley Levin our new Sustainability Program Associate. She's working closely with Rachel.

That's all I have for you. Mr. Chairman.

Chairman Fee asked any report from the attorney?

Mr. Koblegard said no, but just quick observation. As bad as things are with the natural gas prices here I read an article on the stock market this morning the price of natural gas in Europe is going

up 700%. They blame it all on the Ukraine war and now the countries are in a bidding war against each other trying to bank roll or bank natural gas for the future and that's just continuing to drive everything sky

High and they don't see any end to it. Just that's just an example of how it impacts us here too, of course. The other thing I just got back from the Bahamas, and the cheapest gallon of gas that you can buy over there is $7.50. One spot we had to pay $10. I see it's gone down around $4.40 here, but it's worse other places.

Mayor Hudson said it doesn't make it any better, though.

Chairman Fee said no it doesn't. Any comments from the board?

Mrs. Gibbons said I have a quick comment. A couple of months ago I spoke to Mr. Cisneros about some training for education I should say for the youth in the community out at Treasure Coast Energy Center. I know we haven't spoken about it recently. There hasn't been a lot of time to talk about it. In response to Rachel's presentation today, I really feel like that could be a great way to partner who we are, especially to the next generation of people that are going to own that plant over there. Or, you know, out there that are moving this plant and also what's going on in, you know, how energy is created. Especially now that the nuclear power plant has not been doing those. I think this offers us a way to bring the community into our doors and you know let them be part of our growth. I don't know if that's something FMEA, you know, helps with or anything, but obviously I know it's ran by them out there. I feel like it would be a great gateway into learning about the UA.

Mr. Cisneros said that is one of my initiatives to partner up with the schools. What we ran into is time just enough time to be able to do this. We've given Rachel help, but it's still a small group. It's mostly the directors and some department heads that are doing the heavy lifting there. That's an initiative. Now that we've gotten past the bonds and utility rate adjustments, I really do want to push reach out to the schools and try to partner with the schools, Indian River State College and the local high schools and elementary schools. There's a great opportunity to do positive community outreach which could go a long way. You're absolutely right. We'll look at how that looks in the future. That's a very good request.

Mayor Hudson said but the school district is a customer. Teachers -- the ones that have to pay the bill might like to have a little bit of education too.

Mr. Cisneros said yeah, that's actually a good point.

Ms. Bennett said also, you could look into the stem program. That would really be beneficial to them on the elementary middle and high school level.

Mr. Cisneros said yeah, that's a very good suggestion. Actually Mr. Hutchinson and I over the last ten years or so, we haven't done in the last five years or so, we used to be part of the Florida Engineering Societies stem program with Lincoln Park and Ft. Pierce Central I believe. We have done a lot of those outreach programs. That's something that we could revamp. It does take someone from an organization like the Florida Engineers Society to take the lead because that's a lot of work. That's a lot of work to coordinate that with the school board and the schools themselves. You need a sponsor at the school to be able to help rally the troops, you know rally the students to be able to do that. I don't know if Florida Engineers Society has done anything lately. That's something we can definitely look to make sure we stay engaged with.

Ms. Bennett said most schools now are putting that through their stem program and that is a resource. You'll have a lot of help on that end as well.

Mr. Cisneros said we'll make sure we continue to stay engaged with that.

Chairman Fee asked any other comments? All right we're adjourned.

There being no further business, the meeting was adjourned at 3:54pm.

ATTEST:

SECRETARY

CHAIRMAN