FORT PIERCE UTILITIES AUTHORITY
Board Meeting
General Rules & Procedures

Fort Pierce Utilities Authority (FPUA) Board Meetings are open to the public and are held on the first and third Tuesdays of each month beginning at 4:00 p.m. in the City Commission Chambers located at City Hall, 100 North U.S. Highway 1, Fort Pierce, Florida. The FPUA Board also schedules additional workshops or special meetings as necessary to conduct certain business. Notice is publicly provided in advance of these workshops or meetings.

Members of the public desiring to appear before the FPUA Board on a proposition may complete the *Request to Speak at FPUA Board Meeting* form. This form is hereunto attached and is also available online at www.fpua.com, and at the Board Meeting location. This form should be submitted to the FPUA Director of Utilities' Executive Assistant before the Board Meeting; early submission is appreciated. The FPUA Board may ask large groups wishing to be heard to appoint representatives to speak on their behalf.

Any person seeking to appeal any decision by the FPUA Board, with respect to any matter considered at such meeting or hearing, is advised that a record of proceedings is required in any such appeal, and that such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

COMMENTS FROM THE PUBLIC: The Chairman of the FPUA Board will open the floor for Public Comments and ask anyone wishing to speak to come forward, one at a time. Please state your name and address clearly into the microphone. Comments will be limited to three (3) minutes, or such additional time as may be deemed appropriate by the FPUA Board. Please address your comments directly to the FPUA Board Members.

CONSENT AGENDA: These items are considered routine and are enacted by one motion.

REGULAR AGENDA ITEMS: (Old Business, New Business, Award of Bid, and Resolutions): These items are presented by an individual FPUA Board Member or Staff for inclusion on the Agenda and will be discussed and acted upon by the FPUA Board usually in the order listed.

PUBLIC HEARINGS: Public Hearings are advertised in advance of the meeting. The Chairman of the FPUA Board will open the Public Hearing and ask anyone wishing to speak to come forward, one at a time. Please state your name and address clearly into the microphone. Comments will be limited to three (3) minutes, or such additional time as may be deemed appropriate by the FPUA Board. Please address your comments directly to the FPUA Board Members. After the Public Hearing is closed, the FPUA Board will discuss and then vote on the issue.

PLEASE BE RESPECTFUL OF OTHERS' OPINIONS. AUDIENCE MEMBERS SHOULD REFRAIN FROM TALKING OR MAKING COMMENTS WHILE SEATED. THE SENSITIVE ACOUSTICS IN THE COMMISSION CHAMBERS CAN MAKE IT DIFFICULT TO HEAR SPEAKERS AND BOARD MEMBERS, AND CAN INTERFERE WITH THE RECORDING OF THE MINUTES. IF YOU MUST HAVE A DISCUSSION, PLEASE STEP OUT INTO THE LOBBY. ALSO, AS A COURTESY TO OTHERS, PLEASE TURN OFF AUDIBLE BEEPERS AND CELL PHONES WHILE ATTENDING FPUA BOARD MEETINGS.

FORT PIERCE UTILITIES AUTHORITY
Request to Speak at Board Meeting
By Members of the Public

Meeting Date: _____

Subject to be discussed: _____

_____

Do you support this? **Please check one:** Yes ☐

No ☐

Neutral ☐

FOR INDIVIDUALS:

Name: _____

Address: _____

Do you designate a representative to speak on your behalf? **Please check one:** Yes ☐

No ☐

If "Yes," please give name of representative: _____

FOR GROUPS:

Groups in attendance may choose representatives to speak on their behalf. The FPUA Board reserves the right to limit the number of speakers when a large number of individuals wish to be heard.

Name of representative(s): _____

_____

Group represented: _____

AMOUNT OF TIME to address the Board:	***3 Minutes***
AMOUNT OF TIME for Public Comments:	***3 Minutes***

This form should be submitted to the FPUA Director of Utilities' Executive Assistant before the Board Meeting; early submission is appreciated.

CONTACT INFORMATION

Email: jsabota@fpua.com, Phone: (772) 466-1600, Ext. 3201

Mailing Address: FPUA Board Meeting, Attn: Jill Sabota, 206 S. 6th Street, Fort Pierce, FL 34950

Revised 6-7-17