MINUTES OF A REGULAR MEETING OF THE FORT PIERCE UTILITIES AUTHORITY, TUESDAY, NOVEMBER, 2, 2021, 4:00P.M., CITY COMMISSION CHAMBERS.

Members Present: Chairman Frank H. Fee, IV; Vice Chairman Kristina Gibbons; Secretary Barbara Bennett; Deputy Secretary; Larry Lammers; and Mayor Linda Hudson.

Others present: John K. Tompeck, Director of Utilities; Barbara A. Mika, Director of Financial Services; Paul A. Jakubczak, Director of Electric & Gas Systems; and Bo Hutchinson, Director of Water/Wastewater Systems; Javier Cisneros, Director of Utility Support Services; Joshua P. Gang, Director of Regulatory Affairs.

The meeting was called to order by Chairman Frank H. Fee.

Opening Prayer was by Christelle Myrick of FPUA Water Distribution.

The Pledge of Allegiance was recited.

The roll was called and a quorum declared.

Chairman Fee asked has everybody had a chance to look at the agenda. Does anyone wish to make any changes?

Mr. Tompeck said yes, Mr. Chairman I would like to make an addition. Kim Delaney has been detained for about 15 minutes, but we would like to add her on to the agenda for a presentation about the WRF relocation. As soon as she gets here we can fit her in somewhere under New Business. We'll just make her item number 5.

Chairman Fee said fine.

A motion was made by Mayor Hudson, seconded by Mrs. Gibbons, and unanimously carried to approve the set agenda.

A motion was made by Mr. Lammers, seconded by Mrs. Gibbons, and unanimously carried to approve the Minutes of the Regular Meeting of October 19, 2021.

A motion was made by Mrs. Gibbons, seconded by Mayor Hudson, and unanimously carried to approve the Minutes of the Special Meeting of October 13, 2021.

Chairman Fee asked are there any comments from the public? If there are please stand up you have three minutes. It doesn't appear that we have any interested party to make any comments. We will move on to the Consent Agenda.

A motion was made by Mayor Hudson, seconded by Mrs. Gibbons, and unanimously carried to approve the Consent Agenda.

1. Approve the following recommendations to maintain an orderly progression of officers in future years: Mr. Frank H. Fee, IV, Chairman; Mrs. Kristina Gibbons, Vice Chairman; Ms. Barbara Bennett, Secretary; Mr. Larry Lammers, Deputy Secretary; and Mrs. Linda Hudson, Mayor/Member.
2. Approve Post Budgeted Project/Budget Request for Lawnwood Regional Medical Center – Tower in the amount of $60,200.

Chairman Fee asked are there any letters of appreciation?

Ms. Sabota replied no.

Chairman Fee said we will move to any Old Business that needs to be discussed. There being no old business we will now move to New Business. Mr. Tompeck…….

Mr. Tompeck. Good afternoon the first item today is an update on the AMI and Paul Jakubczak will make the presentation.

Mr. Jakubczak said thank you Mr. Tompeck and Members of the Board. I'm here to give an update on the AMI project as of the end of October and a couple of numbers have changed a little bit, but we'll go into those as we are continuing to install meters in the beach area which is our current phase of deployment.

Just a brief update on what AMI is. AMI is a two-way communication between our field devices, our meters and our head end office. It gives us better ability to see what's going on in the field and be more proactive to customers. So we have to visit all 53,000 end-points that we have in our system to be able to put this infrastructure in place. It's going to improve efficiency and allow real-time field information to get back to the office.

Some of the benefits that we talked about to FPUA is knowing that a customer is out of power before they call. Once we get the system completely deployed, we will be able to alert the customers that there is an outage in their area before they can pick up the phone and make the phone call. Also, the ability to provide real-time information to the county EOC which is important during hurricanes as you can't release special needs residents to their homes until you can verify

they have power to those residents. It's also going to help us control our cost and losses through some engineering analysis that we will be able to do. Leak detections, right now if you have a leak in your toilet you basically won't know about it until 30 days when you're bill shows up. This will be able to provide you that leak detection within a couple of days to help you repair the toilet or whatever needs to be done to fix it.

One of the biggest things that will help is us being proactive with maintenance on our system as well as the customers system. Some of the things we're currently doing is remote disconnects and reconnects. Instead of having to send our employees out to disconnect customers for nonpayment we're able to do that within our office. We're starting to see some of those benefits because we are finding other things for our employees to do instead of having to go out there and deal with dogs, locked gates and fences.

Tamper protection will allow us to detect if a customer is tampering with the meter. In the past, we'd go and read it and it used to be 30 days before we would find a seal cut. Now we can see it live coming through to our system. Of course, the customer service inspection program, one of the things we decided when we started the program was that we would inspect all the systems especially on the electric side for meter bases with wires coming in. If we did find any problems we'd have to work out a deal with the city to be able to go ahead and replace the meter socket at no cost to the customers.

Some of the benefits to our customers, we just talked about the meter base inspection program, are our proactive customer service. We can actually talk to our customers, be out in front of some of the problems and alert them if their bills are starting to get high. We can say "you know when something is going on?" We can help them to lower the sticker shock they sometimes get when they get their bills.

We're also going to be looking at a variety of new payment options. A pay as you go. Basically you would put $50 on your account and it will alert you when you need more on there and you really control when you get shut off if you don't keep a balance on those accounts. Also some flexible billing schedules and the customer service portal is out there right now. My son has just recently moved out of the house. He actually was logging in on Sunday to pay his bill and was actually able to see that portal which is very neat, very easy for him to understand to go ahead and sign up for the alerts and different bill pay options that you have. That's out there and I'm sure in the future we'll be giving you presentations or doing stuff for the community so they can see how these portals will work.

This is a quick snapshot of where we we're at in December of last year. We had roughly 2,000 electric meters installed about 7% of the system. As of two weeks ago we have 32% of the system installed. A little over 9,000 customers. We should see an increase here after the first of December as that's when our next large group of meters will be coming in.

On the water side, there is about 885 meters were installed in December of last year, about 4% of the total. Currently, there are about 3,500 customers and this where I told you that these numbers are a little shy. There's probably about another 2-300 meters installed since this snapshot was taken. It's about 15.8, almost 16% of the entire system has been installed on the water side.

On the gas side, we have 155 customers back in December, 3% almost 4% of the system. Currently, we have 726 customers installed almost 18% of the system. This too will increase here as we move back over to the mainland for deployment.

Currently, in our infrastructure, we've got 80% of all the infrastructure installed. We're running into a little bit of supply chain issues with our repeaters which bounces the signal from either a water or a gas meter back over to the electric meter or to the gate keeper. It then takes all that data and sends it up to a large server that keeps all of our data and sorts it through a useable portion for us. Our current read percentages are in the mid-to-upper 90s for all utilities which is really good. When we first started the gas and water were around 70% and electric was around 85%. The increased infrastructure has improved our readability out in the field.

Currently, we're reading almost 6,500 accounts and billing those accounts as well, which is great for what we're planning on doing. We're also working on the ability to disconnect and reconnect from the field or from the office. In addition to that, we're looking at automating this process to eliminate some of the tedious stuff that we're currently doing now such as going through the drop box, we've got to go through and find out what the payments were. We're starting to get our customers to understand that when the bill says 5:00pm on that day that you have to have your payment in, if it's not in by 5:00pm when we process the last group of payments you will be on the disconnect list for the next day.

Some of the acquired benefits as you can see, is the leak detection which we talked about on the water side. Currently, there's about 29 say 30 customers that we've actually been beneficial to providing them the advantage of fixing things before their bill shows up. On the electric side, we replaced 38 meter bases and that number probably will go up when we finish the beach because of the environment that is out on the beach. So we are doing really well there. One of the biggest things you can see is the meter reading benefit. Previously it would be about 23 man hours to go ahead and read a meter by the time you get out, park and everything else. Now we're able to do that within minutes from sitting at the desk and being able to log in and push the meter or address of the customer and being able to see what the current read on the meter is.

This is some of the things that the customers will see in the future. As the portal gets more use and we get more meters installed out here. If you look on the left hand screen that's the daily usage is for a customer. You can see how it goes up and down. We will be able to better troubleshoot with our customers as far as if they will see higher bills. We can talk to them saying you know we're seeing a large usage right here. Did you maybe forget to turn off your pool filter

or is your pool filter running all the time or is there an issue with something in your house? We would be able to better help the customer to conserve energy that way.

The one on the right is from the meter usage. As you can see, it's less granular when you get down to the data and that's only because of the amount of times it get pulled. You can look at that and say what really happened earlier in the morning on this date and you can say is it from a sprinkler or did I fill my pool or what actually happened. We could walk through the customer and explain to them, you know what we're seeing is a high usage early in the morning. You may want to lessen the amount of time your sprinklers are on or conserve more water as you're doing your pool.

We talked a little bit about the outage detection. This just shows you a snapshot of the map. Green is good. Which means all the meters have power to them. Red is bad and as you can see there's no red out there. This is a good showing map right now.

Of course no project would be complete without overcoming opportunities. One of the opportunities that we ran into was coordination with FP&L. We actually serve two different service territories for FP&L south of Midway and north of Midway. We had some difficulty figuring out who to communicate with to make sure we can get the repeaters hooked up into those areas to pick up the meter reads. We've finally been able to do that. In addition to that, we had some minor issues with the county and permitting. We were able to work through that because they weren't really 100% sure what we planned on doing. We had a do a presentation with them to explain what we're actually trying to do and also prove to them that we are a utility company and we do know to work around power lines.

Material delivery is becoming more and more of an issue. Supply chain issues and getting chips and boards. We have actually ordered some solar repeaters to eliminate some of the issues that we're having with FP&L and having to hook up and have monthly bills with them. We ordered these I want to say April of last year and we're still waiting for them. They know that they have some major supply chain issues and we just had a meeting with them this morning and they're looking at the possibility of having a lot of this completed and done by December. So they should be able to start shipping us some of that material in December. This may change a little bit of the way we do the deployment. We'll get into that in a couple of slides.

This was the initial deployment area. Basically if you draw a line from Gator Trace on the north side and go south. That was pretty much the initial deployment area. That has all been completed other than picking up some of the reads because of the repeater issues that we're having as well as the south side of South Hutchinson Island which goes down to Martin County line. Our current deployment area goes from the north end of Gator Trace and horseshoes around through the beach and down to the end of our territory and connects all the way to that portion down by Martin County line.

That's currently where we are at. We're working on the electric side to finish up the deployment on the beach. Water is working on that as well. Of course, we all know there's no gas on the beach. Gas is chomping at the bit to get started with the next section of that.

Our next deployment area is if you take the canal over by Garden City and draw a line there and go north, which is the next deployment area for this project. We will stay within the electric service footprint right now until we can get the supply chain issues straightened out with the repeaters. Once that is done we'll continue to work on the west from that dividing line just to pick up the areas outside of the electric service territory. If we do still continue to have supply chain issues then we'll go ahead and switch gears and go south of that line by Garden City and Juanita and pick up in the electric territories because the electric, as we talked before, the meters actually act as repeaters. They are able to pick up the water and the gas modules.

Some of the next steps we already talked a little bit about was our outage management and our system integration so with that it's complete. It's just a matter of working with the communication to get our customers to be able to log in and allow us to be able to send out notifications when we do have an outage once we detect that from our system. The customer portal, like I said it's an amazing thing and hats off to the IT department and what they did to integrate and make it easy for customers to use.

Internal process changes - we're continuing to look at restructuring the way that our meter reading department is set up currently. Customer assistance will be more proactive than reactive with the customers as well. We're talking about the billing disconnects and reconnects and then the efficiencies we will see from a utilities standpoint as well. We decided when we started this project that we were not going to eliminate positions for that, but we were not going to refill positions through attrition if we could get away with it. Currently, we have one meter installer remover position that was opened up because of retirement about 6 months ago and we haven't had to refill that because of the efficiencies we've seen with this project.

Of course nothing would be complete without showing you the financial impact. Not a lot has changed since the last presentation in May. We are still looking at about $4.8 million left in the current purchase order. This number will go up a little bit once we get into the bond funding and having to increase the deployment rate instead of a five-year project into a 2-3 year project and that's partially to help with deployment on the water side and possibly on the gas side. This number will change a little bit, but shouldn't change a whole lot.

With that, I will be happy to answer any questions that you may have.

Chairman Fee asked does the Board have any questions?

Mayor Hudson asked does the customer have to be home when you're doing this work? How does the customer know that they have AMI now?

Mr. Jakubczak said what we do is we alert all the customers when we get into an area. For instance, on Juanita we're going to do the stretch from Juanita from 25th to US 1. We'll send out an alert. We'll give them a call through the IVR system and let them know we will be out there. If they want to be home great or if they don't want to be home that's entirely up to them. Because what we'll do is go through and try to coordinate it with water, gas and electric so we're not sending messages over three different days. We try to coordinate that installation so that a customer will receive one notification.

The power will be off anywhere from 5 to 10 minutes. A lot of that is because we want to do a thorough inspection of the meter base. Make sure that there is no lose lugs, no burning, no issues with the wires coming in and that's the biggest one because we will take pictures of the before and after of voltage readings. There is a whole list of things that the guys do out in the field. Once that gets done, we'll put the new meter in and the water and gas department will be working on installing their modules as well and getting them programmed into the field. If the customers have issues or questions, by all means they can call our office. I know we have door hangers we put out there as well. If we can't get a hold of anyone, I know we are working on putting together some videos to show the processes that we're doing so the customers know exactly what we are doing at their property.

Mayor Hudson said that's what I was going to follow up with. If a customer now knows they have these efficiencies their going to have to know how to use them or how to communicate to you and you said you would be..... the customer would somehow know and be able to communicate with you via phone or the web site or how?

Mr. Jakubczak said both. We've set an email address strictly for AMI@FPUA.com. The customer service reps have been trained and meter reading staff is trained to answer questions as to how that portal is working and some of the benefits that they may be seeing. A lot of what we see now is questions about why is my power off? We had to go in and update our infrastructure and once they understand that they are fine with it. A lot of customers we are seeing are happy and we're looking at and testing their meter bases out there to make sure if there's any problems that FPUA is going ahead and repairing it at no cost to the customers.

Mayor Hudson asked so they will know how to read it? Will you give them any kind of literature?

Mr. Jakubczak said we do have literature on the web site already and I know there's going to be a bill stuffer that's coming out and one of the bill stuffers will talk about AMI. That's going to be on the back as well there too.

Ms. Bennett said I have a question. Speaking on the leak you said that you would be able to inform a customer before they receive a bill, how will you inform them if they have a leak?

Mr. Jakubczak said one of the things that we do is once we determine that there's a possible leak we'll send a gentleman out there from the water department to determine if there's a leak or

just an issue in the communication between the modules. Once we determine there's a leak we contact the customer and let them know we detect a small water flow in your residence and that you may want to check your toilets, your sinks, and your faucets to find out if there's something going on. We're in constant communication to make sure they are aware there may be a potential problem. As we get the reports on a daily basis, all the reports, all the downloads will happen tonight and we'll get reports for everything that happened today, tomorrow, and then we'll go through them and make a determination is this something we're seeing as a leak detection. Did it happen two days in a row? Or is it something that's really strange and we'll send someone out to take a look at it. Once they take a look they will make the determination if it's a meter issue, a module issue or if it's a potential customer issue.

Ms. Bennett said so it would be within 24 to 48 hours?

Mr. Jakubczak said within 24 to 48. Sometimes what will happen is we'll watch that report and if the customer shows up on the report two days in a row we'll go out there because sometimes someone just forgot to turn off the hose from outside. If it's normally two days in the row chances are there's probably a problem inside the residence.

Mr. Fee asked any other questions?

Mr. Lammers said so on that same topic, is it safe to assume that for these 29 customers that because they had AMI water meters that it probably saved them money because we notified them that they had a potential leak?

Mr. Jakubczak said yes. It definitely would have saved them money and also would have saved them the headache, their headache as well as our headache, of trying to fix the bills after the fact. They would still be billed for the wastewater, but you'd have to give them a credit if they can show that there actually was a problem on the water side they'd get a credit if they can show there was a repair done for that issue.

Mr. Lammers asked we reach out to those customers by telephone?

Mr. Jakubczak said or knock on the door. However, the normal standard practice is. We'll go knock on the door or call them on the phone to make sure they are aware of that.

Mr. Lammers said I was really glad to see you mention leak detection and then you gave us numbers on it. Do you have any numbers by chance for the number of the remote disconnects that we've completed and the number of tampers that we've found because of the AMI system?

Mr. Jakubczak said I can get you tampers. I don't have the number off the top of my head. Disconnects are varying per week, per day. I want to say the highest number that we've been able to disconnect in a day is about 80. On average we're 30 to 40 is what we are seeing on a normal disconnect day. Like I said what we are really seeing now is our customers, which is just all about education, their knowing that if they don't get their payment in by the time that the last

bill run gets done that they will be disconnected the next day and they will have to come in and pay and wait until we go ahead and reconnect them from the office.

Mr. Lammers said so it's a manual push of a button at the computer to disconnect them?

Mr. Jakubczak said yes, but right now it's an automatic process. So what we do is create a batch for those 30 to 40 customers and send it to our third party. The third party runs their batches and then they'll disconnect all the 30 to 40 meters within a certain period of time. About an hour is what it takes them. They will send a report of which ones worked and which ones didn't. If they didn't work we'll go ahead and try to manually disconnect them from the office and then the reconnect process right now is all manual. Because it's a very different amount of time, but in the future it could be and automated process so we can....what our goal is to start doing disconnects around 8:00am. Right now we're doing it between 10:00am and 11:00am. So if we do disconnects at 8:00am we can go ahead and starting doing the first round of reconnects around 11:00am. We can start scheduling when these batches happen.

Mr. Lammers said and the last two questions, for the meter reading benefit it says 23 man hours. Is that 23 man hours saved total?

Mr. Jakubczak said yes, so if we have a re-read in the office by the time it gets processed from the customer service side down to the meter supervisor side all the way down to the meter reader or the meter installer/remover. Then they have to go out into the field and do everything and reverse that entire process. It's about 23 man hours.

Mr. Lammers said and last question, as far as the pay as you go program, if a customer goes on the pay as you go program, does that allow them to avoid making any deposits on their utility bill?

Mr. Jakubczak said that's one of the discussions we will be having once we get a little bit more deployment. As we talked about in the past, when a customer can't pay their bill they have a $200-$300 bill and then we will tack on another $200-$300 deposit it's kind of difficult for them to come up with that $400-$600. So if we can eliminate the deposit and automatically put them on a pay as you go it puts the burden on the customer to make sure that they get and read those alerts that they would be getting saying your balance is getting low. You might want to go ahead and add money to it. Similar to what they're doing on the Sun Passes.

Mr. Lammers said right, I would be a fan of that. Allowing the customer to avoid deposits, but being on pay as you go.

Mrs. Gibbons said I just have two questions to follow up. About the reconnect policy, in the past we always charged a fee for reconnections. Is that still intact? Has it changed?

Mr. Jakubczak said it will stay the same. That's a process we have to pay for to get that process done. Instead of sending an individual out to disconnect or reconnect. We're still having to have

that internal force to be able to do that, plus the infrastructure that was put together for that. The pay policy for reconnects and disconnects are still the same.

Mrs. Gibbons said my last question is what was the original target date for completion of this project and are we still on target for it?

Mr. Jakubczak said we're still on target if we do the five to six-year deployment which is 24, 25, ah yeah 25, 26 is when we originally planned to complete it. If we do the bond refinancing, which should be done in the next few months, we're looking at a 24 time frame to be complete with the entire system.

Chairman Fee said I have one question for you. The supply interruption that you have alluded to a couple of times in your presentation. I think you answered you are on track, but is this going to impact our budget for the AMI project?

Mr. Jakubczak said it will not because we have a contract and all the prices were locked in when we signed the contract.

Chairman Fee ask do you know exactly what the supply interruption is?

Mr. Jakubczak said it has to do with chips. One of the things and we talked with them about was with the repeaters. Our supplier is very particular with what they send out. So they can get chips with the antenna on the board itself, but they don't have as much range. So what is provided in our package is a board that has an external antenna which allows us to pick up more range. They are working on a go around to be able to utilize the chips that have the RF onboard, but to be able to use an external antenna. Of course it's like an R&D thing. You fix it now you have to figure out how to break it and then make sure it goes through the difference test. You get people like engineers that figure out a way to break something so they can make it better. That's that process there, but we've been told December is the date that they are looking at for being able to release these for full production.

Mayor Hudson said Mr. Chairman I have one more question. Speaking of the reconnect, what is the fee? The reconnection fee?

Mr. Jakubczak said I think it's $35. Let me check on that. I'm not the money man.

Mayor Hudson said the reconnects we still go through all the warnings. We still go through the process of alerting the customers. That's the last resort to disconnect someone.

Mr. Jakubczak that's correct. We go through the whole thing with the pink notification in the mail and the pink notification tells you that you have to have your payment in by 5:00pm on this date and if you don't have it in by 5:00pm on this date then the next day -- in the past we would go through and take a while to process old payments and everything else and then go ahead and create a list, give the list to the meter reader installer/removers and then they go out and

disconnect and then they have to turn around and go back to reconnect to where we're automating that process for all the AMI meters out there.

Mayor Hudson said so what you're saying is people who may get disconnected more than once and may have some experience are now having to realize that it's more immediate, the disconnection; is that what you are saying?

Mr. Jakubczak said yes and that's exactly what we're starting to see as well too. The customers are knowing that if they don't have their payments paid bill by 5:00pm the next day that they know they will be disconnected the next morning. They won't have a grace period between whenever we started the process and we sent the meter readers out there. There's always that yeah this one came in and this one came in so let's just not send them out there. As soon as that period hits and we're running those reports we're able to go ahead and disconnect them.

Mayor Hudson said so are you letting them know it's more immediate?

Mr. Jakubczak said I believe we are. I will check with Jann and find out for sure. I know it talks about that. The other benefit for them as well too is as soon as they pay, sometimes even before they get home we're able to reconnect them because it's a push of button from the office.

Mayor Hudson said that's not affecting any of their appliances or anything like that?

Mr. Jakubczak said no these meters have it set up that if they reconnect that meter, and they see a big draw a current draw, they'll automatically open up and they'll give us an alert back at the office. It's similar to if someone has a generator and a generator is running and they see power coming in from the opposite side of the meters they won't go ahead and close in that latch to go ahead and provide system power. There are safety's that are built into it.

Mayor Hudson said okay. Thank you.

Chairman Fee said thank you nice presentation.

Mr. Tompeck said the next item requests approval for the construction of the wastewater piece for Fleetwood Acres and Josh Miller of our water/wastewater engineering department will make the presentation.

Mr. Miller said thank you Mr. Tompeck. Good afternoon Chairman and Members of the Board. As a part of FPUA's five-year capital improvement plan, water and wastewater engineering staff identified project locations that will include installation of water mains, sanitary sewer mains, services and fire hydrants in order to bring municipal water and wastewater to existing homeowners within our service area. In fiscal year 2019 staff identified the neighborhood located just southeast of the intersection of Edwards Road and 25th Street. This neighborhood consists

of 83 single family homes that were currently served by private wells and septic systems. This would become Edwards Rd. water/wastewater expansion project or known as Fleetwood Acres which was previously approved by this Board on May 21, 2019.

In late 2019 Blue Goose Construction started the water main and completed this part of the project in February of 2020. At that time the wastewater component or low pressure sewer wasn't constructed as FPUA was looking and still working with the permitting agencies, staff and contractors to develop this new process and procedures. Low pressure sewer systems will allow each homeowner to have an individual pump station at their home to deliver wastewater directly to all wastewater systems through force mains.

This is a very cost effective way to supply wastewater service to our residents without the high price tag of gravity sewer. A budget transfer of $250,000 into this project is being requested. Total construction cost is expected to be approximately $240,000 with a remaining $10,000 to fund staff cost and inspections. Funds are available on the existing purchase order the unit price contractor which can be transferred to this project. The use of our year to price contractor which will be Hinterland Group is the most cost effective and efficient method to construct these improvements. If the Board has any questions I will be happy to answer them.

Chairman Fee asked any questions?

Mayor Hudson said I have a question. Is this the one we got a grant for; isn't that right Mr. Tompeck?

Mr. Tompeck said yes.

Mayor Hudson said so this is a good project. Thank you.

Chairman Fee asked any other questions?

Mr. Lammers said Mr. Chair? Mr. Miller you mentioned that it's a great sewer system to install as far as cost goes compared to gravity sewer. Can you kind of give us a little bit of insight on what the cost difference may have been if we were to install gravity sewer and what the pros and cons of each system are?

Mr. Miller said absolutely. The cost difference is 2 to 3 times. With the gravity sewer you have to go into the road. You have to repair the road. There's a lot of high cost in that. With this system that we've been trying to do for quite some time and thanks to the grant we were able to push forward on this project here. Because we want to expand this into our system as well. This allows us to go through and drill in the right of ways. Less invasive and minimal recovery time and the time frame. The time frame of a gravity system could take 6 to 8 months. We can do a project like this and size in a couple of months, three months and be in and out.

Mr. Lammers said very good.

Chairman Fee asked any other questions?

A motion was made by Mayor Hudson, seconded by Mr. Lammers, and unanimously carried to approve the wastewater portion of Edwards Road W/WW Expansion Project and associated Post Budgeted Project/Budgeted Request in the amount of $250,000.

Mr. Tompeck said and speaking of grants the next item requests your approval of the grant agreement with the DEP for sewer lining work on South Hutchinson Island and Bo Hutchinson will make the presentation.

Mr. Hutchinson thank you Mr. Tompeck. Good afternoon, Mr. Chairman and Members of the Board. I put this map up here as the visual reference, but I promise it's not a Powerpoint. You will not have death by Powerpoint today.

First off I would like to address a little bit of some confusion in the grant title. This is listed as a low-income grant. However, we all know South Beach is not a low-income area and your staff didn't represent that to the state. That is more a representative of the overall project and also the state asked when this was awarded to or they asked but then they just did it. They tacked this on to the Fleetwood Acres grant for administration. It's the same grant administrator and all that so that was really their suggestion.

This particular grant was awarded to us for environmental reasons. We talked about the negative effects of the storm water that gets into the wastewater system and causes potential overflows at our plants and lift stations. That same process works in reverse as well. When you're in areas such as South Beach which are tidally influenced and the ground may be dry and the wastewater flows are high the wastewater can actually get out of the pipes and go into the environment and ends up in the Indian River Lagoon and the ocean and we all know that's a bad thing.

Just a quick moment for those in TV land who may not be familiar with this process. The lining where you have your old clay pipes with cracks and leaks and such and it's a process where you can effectively construct a new main inside of the existing main without having to tear up the streets and it is about 10% cost. It's a great value and technology for accomplishing this mission.

I want to take a second to give you a brief overview of all of the grants that we have going on right now.

First off is the DiGiorgio Rd. sanitary sewer improvements. That's a Department of Economic Opportunity grant. This is the one that the Economic Development Council helped us with and both Pete and Joe really knocked it out of the park for us. That was a $1.9 million win for us. That's currently under construction now. Fleetwood Acres as Mr. Miller had mentioned. The grant portion of that is $550,000. That's specifically used to help the homeowner's costs on that. That's also a DEP funded grant. If you look at the map, we have our area one or our central service

area or what we call the downtown line project. That's a DEO funded project at $3.8 million dollars. We have the grant of this presentation the South Beach lining which is $900,000. We also have a request in with the DEP for this year for another $900,000 for what you see on the map here as FPUA area three. When you total all those up we end up with $7.2 million of grants that have already been allocated over the last few years with the potential of going up to over $8 million a little later on this year. These grants I have to say are because of our fearless leader Mr. Tompeck. He recognized the opportunity out there and more importantly and more difficult he found a tool to get the grants for us. Thank you very much for that.

Without further ado staff recommends execution of the South Hutchinson Island low-income sewer infrastructure reconstruction grant. If there are any questions, I will be happy to answer them?

Mr. Tompeck said let me add one thing. The FPUA area three the $900,000 that's a recurring appropriation. So we expect that to happen within the next several years if we're lucky.

Mayor Hudson said Mr. Chairman, are all of these for the infrastructure, are all of these the same infrastructure grants?

Mr. Hutchinson said yes ma'am. These are all for everything you see on the screen here is all for lining, all for sewer lining. The first one I mentioned, the DiGiorgio Rd.....

Mayor Hudson said that's not, but this one is. OK and when you say recurring, Mr. Tompeck what does that mean? Does that mean you get a different area? Or --

Mr. Tompeck said it's identified as recurring with the state and as a result we just go in and give them the next area that we want to do. The process is much easier it's a recurring appropriation than if it's not.

Mayor Hudson said absolutely. Good, thank you.

Chairman Fee asked any other questions?

Mr. Lammers said Mr. Chair, so after all three of these areas have had their sewer mains lined what percentage of our system roughly would still benefit from lining of sewer mains?

Mr. Hutchinson said once these areas are done we'll be somewhere around the 50% plus or minus. Hopefully, if we're able to get this reoccurring another $900,000 continuously for the next few years, that's going to help quite a bit. There's other opportunities out there as well. The lining is a very good return on your investment for us and for the state. We're able to spend all of this money and that really looks good for the state. The state likes to do that. They don't like to have their grant funds left over. They want to see them utilized. It's a very turnkey process for us too as far as staff overhead.

Chairman Fee asked what is the life span on the new lining that you put in the pipes?

Mr. Hutchinson said we're expecting it 100 years. That's what they call it for PVC. PVC or HDPE any of the other technologies. To my knowledge the only thing that degrades this other than of course some very strong chemicals which we shouldn't have in our wastewater system is ultraviolet and they're not going to get any ultraviolet below ground.

Mayor Hudson said Mr. Chairman, how much disruption in the street construction is there for this?

Mr. Hutchinson said very little. The process involves two trucks. One truck that pulls and the other truck that feeds. Basically whatever that run is in between manhole to manhole. You would have a truck on both sides and usually it amounts to a couple flaggers and you know routing people around.

Mayor Hudson asked it doesn't affect the construction of the street at all?

Mr. Hutchinson said no ma'am. Not at all.

Mr. Tompeck said that's the beauty of this system.

Mr. Hutchinson said we actually use this process as well when there's a city roadway project. If there's nothing to extensive that needs to be done to the sewer system. We'll use this process prior to construction. It's obviously much easier. It doesn't completely fall apart when they run the compactors over it.

Mr. Tompeck said the other interesting point is that we've been budgeting about $500,000 a year for this so you can see what these grants do and how much quicker we'll able to get to it.

Mayor Hudson said right.

Chairman Fee asked so after you apply for the grant, we don't have to reapply for it again?

Mr. Tompeck said you still have to go through the process of applying for appropriation. It's much easier.

Chairman Fee said it's more expeditious. Any other questions?

A motion was made by Mrs. Gibbons, seconded by Mr. Lammers, and unanimously carried to approve the Grant Agreement with the Florida Department of Environmental Protection (FDEP) for the South Hutchinson Island Low Income Sewer Infrastructure Reconstruction Grant, in the amount of $900,000. The grant will be effective upon execution and end on March 31, 2024.

Mr. Tompeck said the next item is the amended employment agreement for me. I thought Koby was going to be here to present that, but he's not feeling well. I can go through it.

The original agreement was dated back on September the 5th, 2017 and that contained all the terms and conditions for my employment. This amended agreement contains additional terms under Section 9B allowing for severance pay of ten weeks on retirement. The severance pay is to acknowledge performance and to assist in an expedited transition process to new Director of Utilities.

In addition, I thought it was worthwhile to modify some of the old language in 9C. One of the sentences in 9C was one that caused us some difficulty with Mr. Lindstrom. It's the last sentence in 9C which needed to come out. I thought we'd take it out as well. That's all the details of the changes. I will certainly try to answer any questions you might have.

Chairman Fee said we'll open it up for discussion. Anybody have any questions or want to discuss it a bit further?

Mayor Hudson said Mr. Chairman, Mr. Tompeck what is the date of your retirement?

Mr. Tompeck said well I had some discussions with Javy. I think a comfortable date for both of us would be January the 1st.

Chairman Fee said when you mention to assist with the facilitation of the turnover. Does that mean you will stay on to cooperate for a period of months just to help to provide some council to Javy for things you only have personal knowledge of?

Mr. Tompeck said of course I will be available. I think we can do a very successful turnover in the next few months. I'm not going anywhere. I will be around.

Chairman Fee said I definitely would feel better about having something maybe a short term employment agreement just saying that he'll hang around for three months, to be made available in the event that Javy has a question concerning something that only you would have personal knowledge about.

Mr. Tompeck said I will be available for that. That's not a problem.

Mrs. Gibbons said I don't think that's typically how a severance works.

Chairman Fee said it doesn't work as a severance, but I agree. I think the last couple of times we haven't really had a very fluid transfer of power as you would say and generally speaking if I were to buy a new business I would want the principal to hang around to provide advice and council about things that they only have personal knowledge about. I would feel better with the transfer if we did have him around that he would make himself available if we had some sort of question that Javier needed answered very quickly.

Mr. Tompeck said I'm invested in the success of FPUA. I will make sure Javy has the information he needs for the transition and if he has any questions he will know how to reach me.

Mayor Hudson said you have two months and you've had some time already.

Mrs. Gibbons said I personally I think this is a better method than a bonus. We were already talking that Mr. Tompeck was not even discussing retirement until maybe the beginning of March. This lends to that and gets us (Javy) in place sooner and doesn't allow for any kind of mixed feelings or words in between. We've got quite a bit of time before that would happen.

Chairman Fee said I agree. What's the turn over date? I think you said January 3rd?

Mr. Tompeck said the 2nd or 3rd. Maybe for tax reasons I might want to go to the 10th.

Chairman Fee said Javy would take over January 3rd. But there would be a cooperation clause in the event he has to call up Mr. Tompeck and for whatever reason says I can't be available to answer that question. I think it would be nice to be able to say please answer the question.

Mayor Hudson said I think what he's said is that he's totally supportive of the success of FPUA and he's not going anywhere because I know he has a job in Sewell's Point, so he can't go anywhere.

Chairman Fee asked any other discussion?

Mr. Lammers said I've given this a little bit of thought to....well a lot of thought to this transition and Mr. Chair I totally agree with you that we need to try to make the transition as smooth and as seamless as possible. One of the ideas I had and I'm interested to see what the rest of the Board thinks is for Javy to take over as acting for at least maybe one board meeting while Mr. Tompeck is still employed and around. To advise on things he would consider doing differently.

Ms. Bennett asked would that be in December you would like for him to do that?

Mr. Lammers said I don't have any specific dates in mind. That is the general idea that at least for one meeting maybe a couple of weeks that Javy has taken over as Director with John right there available for any guidance.

Mr. Tompeck said actually we discussed that. I'm taking a sea cruise right after Thanksgiving and that week we'll be preparing budget, I mean preparing the agenda so Javy will be in charge of it and I don't think there's any reason why he shouldn't run that particular meeting. So the first meeting in December he will run that if that if that works for you.

Chairman Fee asked any further discussion or suggestions?

Mayor Hudson said so the second meeting of December? We can say all the nice things we want to say about you and all that kind of stuff and give you a good send off.

Mr. Tompeck said I would appreciate that. Thank you.

Chairman Fee asked any further discussion?

A motion was made by Mayor Hudson, seconded by Ms. Bennett, and unanimously carried to approve the Amended Appointment Agreement for Mr. Tompeck and that Mr. Tompeck is retiring on January 1, 2022 and that Mr. Cisneros will transition to Director on January 3, 2022.

Mr. Tompeck said that will get us to the new G5 which is the presentation by Dr. Kim Delaney of the Treasure Coast Regional Planning Council on the development of the interlocal agreement between FPUA and the city of Ft. Pierce on the WRF relocation.

Dr. Delaney said good afternoon. Thanks for an opportunity to introduce myself. Hi, there. I'm Kim Delaney from Treasure Coast Regional Planning Council. Thanks for an opportunity to address the board. We've been asked by the city to assist in the development of an interlocal agreement between the city and the FPUA board for the relocation of the water reclamation facility.

Regional planning councils for those who aren't familiar are public agencies. There are ten in the state of Florida chartered in state statute. They are designed to assist local governments and agencies with really whatever is necessary. But particularly, facilitation of agreements and interlocal agreements, visioning, master planning, economic development activities and a whole host of other state and federal responsibilities where it is more efficient to utilize a public agenda to assist in the discussion essentially. Again, there's ten in the state of Florida and our board has a 28 member council, 14 elected officials including Commissioner Sessions as one of our board members and Johnson, 10 gubernatorial appointees, so 28 members on the council. We only do work for public entities. Routinely local governments and agencies ask the council to assist with discussions like the relocation of the reclamation facility which is a regionally significant asset, has regionally significant implications and involves multiple jurisdictions. Our offices are housed in the City of Stuart, but we cover the four county region of Palm Beach, Martin, St. Lucie and Indian River counties. So we work within the Treasure Coast region as well as statewide.

We have a long history of assisting the city of Ft. Pierce in its redevelopment efforts. Its visioning and master planning efforts overtime. Just some images to illustrate some of the work that's taken place working particularly in the downtown and the Taylor Creek area as well as more recently we assisted the city in the agreement, the evaluation and ultimately selection and agreement for the Kings Landing project at the HD King site, which had assistance from the council over the past decade or so. We worked with the Economic Development Administration to bring in dollars as well as EPA for brown field remediation to carry out environmental phase one and phase two work as necessary and then assist where desired with ultimately the development and redevelopment of parcels like that. That work was completed with the city about the year ago and as you know the project is underway.

The work that the council was asked to assist with was just approved by the city last month and that's to assist in the development of an interlocal agreement between the city and FPUA for ultimately the disposition, if that is the conclusion by your boards, of the water reclamation facility and to address the issues that -- the challenging issues between the two entities.

The first piece of that work would be due diligence analysis to walk through the documents for your agency and the documents for the city. Do a bigger review to understand what are the rights and responsibilities that lie between the entities just so we understand that and then look at some peer examples of other facilities like the reclamation facility and understand where disposition has taken place or different levels of control have taken place. How have those agreements been carried out between utility authorities and the local governments under which they exist? We can learn from pure examples around the state and then to work with your board directly and your staff as well as the city council and the city staff to make sure everyone understands all of the terms and the conditions that are present based on our review of how the documents exist and relationships exist to ultimately bring forward an interlocal agreement in a series of steps. We would work out a term sheet between the two agencies to bring that to you in a public workshop. To find consensus on the different terms and then bring forward an interlocal agreement.

That work again was just approved by the city last month. We developed the approach in conjunction with Mr. Tompeck and your staff. Everyone is aware of the process we want to carry out. Everything is transparent. We're a public agency. Our only vested interest is the success of the city and our municipalities and the public that exists in the region. So those are our obligations and responsibilities to our constituents.

That work would begin in this next month with due diligence. We think that would take probably 2-3 months. That will include interviews with you as board members and staff as well to understand kind of where the perspectives are. We'd conduct a legal and peer review over that first time period as well. Bring forward a due diligence memo for everyone's review at the end of the time period and then begin interviews with you as utility board members likely in January to, again, get your perspective, develop the term sheet to bring that back in a public workshop likely in January or February or so. As the holidays kind of get in the way of getting into people's calendars, but we will do our best to move as quickly as we can and then with that input from you as board members, as a board collectively, and your staff to bring that -- take that term sheet and carry it forward into an interlocal agreement. To bring that back to you in public meeting. That's probably about March given the time frame for your consideration and approval likely in the month of April. So about a six month process.

I would be the point of contact along with Tom Lanahan as our Executive Director. Council's attorney is Keith Davis, his firm has four decades of experience working with local governments

and agencies like the utility authority and then that work would ideally be completed probably in the beginning of second quarter of next year.

In addition, council has also been in discussions with the city about the south beach redevelopment area. Just for your knowledge, we have been working with the staff to understand the development conditions. There's a relationship to the development potential of south beach and the reclamation facilities. I want you to be aware that work is in discussion and hasn't begun yet. I think that every organization can handle so much in the decision making process. I think the reclamation facility will take a lot of energy and a lot of attention to work through an interlocal agreement.

Our suggestion is to get through the bulk of that discussion first and then carry on with the discussions about the south beach area and the land development regulations that are appropriate for that portion of the city. That work would begin we think later next year if the city would like us to. Of course, carrying out a major component of the City's strategic plan. Which is to evaluate and ultimately address the inconsistencies between the City's comprehensive plan and overlay zone that exists in that area. Assist with the implementation of the city's redevelop agency and correspondingly, ultimately, potentially the development of the port property as well. All those things tie together. Again, that's work that takes place separately from the development of interlocal agreement, but it's related to it. I wanted your Board to be aware of those discussions as well.

So with that, I'm happy to answer questions if you have them. The purpose of today was just too simply introduce myself and let you know this is the work that we've been asked to undertake. We look forward to working with you as a board and with your staff as well and have a high degree of optimism that we have an agreement that will come to you in the next couple of months that will work for everyone's interest. Okay.

My contact information is here and again we've been in coordination with your staff as we've developed the approach. Happy to answer questions if you have them.

Chairman Fee asked any questions of the board?

Mrs. Gibbons said I have a few questions. Processes like this scare me. We have selected a plan and we have target dates of when we'd like to get things accomplished and I am concerned with time lines being muddied and slowed. Has that been talked about with any of the staff or with the city?

Dr. Delaney said we talked about the need to move quickly through the process. We also understand the need for a clear understanding of the roles, responsibilities and obligations both of the city and the FPUA. That's prioritized and that's work that we'll be undertaking in this next month. By the end of December, I'm hopeful by the end of December we'll have a clearer picture to present back to your staff and the city staff as to where the rules and obligations lie. We're

keenly aware of the pressure on that site and the opportunity it represents for not just the city and FPUA, but for the larger region. It's a regional priority for us to assist in, if the site is to be -- if the use is to be relocated and the site to be developed, we want to help that happen as quickly as possible.

Mrs. Gibbons said another question too, so with an interlocal, again I think we had kind of gone down the path of us just going ahead and you know handling that. Obviously, there's other things that we all need to discuss in some outlets along the way. How would an interlocal.....how would that be able to help our rate payers keep those rates down and everything as well?

Dr. Delaney said if the property has value in a different use. There's an opportunity for you to gain revenue from that site. That can help reduce the rates of your rate payers over time.

Chairman Fee asked any other questions?

Mr. Lammers said Mr. Chair, Ms. Delaney can you describe to me other projects that you or the Treasure Coast Planning Council has been involved with that are similar to this that were a great success?

Dr. Delaney said sure, let me think of some relevant examples. We've developed interlocal agreements between local governments dealing with multi-jurisdictional assets over time. Let me think of some particular examples. In West Palm Beach we assisted with the disposition of publicly owned parcels that have gone into redevelopment. The city hall property in downtown West Palm, we assisted with evaluations of that site over time. That led to the disposition of that asset. This city's evaluation of the HD King site and the proposals that came in for the disposition of that site. We assisted the SFRTA in the evaluation of proposals for the development of the Boca Tri-rail Train Station. Multijurisdictional responsibilities between the city of Boca and SFRTA as the owner of the land. Those are some of the examples.

Chairman Fee asked any other questions?

Mr. Lammers said yes one more. I mean I asked you about if you know any situations where you had a really positive impact on the project. Have there been projects that you, or a project that you've been involved with where things didn't go quite as well as you would have hoped?

Dr. Delaney said sure. The Boca Tri-rail Station is good example of that. We evaluated the project for the city and the SFRTA the conclusion was the return on investment to the RTA was not sufficient. That property was repackaged and released back into an RFP process that's currently under evaluation by the SFRTA board. The most recent action on that board, because the property has actually increased in value over time during RFP process, is for the respondents to provide final and best offers that address the increased value of the site. That board decision is expected now in the next two months.

Mr. Lammers asked what does SFRTA stand for?

Dr. Delaney said SFRTA is South Florida Regional Transportation Authority that operates tri-rail in contractual arrangement with the Florida Department of Transportation. Multijurisdictional entities being Florida Department of Transportation, South Florida Regional Transportation Authority, a separate board and the city of Boca which has land use jurisdiction over the site.

Mr. Lammers said so what you're saying is when it came time to make a decision the SFRTA didn't feel like they were getting the value that was appropriate.

Dr. Delaney said correct. So, advised against the transaction.

Mrs. Gibbons said I have a question. As far as the cost to this. Is there a cost for these services?

Dr. Delaney said not to the FPUA. The cost is for the City of Ft. Pierce that has secured the services of council to assist in the facilitation of that interlocal agreement.

Mayor Hudson said Mr. Chairman. One of the things that I know the council has done has helped us is when we -- when we went through the RFP process for the Kings Landing – well first of all, you helped work with us when we cleaned up the plant site. Then when we were picking who was going to have the development rights, what the Treasure Coast....Dr. Delaney helped us make a decision not by making the decision for us, but what she did was through the council they developed information and background about each of the presenters and they developed pros and cons. So that truly was a facilitation as opposed to any kind of direction or any kind of interference. It was like giving you the information you may not like you had or may not feel your own staff may be able to dig as deep. They were able to kind of have a broader and deeper way to help us make a decision and they interviewed financial institutions. Anyway, they provided information to us that helped us make a decision. I think that's kind of what the role that we're talking about now in terms of and you helped us with other things, other projects. It's really what it is. It's a regional planning council. It's a counsel that can look at the broader picture and bring broader knowledge to you beyond your own borders of your city. It's not interference. It's like an aid on as opposed to a complication.

Mrs. Gibbons asked how did we move the HD King plant? Were they involved in that?

Mayor Hudson said well Mr. Tompeck was really involved in it. They helped us with the funding and the planning and what do you call that.....

Mr. Tompeck said yes going back after the plant was demolished in 2008 they were instrumental in getting us into the Brownfield Program.

Dr. Delaney said I think it was about $10 million dollars in funding that was brought into the HD King site if I recall correctly.

Mr. Tompeck said yes, quiet a chunk of change.

Dr. Delaney said evaluation and cleanup dollars. Then to the Mayor's point, we developed the selection matrix and helped the city through its evaluation process with the selection matrix to objectively evaluate the different redevelopment proposals that came in. The city commission made its decision and then we assisted the city and negotiated the public private partnership agreement with the developer who has been selected.

Mayor Hudson said she said it much cleverer than I did.

Dr. Delaney said so again to the concerns that have been raised. The council has a longstanding investment in the redevelopment and success of the City of Ft. Pierce in particular as a unique example. A small city that's positioned with incredible assets. The potential redevelopment of the reclamation facility again isn't just a benefit to FPUA and the city of Ft. Pierce, it's a regional significant destination. We'll use all the resources we have to bare to assist in working out whatever the details are that need to be worked out. So the private sector can make the investment the community deserves in that site if that's ultimately the decision that's made.

Chairman Fee asked just for clarity are you working for the city? The UA or both?

Dr. Delaney said we are under contract to the city. Our responsibility is to work with you as a board directly as well as your staff and to work with the city commission directly and the city staff.

Chairman Fee said so you were engaged by the city?

Dr. Delaney said correct.

Chairman Fee said I have another question. Mr. Hutchinson? Do you mind coming forward for a sec? When you made your proposal I think probably two months ago. I think part of the timeline there was an outline for interlocal agreements that had to be done probably before financing took place. Does that sound familiar? I think that maybe there was a period that we had to get agreements and contracts in place. My question is did that envision an interlocal agreement with the city?

Mr. Hutchinson said that was not envisioned. You know as far as time frames go everything can take parallel paths and I would think we should be able to work something out at the same speed as we move forward with relocating the plant.

Chairman Fee said perfect. That's the only question I had for you. Mr. Tompeck, when we started this project did you envision an interlocal agreement with the city concerning the removal of the plant?

Mr. Tompeck said no. I didn't anticipate one at the beginning of the project. I think, you know I think this is probably a little bit of an outcropping from the joint meeting the board had with the

city. I think there are some issues that are going to require some mutual agreement done on our side and with the city commission as well.

Chairman Fee said that seems to be narrow to me about the use of the land. Primarily I think that's the main issue here. That seemed like a pretty long timeline to really talk about how we're going to use the land.

Mr. Tompeck said it's a complex issue. Because it's a development issue and of course we, to be honest with you, FPUA doesn't want -- I don't mean in the bad sense, we're not part of the development process. We really have to figure out how the land get dispositioned and how it can be dispositioned properly for the benefit of our customers.

Chairman Fee asked and interlocal agreements before mainly have those been negotiated by UA council and management?

Mr. Tompeck said yes.

Chairman Fee asked if we were to move forward with this, you don't see the need to hire outside specialized council for it; correct?

Mr. Tompeck said I don't think so. I think this will be handled like any other interlocal agreement we have and you know we're a little bit away from that. The reason I asked Dr. Delaney to come here today is I wanted to make sure that you understood the process because the interlocal will come to you for your approval eventually.

Chairman Fee said eventually. Any other questions? Perfect. That's a very nice presentation. Thank you.

Mr. Tompeck said the first Resolution this afternoon is 2021-11 for the Board Policies and Procedures. You may recall that we presented this at the last meeting, but we delayed the decision to give Mr. Lammers a chance to review it detail. Josh Gang is here and prepared to make the presentation again or we can entertain questions as you desire.

Chairman Fee asked what's the pleasure of the Board? Entertain questions or have him present again?

Mayor Hudson asked it's the same document as last time right?

Mr. Tompeck said yes.

Mayor Hudson said I'm okay unless Mr. Lammers has any questions?

Chairman Fee said I've got some questions, Josh if you are available. Do you have it in front of you to take a look at?

Mr. Tompeck said he actually has it memorized.

Chairman Fee said ok .....I'm looking in Section 1 Basis of Authority, Item F. The Board by majority vote shall elect a chairperson to preside over the meetings and Vice Chairman who shall act for the Chairman in the event of their absence and a Secretary. As long as I've been on the Board I don't think there's ever been a vote to who would be Chairman. In fact I just showed up one day and they said I was it.

Mr. Tompeck said well that's exactly right. I'm looking for nomination and so on. Maybe it ought to be put in there by consent agenda or something of that nature and should be more precise. When I read I'm looking for a formal nomination.

Mayor Hudson said yeah. It's just -- it's rotating. Is that written anywhere or is that just tradition?

Mr. Gang said it's not written anywhere. The language that's here actually comes straight from the charter.

Chairman Fee said that's what I kind of figured it was.

Mr. Gang said and it's my understanding that years ago the board has taken it upon itself to -- instead of having competing interest going on in, let's call it the nature of kumbaya, they have come up with this rotating system.

Chairman Fee said that's what I thought. It was the rotating system. So I thought it should reflect a rotating system.

Mayor Hudson said it's charter language.

Chairman Fee said I know, it's kind of charter language that for the first meeting that you have. So maybe you ought to start off with charter language filed by subsequent years by rotation basis to be approved by consent agenda. That's in fact what we're doing.

Mayor Hudson asked does that conflict with anything in the charter?

Mr. Gang said no, the charter provides this language and then there's another section that says that the board is to come up with its own rules for the meeting which is where the concept of this document came from. So if the board wants to come up with an orderly transition and put that in here.

Chairman Fee said I don't think it's overly critical. I was kind of scratching my head thinking we just show up and we do it by consent. There's not a formal nomination and everything like that.

Mayor Hudson said I'm just so used to it.

Chairman Fee said exactly. The only other item that I thought about was the subject to the approval and confirmation by the board where I'm dealing with the items with the attorney. You know I think procedurally, I haven't been in a process on how you hired attorneys before. Has the UA, you know, put it out there for submittals for those and then the management narrows down the prospective attorneys and submit them to board? Or does the board itself go through an interview by themselves and the attorney represents the UA?

Mr. Tompeck said it's been a while. Koby has been there since 1995. He really just took it from Buck is my recollection. The process I think would be exactly the same as hiring the Director of Utilities. It wouldn't be any different.

Chairman Fee said ok. Does anybody else have a problem with that? I like the language before that the board will choose the attorney who will represent the UA and report to the pleasure of the board. If it's going to be done just like we're going to do with the Director, which sounds like the Director will get a pool of candidates and submit the candidates to the Board, then the Board will interview.

Mr. Tompeck said we can do it exactly the same way. You can develop the process. Whatever process you want to do to hire a new attorney, you can do it.

Chairman Fee asked anybody want to discuss that further?

Mayor Hudson said what language would you suggest?

Chairman Fee said I'm just trying to get a feel what the process it. Right now it says it's subject to approval and confirmation by the board. Duly noticed public meeting. The Director of Utilities shall select an attorney to represent the company.

Mayor Hudson said that's the wrong version.

Chairman Fee said I printed it out today.

Mrs. Gibbons said look on the last page.

Mayor Hudson said you have the wrong one.

Chairman Fee said so there's an updated one. Well there we go. Your print is even nicer than the one I got. I think that will work. It's still vague as to the process. The process is to be determined by management.

Mr. Gang said the process to be determined by the board with input from management and it can be done in any way the board chooses.

Chairman Fee said it seems like you have the flexibility in there for the board to make the decision the way it's drafted now.

Mr. Gang said and some of the options are putting it out for an RFP. Seeing what people propose and what type of relationships and rates or simply doing an interview process like what was done for the DOU. There's no formal language for it.

Chairman Fee said alright are there any other questions?

Ms. Sabota read Resolution 2021-11 a Resolution of the Fort Pierce Utilities Authority, a municipal utility authority created by the City of Fort Pierce, amending, rescinding, and adopting policies, procedures and rules of order for Board Meetings; repealing all Resolutions and policies in conflict herewith; and providing for an effective date hereof.

A motion was made by Mayor Hudson, seconded by Mrs. Gibbons, and unanimously carried to approve Resolution 2021-11 and the FPUA Board Policies, Procedures and Rules of Order appended thereto.

Mr. Tompeck said the next item is Resolution 2021-10 for the formation of the Utility Advisory Committee. Javy Cisneros will make the presentation. We've made a couple of presentations on this subject over the last few months. This is to formalize it and get it moving.

Mr. Cisneros said thank you Mr. Tompeck. Good afternoon Mr. Chairman and Members of the Board. It's my pleasure to present Resolution UA 2021-10 which as Mr. Tompeck mentioned formally establishes the FPUA Utility Advisory Committee.

As Mr. Tompeck mentioned I presented this item earlier this year as an information item only. I followed up with the city commission for additional feedback.

Today I would like to review the major items of the resolution and a few important changes and request approval of the resolution. The Utility Advisory Board will now be known as the Utility Advisory Committee and that was pretty straight forward. That's just to provide a clear distinction between the FPUA Board and the Utility Advisory Committee. We were kind of fumbling on words there a little bit, so that works out really well. The Committee will consist of 9 initial members to

be appointed by the Mayor, the four FPUA Board Member and four City Commissioners. Three at-large members can be added to the Utility Advisory Committee by its members, but can't exceed more than 12 members at any point.

The Utility Advisory Committee member must be an FPUA account holder and they don't have to be elector of the city. Meaning they can live outside the city and still be on the UAC. UAC members shall not be elected officials or staff members of FPUA or the city of Ft. Pierce. The UAC member's term to serve on the committee shall coincide with the term of the sponsor. At no point will it be more than four years.

This is an item we talked about at the UA board and the city commission. We made it very simple. Attendance is required. The lack of attendance to three consecutive regularly scheduled meetings would result in automatic removal and we can adjust that as we need to in the future, but that seemed to be the simplest version to put in the resolution for addressing that. The Utility Advisory Committee will have a chair, vice chair and a second vice chair. Any vacancy will be filled at the earliest possible date and that's to ensure the livelihood of the UAC. The UAC shall have at least one monthly meeting in city chambers on the fourth Tuesday of each month at 3:00pm. That date is the only date available in chambers that doesn't conflict with another meeting and the time and the date before Tuesday. Also, part of the reason we're having it in chambers is because we have the ability to record and we will get to that in a minute.

Five members are required for quorum with no official action to be taken without a concurrent majority vote. We'll use the same application form that the city uses for the FPUA Board and the other committees. Jill passed out a draft agenda that was not part of your board packet, but she passed it out before the meeting. That's a draft of what we would expect to have during our first meeting. It includes an introduction to FPUA, by the Director of Utilities and system directors. The agenda also includes the Florida Sunshine and public records training that would be required for any member. Rules of parliamentary procedure and all that as we talked about today.

Last but certainly not least the UAC shall serve at the pleasure of the FPUA Board and their sponsoring member. With approval today the next step would be for the sponsoring members, the board, the Mayor and the four city commissioners to begin taking applications and selecting their individuals to appoint to the UAC. Once we have at least nine members, we'll schedule a meeting that coincide with the next available fourth Tuesday date after the nine members are selected and I hope to answer any questions that you may have.

Chairman Fee asked any questions from the Board?

Mrs. Gibbons said I have a quick question. Will staff help us with the applications? How do you envision us to get those?

Mr. Cisneros said we can send the application form to you. It's going to be the same form you used to apply to the FPUA board. You would either have people come to you and ask to be on the UAC or if you have somebody in mind you can ask them to fill out the application.

Mr. Tompeck asked are you looking for help in reviewing applications?

Mrs. Gibbons said if there's 100 of them. What if the whole city wants to be on the committee, you know?

Mayor Hudson said wouldn't that be great!

Mr. Cisneros said that's a good question. I hadn't thought about it. We can get back to you on how to handle applications coming in. The initial thought was it would come to your FPUA email as an application. We can help you sort that.

Mayor Hudson said so that application is on the city's web site?

Mr. Cisneros said it would be same application.

Mayor Hudson said it can be found under I believe under the boards and committees or under the city clerk's web site and would they be turned into the city clerk or to FPUA? I'm saying if you have somebody in mind and you tell them to fill out an application and there's a place that said recommended by so you'd have them put your name. Would that go to UA and the City's go to the city?

Mr. Cisneros said that's a good question. The form does goes to the city. All of them. We can continue that process just to make it seamless. That's a good point.

Mayor Hudson said so what we -- what the city -- Mr. Chairman, sorry the city has gone to board compositions by having each member of the city commission appoint somebody to that board or commission. Many of our boards and commissions are like that now and so what we do for the most part is we seek out a person. We have somebody in mind or we ask someone if you would like to serve and for instance someone I might have in mind are when we appointed Mr. Lammers there were two other candidates who were very interested in FPUA. I might ask them if they would like to serve on this advisory committee and so ask them to fill out the application and put my name on it and that's my appointee. You see what I'm saying? Now sometimes the city sends out a press release saying we're looking for people to serve in the community I think -- I forget what it's called.

Mrs. Gibbons said all the different ones.

Mayor Hudson said yes, all the different ones and because many of them -- or some of them we haven't changed over to each one of the Commissions. Some of them have at-large members and we want -- we want applications for at-large members. On this one, because it's your

appointment, I mean you can do anything you want to. What I'm going to do is seek out someone and say would you like to serve, fill out the application and I'd like for you to be my appointee.

Mrs. Gibbons said okay.

Mr. Cisneros said that sounds about typically what happened when we had coffee with the Mayor last month I believe it was. There's a couple of people interested that came up that I wasn't familiar with. You may have some outside interest. Typically it's someone you may have already in mind. Hopefully, there's more applications than not. We are -- we're asking for nine members as the initial group. Which is a lot.

Mayor Hudson asked did you have a deadline in mind for this?

Mr. Cisneros said as soon as we have nine members we will form the committee.

Mayor Hudson said so ASAP would be a good deadline.

Mr. Cisneros said as the city posts the UAC to their web site we'll post it to our web site. Have the same link for the form that goes back to Linda Cox if I'm not mistaken. As soon as she has nine -- one member for each sponsor then we can collect that information.

Mayor Hudson said we can appoint.

Chairman Fee asked any other questions?

Mr. Lammers said Mr. Chairman. Do we plan on advertising these open positions?

Mr. Cisneros said yes sir we do.

Mr. Lammers said perfect and what I would like us to do is start thinking about a formal conduit of communication between that advisory committee and this board and then I will be encouraged if the commission did the same thing to where once a quarter, twice a year something like that. They could give the chairman of that committee a formal presentation to us on what they've been hearing and things that they've come up with.

Mayor Hudson said I think that's in the plan.

Mr. Cisneros said Mr. Lammers that's in the resolution that would provide an update to the FPUA board and city commission.

Chairman Fee said just another...there's another question. They will be under is Sunshine Law correct?

Mr. Cisneros said yes sir they will.

Chairman Fee asked will they be given an FPUA e-mail address?

Mr. Cisneros said yeah. We can -- yes, they will.

Chairman Fee asked any other questions?

Mayor Hudson said one other thing. You're on the CRA Advisory Committee. Right?

Mrs. Gibbons said yes for now.

Mayor Hudson said I see this very much like that because the FPRA is the city commission. We created the CRA Advisory Committee and the CRA Advisory Committee makes reports to the FPRA not every time we meet, but.....

Mrs. Gibbons said once a quarter. Once every six months.

Mayor Hudson said they look at projects and ideas and so they don't look at everything that we look at, but they look at a lot of things and come up with ideas.

Mrs. Gibbons said it's like the voice of the community basically. You have an outlet to come and be that voice and let it be heard.

Chairman Fee asked any other questions? All right. I think we have to read the resolution.

Ms. Sabota read Resolution UA 2021-10 a resolution establishing the Ft. Pierce Utilities Authority Utility Advisory Committee; responsibilities of the committee, election of the presiding officer, meetings and quorum; and providing an effective date hereof.

A motion was made by Mrs. Gibbons, seconded by Mayor Hudson, and unanimously carried to approve Resolution 2021-10 for the formation of a Utility Advisory Committee to ensure transparency and adherence to all necessary state laws.

Chairman Fee said Mr. Director.

Mr. Tompeck said I want to do a follow up from our discussion last meeting about natural gas prices. The prices have moderated very slightly, but the futures are still above $4 a dekatherm throughout 2022. Statewide JEA recently raised their rate by $6 and the PSC earlier this week or maybe in the last week approved FPL's rate request which will raise rates by $12 per 1,000 kilowatt hours and that's a rate increase. That's not a fuel adjustment and that will take place sometime right after the first of the year. We're not going to be the only ones struggling with higher bills. Based on the discussion last time on the PR front we developed wording for a bill stuffer and radio spots. We're going to have three radio stations do two spots per day for two weeks and that will start in the next day or two. I've been working on an article for TC Palm which I'm going to propose Olivia McKelvy in the next couple of days. We're also looking at a newspaper advertisement and some postings on our web site and also on our Facebook page. We're going to try to get the word out as effectively and as quickly as we can.

Mrs. Gibbons asked do we have Instagram account?

Mr. Tompeck said I don't believe so.

Chairman Fee said Mr. Tompeck, for the article that you're working on for TC Palm will it have at least a little educational background as to what's stimulating these rate increases, what the cause is?

Mr. Tompeck said I'm trying to write it on a nontechnical basis so it doesn't make everybody's head explode, but I'm about three-quarters of the way through it. I will talk to her about it tomorrow.

The last item was that FPUA received a Best Places to Work award last week from the St. Lucie County HR association. We've been able to get this award the last several years. In addition, Lois Wolfe was recognized as a finalist for the HR Professional of the Year. They only had two finalists. I wanted to congratulate her on that honor as well. We'll present the award probably at the next meeting and that's all I have for today.

Chairman Fee said thank you. We don't have a report from the attorney as I believe he's out ill. Any comments from any Board Members?

Mayor Hudson said Mr. Chair, I was going to congratulate you....us on best places to work. I know we've done it over time. This year for the first time the city of Ft. Pierce is also one of the best places to work. They haven't participated before and they did participate this time and Mr. Tompeck, when you say she's a finalist is that somebody going to be chosen?

Mr. Tompeck said they already made the selection. The selection was last week as well and I think it was the City of Port St. Lucie. Their HR Director got the award.

Mayor Hudson said but still it's like being in the World Series; right?

Chairman Fee asked any further comments from the board? There being no more comments, the meeting was adjourned at 5:37pm.

ATTEST:

SECRETARY

CHAIRMAN