FORT PIERCE UTILITIES AUTHORITY
REGULAR MEETING
AGENDA

TUESDAY
September 18, 2018, 4:00 p.m.
City Commission Chambers
100 North U.S. #1, Fort Pierce, Florida

MEETING TO ORDER

Opening Prayer by Carol Wilson of Human Resources.

Pledge of Allegiance.

ROLL CALL AND DECLARATION OF A QUORUM.

A. SET THE AGENDA.

B. APPROVAL OF MINUTES:

1. Approve the Minutes of the Regular Meeting of September 4, 2018.

C. COMMENTS FROM THE PUBLIC.

D. CONSENT AGENDA:

1. Approve the purchase of 150kVA 277/480 stainless steel padmount transformers, in the amount not to exceed $99,987 annually from WEG Transformers USA Inc., of Washington, Missouri, through the Florida Municipal Power Agency (FMPA) Joint Purchasing Project from September 19, 2018 to October 31, 2018 with three-month extension options, contingent on extensions, if any, awarded by FMPA.

2. Approve Budget Transfer totaling $91,850 to expense costs associated with the postponed capital project relating to the 2nd Deep Injection Well at the Water Treatment Plant.

3. ITB No. 18-38: Approve Post Budgeted Project/Budget Request in the amount of $105,500 and award of Bid and Contract for the replacement of the key card access control system (ACS) and provide annual maintenance and repair service plan for the ACS to and with Complete Access Control Inc., of Jupiter, Florida, in an amount not to exceed $119,491.11. This term of this Contract will be from September 19, 2018 through November 30, 2023.

E. LETTERS OF APPRECIATION:

1. A card was received from Marquita Phillips of Parkview Baptist Church thanking FPUA employees for their contribution of 321.8 pounds of food for their food pantry.

F. OLD BUSINESS:

G. NEW BUSINESS:

1. Accept renewal quote from Florida Municipal Insurance Trust through Florida League of Cities for property, workers' compensation, general liability, and automobile liability insurance effective from October 1, 2018 to September 30, 2019, and approve funding of $682,014 premium.

2. Bid No. 16-01: Approve Award of Bid and Agreement for Unit Price Contract for Installation of Water/Wastewater Underground Utilities to and with Blue Goose Construction LLC of Fort Pierce, Florida, in an amount not to exceed of $1,024,000 annually. The initial term of this agreement shall be from October 1, 2018 to September 30, 2019, with one one-year renewal option.

3. RFQu No. 14-53: Approve Specific Authorization No. TLC 18-01 with TLC Diversified, Inc. of Palmetto, Florida, in the amount of $1,236,102 for Lift Station E Improvements. This Specific Authorization shall commence upon Notice to Proceed and end on or before September 30, 2019.

4. ITB No. 18-39: Approve award of Bid and Contracts with Arthur's Catering, Inc., of Altamonte Springs, Florida, Culinary Village Catering, LLC., of Port Saint Lucie, Florida, Good Eats, See Food LLC, of Fort Pierce, Florida, Storm Services, LLC aka Storm Services, Logistics, LLC, of Thomasville, Georgia and Vizcarra Hospitality, LLC, of Denton, Texas, in an amount not to exceed $200,000 annually for each vendor, for emergency standby food catering services. The initial term of these Contracts will be from September 19, 2018 to December 31, 2018, with four, one-year renewal options, contingent on receiving the required Certificate(s) of Insurance.

5. Approve a decrease to the Power Cost Adjustment of $2 per 1,000kWh, from -$3 to -$5 per 1,000kWh, effective October 1, 2018.

6. Approve an overall average 2.5% cost of living adjustment for employees, in an amount not to exceed $380,631 for fiscal year 2019 effective October 1, 2018 and a Performance Incentive Plan not to exceed $228,378 effective December 3, 2018.

7. FPUA Director and Attorney Compensation Package for possible action by the FPUA Board and there is no staff recommendation.

8. Bill Comparison for Month of July 2018 – For Information Only.

9. July 2018 Financial Operating Results – For Information Only.

H. AWARD OF BID:

I. RESOLUTIONS:

1. Adopt Resolution U.A. 2018-11, a Resolution of Fort Pierce Utilities Authority in Appreciation of the services of Michael A. Perri, Jr.

J. DIRECTOR:

K. ATTORNEY:

L. COMMENTS FROM BOARD MEMBERS:

M. ADJOURN.

<u>Contracts under $25,000 in Board Packet for Chairman and Secretary Signature:</u>
1. Florida Municipal Power Agency – FMPA Joint Purchasing Project Agreement