**FORT PIERCE UTILITIES AUTHORITY**
**REGULAR MEETING**
**AGENDA**

TUESDAY
September 17, 2019, 4:00 p.m.
City Commission Chambers
100 North U.S. #1, Fort Pierce, Florida

**MEETING TO ORDER**

Opening Prayer by Larry Lammers of Electric & Gas Engineering.

Pledge of Allegiance.

ROLL CALL AND DECLARATION OF A QUORUM.

**A. SET THE AGENDA.**

**B. APPROVAL OF MINUTES:**

1. Approve the Minutes of the Regular Meeting of August 20, 2019.

**C. COMMENTS FROM THE PUBLIC:**

**D. CONSENT AGENDA:**

1. Excuse Darryl T. Bey from this meeting as he is out of town.

2. Approve POA 19-27: Award of Bids for the purchase of heavy duty truck parts to Ramar Enterprises of Broward Inc. dba L&L Distributors, of Pompano Beach, Florida, Rechtien International Trucks, Inc., of Miami, Florida, and Total Truck Parts, Inc. of West Palm Beach, Florida, in an amount not to exceed $60,000 annually ($20,000 each) for the period of September 4, 2019 through September 3, 2020, with four one-year renewal options.

3. Approve Bid No. 19-25: Award of Bid and Contract for the installation of chiller tees with taps at the Energy Services Center located at 1701 South 37th Street, Fort Pierce, Florida, to and with Farmer & Irwin Corp., of Rivera Beach, Florida, in an amount not to exceed $5,000. This Contract will commence upon written notice to proceed and end on or before 60 days from date of Notice to Proceed and acceptance by FPUA, contingent on receiving the required Certificate(s) of Insurance.

4. Approve Budget Transfer Request in the amount of $32,245 and payment of $50,520.66 to the Florida Municipal Insurance Trust, of Orlando, Florida, for liability deductibles related to the settlement of three claims.

5. Approve POA No. 19-21: Amendment No. 1 to the sole source CROM Maintenance Service Contract with CROM, LLC dba CROM Coatings and Restorations, of Gainesville, Florida, to increase the not to exceed contract amount from $80,000 to $130,000 annually.

6. Approve POA 16-60: Contract with Raftelis Financial Consultants, Inc., to provide a Wastewater Plant Relocation Conceptual Analysis, in an amount not to exceed $100,000.

7. Approve POA 16-07: Amendment No. 2 to the Uniform Rental Contract with Unifirst Corporation of Wilmington, Massachusetts, to increase the not-to-exceed contract amount from $39,000 to $47,200 annually, an increase of $8,200.

8. Accept proposal and approve RFP No. 19-41: Contract for Substation Barbed Wire Fencing Repair and Replacement at various FPUA facilities, from and with A Great Fence, LLC, of Port St. Lucie, Florida, in an amount not to exceed $60,130. This Contract will commence upon written Notice to Proceed and end on or before sixty days from the date of the Notice to Proceed and acceptance by FPUA, contingent on receiving the required Certificate(s) of Insurance.

9. Approve POA No. 14-53: Amendment No. 1 to Specific Authorization No. GT 18-03 for the Savannah Repump Rehabilitation with Globaltech Inc., of Boca Raton, Florida, to add to the scope of work, increase the Contract amount by $198,650 from $930,890 to $1,129,540, and to extend the Contract end date by 180 days.

10. Accept RFP 19-68: Proposal and approve the Contract for a Mobile Work Order Management Solution with SpryPoint Services, Inc. of Charlottletown, Prince Edward Island, Canada, in an amount not exceed $66,730. The Contract for implementation will commence on September 18, 2019 and end upon final completion of the implementation and written acceptance by FPUA. The annual subscription shall commence following implementation and will have unlimited annual renewals with annual cost increases not to exceed 4% of the previous year's cost.

11. Approve POA 18-01: Amendment No. 3 to the Generator Leak Repair at the Energy Services Center with Cummins Inc., of Columbus, Indiana, to increase the not-to-exceed contract amount from $34,571.85 to $76,803.17, an increase of $42,231.32, contingent on receiving the required Certificate(s) of Insurance.

12. Approve POA 17-15: Piggybacking on the contract renewal with the City of Fort Pierce RFP No. 2016-028 and the Engagement Letter with DiBartolomeo, McBee, Hartley & Barnes, P.A., of Fort Pierce, Florida, to provide professional auditing services. The services are for the year ending September 30, 2019, in an amount not to exceed $47,880, contingent upon receiving the required Certificate(s) of Insurance.

**E. LETTERS OF APPRECIATION:**

**F. OLD BUSINESS:**

**G. NEW BUSINESS:**

1. Approve Electric Purchases for Resale from Florida Municipal Power Agency, of Orlando, Florida, in an amount not to exceed $46,000,000 for FY 2020.

2. Approve Natural Gas Purchases for Resale from Florida Gas Utility, of Gainesville, Florida, in an amount not to exceed $1,900,000 for FY 2020.

3. Accept renewal quote from Florida Municipal Insurance Trust through Florida League of Cities for property, workers' compensation, general liability, and automobile liability insurance coverage effective from October 1, 2019 to September 30, 2020, and approve funding of $742,805 premium.

4. Business Development Blueprint Presentation – For Information Only.

5. Advanced Metering Infrastructure (AMI) Presentation – For Information Only.

6. Bill Comparisons for the month of July 2019 – For Information Only.

7. Approve an overall average 2.0% Cost of Living Adjustment for employees, in an amount not to exceed $319,265 for fiscal year 2020 effective October 1, 2019 and a Performance Incentive Plan not to exceed $319,265 effective December 2, 2019.

8. FPUA Director and Attorney Compensation Package for possible action by the FPUA Board and there is no staff recommendation.

**H. AWARD OF BID:**

**I. RESOLUTIONS:**

1. Adopt Resolution U.A. 2019-05, a Resolution of Fort Pierce Utilities Authority in appreciation of the services of Daniel M. DeIulio.

**J. DIRECTOR:**

**K. ATTORNEY:**

**L. COMMENTS FROM BOARD MEMBERS:**

**M. ADJOURN.**

Contracts under $25,000 in Board Packet for Chairman and Secretary Signature:

1. Aquatic Life Service Group, Inc. – Aquarium Maintenance - $8,874
2. FRCC Non-Disclosure for Joint Use Project
3. Horizon Contractors, Inc. – Mutual Settlement and Release Agreement
4. Medcom – Flexible Spending Acct – Administrative Services - $6,966
5. NRC Gulf Environmental Srvs, Inc. - Emergency Response Services Extension - $10,000
6. Seacoast Air Conditioning & Sheet Metal, Inc. – HVAC Upgrade Boston Avenue - $23,850
7. Southland Painting Corp. – Floor Resurfacing RO Bldg. - $7,780