MINUTES OF A REGULAR MEETING OF THE FORT PIERCE UTILITIES AUTHORITY, TUESDAY, AUGUST 2, 2016 4:00 P.M., CITY COMMISSION CHAMBERS.

Members Present: Chairman Michael A. Perri, Jr.; Vice Chairman Glynda Cavalcanti; Secretary Daniel M. Delulio; Deputy Secretary Darryl Thomas-Bey; Mayor Linda Hudson; and Nick Mimms, Ex-Officio Member/City Manager.

Others present: Clayton W. Lindstrom, Director of Utilities; Rupert N. Koblegard, III, FPUA Attorney; Nina Penick, Director of Financial Services; Paul Jakubczak, Director of Electric & Gas Systems; and Evelyn I. Walker, Director of Shared Services; Valerie A. Schulte, Acting Director of W/WW Systems.

The meeting was called to order by Chairman Perri.

Opening Prayer by Larry Lammers of FPUA Electric & Gas Engineering.

The Pledge of Allegiance was recited.

The roll was called and a quorum declared.

Javier Cisneros, Supervising Engineer of Electric & Gas Enginnering gave an overview of FPUA's Summer Engineering Internship Program. He said FPUA's Summer Engineering Internship Program is in its fifth year and it is the fourth year for the Electric & Gas Department. This year has been very exciting because the interns were able to design 327 pole replacements, which is approximately $775,000 of labor and material. These designs will be used as part of FPUA's short and long term work schedule for the #508 Pole Replacement Program. The high level of productivity is a combination of recent deployment of new design tool within the drafting program and the interns themselves. The interns had little to no experience or knowledge prior to coming to work with FPUA this summer of pole construction design. Over the past eight weeks they have proven to be great young adults with strong work ethics and are prepared to be future engineers. Mr. Cisneros introduced Derek Horn, who was born and raised in Fort Pierce, graduated from Lincoln Park Academy High School, graduated from IRSC with a two-year degree pre-engineering track, and is attending the University of North Florida majoring in Electrical Engineering with a Mechanical Minor. This is Derek's first year as an intern with FPUA.

Mr. Cisneros introduced Ben Worley who was born and raised in Fort Pierce, graduated from John Carroll High School, graduated from IRSC with a two-year degree in the pre-engineering track, and is currently attending the University of Central Florida as a Mechanical Engineering major. This is Ben's second year as an intern with FPUA. This is their first and last FPUA Board meeting before they head off to college.

Valerie Schulte, Supervising Engineer of Water and Wastewater Engineering introduced the intern working in her department. She said Joanna Julien is a University of Florida student graduating with environmental engineering and will graduate in December of this year. Joanna

is a first time intern with FPUA and works as a supplement with the GIS staff. Some of the primary tasks she does is research old record drawings, annexation agreements, easements, and inputting a lot of data we get in the field to make sure it is accurate in our GIS base. Water and Wastewater Engineering has had this intern program for five years.

Mr. Perri thanked the students for participating in FPUA's program and he wished them the best of luck.

Mr. Mimms asked if the interns would like to say something to the Board.

Derek Horn said it has been a great opportunity, is very appreciative of everything he has learned, and thankful for the time spent by the staff helping him learn.

Ms. Cavalcanti asked Mr. Horn if he was Bunny's son.

Mr. Horn said he was.

Joanna Julien thanked the Board and staff for allowing her to have the opportunity and never thought she would be able to give back to her own community. She said it is nice to know this program is available to students like her that grew up here in Fort Pierce and can come back if they want to.

Mayor Hudson said she hopes you do come back.

Ben Worley thanked the Board and FPUA for giving him the opportunity to have his first internship in his field of study. He thanked them for the ridiculous amounts of stuff he has learned this summer and knowing absolutely nothing about pole replacement or any energy transference to what he knows now.

Ms. Cavalcanti asked if they were going to assure the Board that during a hurricane those poles will be standing.

Mr. Bey asked what the possibility or chance these interns will end up working for FPUA after they have completed college. He asked what bearing this internship would have on their employment.

Mr. Perri said he believes they would have a leg up if they wanted to work for FPUA.

Mr. Cisneros said if the opportunity presents itself and there is a position available for them when they graduate, then they do have a leg up. He said if there is not a position available when they graduate, hopefully they will go off and get some more experience before they come back. Mr. Cisneros said that working here with FPUA does give them an opportunity to get some exposure and one on one time, which is extremely important and finding a good fit with FPUA is extremely important.

Mr. Perri asked to set the agenda.

Mr. Lindstrom requested to add a walk on item concerning the replacement and appointing a temporary Acting Director for Water and Wastewater.

A motion was made by Mayor Hudson, seconded by Ms. Cavalcanti, and unanimously carried to approve the set agenda with the added Item J-1 under Director of Utilities.

A motion was made by Mayor Hudson, seconded by Mr. Bey, and unanimously carried to approve the July 5, 2016 minutes.

A motion was made by Mayor Hudson, seconded by Mr. Bey, and unanimously carried to approve the Consent Agenda.

1. POA 17-01: Approve the single source purchase of a Wilo 248 HP submersible pump for FPUA's Master Lift Station A in the amount of $108,322.85 from Kaman Industrial Technologies Corporation, of Bloomfield, Connecticut.

2. Approve budget transfer of $50,000 from Maintenance/Service Contracts to Engineering/Consulting Fees to cover the cost of St. Lucie County Landfill's portion of the acidization procedure performed at the Mainland Water Reclamation Facility's Deep Injection Well.

3. Approve no change to the Purchase Gas Adjustment for the month of August, 2016.

4. Approve budget transfer in the amount of $45,000 to fund the completion of the subaqueous water main valve improvement project for a total cost of $145,000.

5. POA 14-53: Approve Specific Authorization No. TLC 16-01 with T.L.C. Diversified, Inc., of Palmetto, Florida, in the amount of $67,922 for design/build services relating to Island Water Reclamation Facility (IWRF) Intermittent Surface Water Discharge Metering Improvements. This Specific Authorization shall commence upon Notice to Proceed and end on or before September 30, 2016.

6. POA 16-13: Approve award of Bid to and Contract for replacement of an existing Liebert HVAC system at the Energy Services Center (ESC) with Thermal Concepts, Inc. of Davie, Florida, in the amount of $30,093. The Contract will commence upon written Notice to Proceed and end on September 30, 2016, contingent on receiving required Certificate(s) of Insurance.

Florinda Mazzarella read the following into the record: A letter was received from AGAPE Senior Center thanking FPUA employees for the 102 pounds of food donations.

An email was received from Sue Jones of 2023 St. Lucie Boulevard expressing her appreciation for the fast, reliable, polite, and nice service rendered by Quinn Binford of the Water Distribution Department.

An email was received from Judith V. Weber of 816 South 8th Street thanking Jason Erwin and Bill Crawford of the Electric T&D Department for their knowledgeable, informative, pleasant, and polite service.

Mr. Perri said those letters are always nice complementing our employees.

Tom Fryar, Information Technology Services (ITS) Manager, gave the June 2016 quarterly update of the ITS Department. He said he spoke to the Board back on April 19 and it was requested that a quarterly status of ITS different services, purchasing, and putting into production. Some of the topics to be discussed are Invoice Cloud, Vocantas, SharePoint, and some staffing. Mr. Fryar said the Core Business System FPUA uses is Microsoft Dynamics Great Plains and Cogsdale, which is our Customer Service Management system. He said Invoice Cloud is a web-based invoice presentment company that uses Sage to process credit cards. They are to replace Authorize.net, SpeedChex, and AutoPay systems. In July there was a requests to allow FPUA to take customer deposits and we are now able to do that through Invoice Cloud. Some of the benefits of Invoice Cloud, which is an electronic billing, allows us to send notifications and reminders through emails and text. The bills can be accessed from any computer, tablet, or smartphone and if the customer goes paperless, it saves $0.40 per customer per month. There are real-time payments through the website or the Interactive Voice Recorder. It prevents FPUA from being reliable for credit card fraud and eliminates some of the manual processes by staff. Mr. Fryar said as of August 1, FPUA has approximately 12,500 customers using Invoice Cloud on line services monthly on average. He said 12,172 customers are registered with Invoice Cloud and out of that there are 5,828 using the auto-pay. There are 1,850 customers that have gone paperless and we had calculated at this time there would be 1,295 and it is a cost savings of about $370 a month. Vocantas is FPUA's Interactive Voice Response (IVR) system, which allows the customer to call in, pay their bills, and report an outage. Staff is still in the process of working into allowing the Vocantas to work with our outage management system so if someone reports an outage, they can call them back. It interacts with the Cogsdale Core Business system for the customer side and Invoice Cloud. This was put into production at the end of April and around the end of June it was outbound so it would call the customer to let them know they are going to be cut if they do not pay their bill. Over 3,900 customers have used Vocantas to make their payments since its introduction in April. Microsoft SharePoint is to replace FPUA's document management system, replacing the aging forms system, internal Internet system, and allowing for more collaboration between departments. The goal is to have it become a part of the Core Business System and on July 5 the Board approved Nube to complete the SharePoint project. The process was started July 11 and hopefully it will be up and running towards mid-August, if no problems come up. There is one

small problem where the farm where the SharePoint is going to be placed on, he is having problems connecting into it. Before he left back in October or November it was functioning so we are trying to figure out what caused the problem and get it restored and move forward on it. Mr. Fryar said part of the consulting services process that was approved by the Board on July 5 are offset by then spent salary and wages of the unfilled programing positions. He said it is costing us money, but FPUA does not have the programming staff seats filled at this point. The Systems Group is having a hard time keeping up with the projects and daily work orders because of unfilled positions. The Programmer I position has been posted for over two years and came close a couple of weeks ago, but unfortunately she had a better offer. The Programmer II position, which was the position to handle SharePoint has been posted for over nine months and no takers for it.

Mr. Bey asked what the problem is.

Mr. Fryar said it could be money or trying to get it advertised out there. He said they have contacted a lot of the staff and the market right now for IT is less than 1% unemployment so it is very competitive out there.

Mr. Bey asked if FPUA is offering market comparable as far as salaries.

Mr. Fryar said hopefully and since FPUA is having the studies done to see if we are and until he gets the results of the studies, he cannot answer your questions.

Mr. Bey said he would be interested in knowing and it seems we should be able to employ people, get to the crux of the problem, and fix it so we can hire somebody.

Mayor Hudson asked if he uses the college and career source for those positions.

Mr. Fryar said he has reached out to the local as well state colleges and recruiters. He said someone came in and verbally accepted the position and over the weekend she got a better offer. We get the candidates that come in, some of them are unable to meet our goals of programmer, and we are not requesting a high knowledge of the position, just a good knowledge. They need to be able to perform the work as requested and we are just not getting that kind of candidate.

Mayor Hudson asked if that would be a bachelor's degree.

Mr. Fryar said the minimum is a bachelor's degree.

Mayor Hudson asked if experience is required.

Mr. Fryar said if we have a sharp enough student that can do it, in fact one of the programmers we have was a sharp student, we brought him in almost four years ago, and he has done very well. He said the experience is a nicety, but not a requirement.

Mr. Perri asked how many applicants have applied over the two years it has been posted.

Mr. Fryar said probably 50 to 75 have applied and we have interviewed 15 because some of the candidates that apply for the position have not even been in the computer field much less the programming field.

Mr. Perri said then qualifications are also an issue and not just the salary.

Mr. Fryar said that is correct.

Ms. Cavalcanti asked if we are losing them to another community like Fort Lauderdale.

Mr. Fryar said the person that accepted verbally was coming from Tampa.

Ms. Cavalcanti asked where she ended up.

Mr. Fryar said he does not know.

Paul Jakubczak, Director of Electric and Gas Systems, presented the quarterly FPUA Reliability Update ending June 2016. FPUA's SAIFI numbers, which are the average number of outages that a customer could experience on our system and we are holding steady and it is 0.60. We are on still on pace to be under one average outage per customer. The second number is CAIDI, which is the average amount of time that customer that is interrupted sees before his power is restored. FPUA is a little over one hour and ten minutes and we are working on improving that, but are still under the industry outage. The SAIDI number is the average of the total number of minutes customers are out across our entire customer base, the average customer would have seen about a 42.9 minute outage. Mr. Jakubczak presented a slide from FMEA that is the State Municipal Comparison, and he said FPUA is not high or low, but if you go to the bottom of the chart where we fall with the larger utilities, we are running fairly well. The SAIFI for FPUA is 0.6 and the average for this 12-month period is 1.3 so FPUA is one half of what the average is. The Board requested a comparison with some of the IOUs as well as the municipal average and the chart displayed came out about three or four weeks ago from FMEA. They had to wait until all the reports were put in by the Public Service Commission. FPUA's numbers are on the far right for 2015 and is below the average on the SAIFI numbers, which is the average number of outages. FPUA is on the higher end for the length and duration of those outages, but are well below everyone else on the overall average.

Mr. DeIulio asked if when Mr. Jakubczak says below, he means perform better.

Mr. Jakubczak said he means perform better. He said engineers look at the lower the number, the better and kind of like golf. Hopefully in six to twelve months' time, we will see the benefits of having the interns here as well also.

Mayor Hudson asked how Mr. Jakubczak expects to improve the number for CAIDI.

Mr. Jakubczak said the best way to improve the CAIDI number is to shorten the outage time.

Mayor Hudson said that is right, but how.

Mr. Jakubczak said municipalities normally have the shortest response time and FPUA is usually on site within 15 to 20 minutes of a reported outage. He said some of the things staff is going to be doing with the outage management system that has been in place for roughly six months, is as customers call in, we are better able to send the individual lineman that will be fixing the problem right to the site. We will be able to then go from there instead of starting at the substation and working our way out. Staff is also working on tree trimming and storm hardening, which will help see our numbers go down. That would be the outages as well as the length of time.

Mayor Hudson said that would be prevention.

Ms. Cavalcanti asked if when FPUA does tree trimming, do they do the backs of property or just the front?

Mr. Jakubczak said FPUA trims anywhere there is primary lines. He said the places where FPUA does not normally trim is where there are secondary cables from FPUA poles to a customer's house. Most of the time if it is the primary section of the line, staff will trim around that regardless if it is in the front of the house or the back.

Barbara Mika, Finance Controller, presented the bill comparisons for the Month of May 2016. This graph displayed before you is the May Comparison of Florida Residential Electric Rates, which is compiled by the Florida Municipal Electric Association. This graph shows municipal electric bills in the state of Florida for usage of 1,000kWh. FPUA is identified in yellow, and represents FPUA's relative position compared to the other municipal electric utilities. FPUA has improved its standing by three positions since this comparison was presented in April to the 26th position from the right and is the 8th position from the left, which officially puts us in the top 10 of the lowest ranked utility rates in this comparison. FPUA's Electric bill for May, at $107.84, remains below all the averages for the All Requirements participants, for Florida Municipal Utilities, and for the Investor Owned Utilities. Since April, nine utilities have increased their bills, and seven have decreased their bills. The most notable changes this month that have affected FPUA's improvement in standing were Green Cove Springs with their bill reflecting an increase in fuel cost adjustment of $12.00. The City of Starke had an increase in their fuel cost adjustment this month of $8.97. The City of Havana had an increase of $5.84 and this is their fifth consecutive month with an increase. The biggest rate decrease came from Alachua with a fuel cost decrease of $7.25. The next graph displays a similar comparison for usage of 2,500kWh. On this comparison, FPUA has improved two positions since this comparison was last presented in April and is now in the 21st position from the right. The reason for this change in FPUA's standing is the

rate increases implemented by Green Cove Springs and Chattahoochee. Also important to note is that FPUA's 2,500kWh bill for the month of May falls below all of the averages shown in this comparison. Mrs. Mika said the display before you is the May Comparison of local residential electric, water, and wastewater bills that has been compiled by finance staff. This table displays the comparison of utility bills between Fort Pierce, Port St. Lucie, St. Lucie County, Vero Beach and Martin County. All calculated bills include applicable taxes and fees and have been verified to actual bills. There have been no changes to any of the local water and wastewater bills and no changes in any electric bills in this presentation for the last one. FPUA's bill is the lowest in the County and is coming in at 1.6% below Port St. Lucie and 3.2% lower than St Lucie County Utilities. The next chart is a new more detailed presentation of the previous slide. Staff has included bills showing the fees, services, and a breakdown of taxes and other charges to the customers in the different service territories. Explanation of these fees and charges were included in the Board's packet. Mrs. Mika said the labeling in the first column of the non-fuel for the electric and water usage charges may be a little misleading in that she was mirroring FPUA bill and the tiers are different between FPUA, FPL, and Vero Beach in certain instances. The 750kWh on the first tier is only for Fort Pierce and all the others are 1,000kWh. On the water side, FPUA and Vero Beach have the same tier at 3,000, but Port St. Lucie and St. Lucie County's first tier is up to 5,000. Martin County goes to 10,000 on the water. FPUA does not charge a separate franchise fee to customers inside the City limits; however, a distribution of 6% of all the revenues billed are paid to the City each year. The 6% distribution is built into the base rate for all services billed. This item is for information only and there is no action is required on your part.

Ms. Cavalcanti thanked Mrs. Mika for the information because it is finally very clear. She was never quite sure on the tax amount and it is kind of hard to compare if you have taxes in Fort Pierce and do not have them in Martin County as to what the bill is.

Mrs. Mika said it is very complicated.

Ms. Cavalcanti said she can see a lot of work was put into this and she appreciates it.

Mayor Hudson said she appreciates it also and the explanation of the different franchise fees and the chart with the details are helpful.

Nina Penick, Director of Financial Services, presented the status report on Electric Power Cost Adjustment (PCA) for June 2016 and updated projections through September 2017. She said the PCA is the mechanism by which FPUA recovers power costs from our customers that are in excess of the $79.52 base power cost, which is included in the base rate along with the 6%. The cost of power purchased from Florida Municipal Power Agency (FMPA) for the month of June was billed to FPUA at the rate of $78.36 for 1,000kWh. It was an increase of $5.67 as compared to the month of May. The under-recovery from the customer for the month of June totaled $695,000, so the cumulative over-recovery is approximately $4,455,000 as of the end of June 30, 2016. FPUA has returned $2,265,000 to our customers over the last five months. The next slide shows

what the projected amount of the PCA over-recovery would be assuming no change leaving the PCA at the -$9 and if they are correct. These projections of FPUA's power cost are prepared by Public Resources Management Group, which in turn are based on the projections prepared by FMPA. Based on the current projections, the over collection would deplete completely and then some and next month we should be getting the next years' worth of projections from FMPA. Staff is not recommending a change in the PCA at this time, but will continue to monitor this trend and recommend changes to the PCA only when necessary. Mrs. Penick said the balance of the over recovery is expected to fall below the $1 million floor in April 2017, which is the same as last month. She said because of the amount of the current over-recovery of over $4 million, staff is not yet recommending a change in the PCA. It is anticipated FMPA will release the 2018 projections the upcoming month and the next Board meeting this will be brought back. Staff will continue to monitor the trend and recommend changes as needed.

Mr. Lindstrom said the next item is a resolution to adopt the budget that was presented at the workshop.

Mrs. Penick said some of the information will be repetitive because the Board has already seen it twice so she is going to skip quickly over the things already seen. Staff is asking for approval for the total revenues for both the amended 2016 budget as well as the original 2017 budget. As typically occurs, the amended budget tends to decrease both revenues as well as expenses, as a result of knowing better what the power costs are for the year. This past year, FPUA has had a very good year, we have nice low power cost, and that is why the revenues and expenses in 2016 are so much lower than those budgeted in 2017. Capital was approximately the same. If we are spending a certain number of dollars for operations and maintenance in capital and the revenues are less than that, the question is where the difference will come from. It will come from operating cash. Mrs. Penick said we use operating cash as needed, if we do spend the funds as budgeted. There are no rate adjustments included in the budget at this time, only the one that was approved and implemented in June for the water system. Mrs. Penick said the budget funded by rates excludes the purchases for resale, which since the cost for the purchases for resale are not controlled by FPUA and are not funded by rates, but the PCA. She said by removing that it clearly shows how flat FPUA's budgets have been for the last four years. The difference with this as opposed to the total budget that was just presented to you are some of the non-cash expenses like depreciation, other post-employment benefits, the contingencies, accreditation, which is the additional amount owed to our bond holders on our capital appreciation bonds. We still have a series of bonds that are paid that way and rather than booking all the expenses at the end, it is something we call interest every year, but it is not a cash payment until the very end. When we remove all those expenses, the past four years our budgets have been flat and unremarkable. One other thing to note is our debt service cost, which is primarily in the form of principle will be going down in FY 2017 and will drop about $1.7 million. It was factored into our rate analysis each year. Mrs. Penick said staff is looking into the viability of refunding our 2009 bonds; that is the only series that could actually be refunded. She said they have rates between 3.9% and 5% so we want to refinance them and get a better rate. Since it costs us money to do that, we have to be sure it does not costs us more than what we are saving. Over a 3-year period,

the rate funded capital is finally decreasing now that we are bringing to a close a lot of the upgrades to the Water Treatment Plant. The rate funded O&M is up 2% in that 3-year period and the purchases for resale over that same time period is down 7%. The total capital budget yearly shows the actual does not generally reflect the budget. Staff budgets what we believe is needed for the upcoming year and try to get it as close as possible. Unfortunately, we are not always able to get to the things we want to get done and sometimes the projects we plan to do, just do not get done when we are dependent upon other agencies. The slide shows the top 10 projects for 2017 and Avenue M, Wendell Road, and Ohio Road are the projects projected to be paid by State Revolving Fund loans. Staff is in the process of preparing those applications at this time. If we exclude the contingencies, these top 10 projects make up 52% of the total capital budget. If just one of these projects does not go through, that would be a lot of money we would not spend. Mrs. Penick said the purpose for applying for the State Revolving Fund loan is to spread the rate impact of those costs over multiple years instead of just one year. She said that predominately the capital budget is paid for by rates, but there are other sources of funding as well. The revenues and the PCA have dropped dramatically in recent years and although the consumption had fallen in the last couple of years, it has come up. We are projecting it to remain at a higher level. On the water side there are increases in revenue and in 2013 there was a huge drop off in consumption. Although it has not completely come back, it probably will. Both the water as well as the wastewater gallons billed hit bottom in 2013 and has come back a little bit. Natural gas has the wonderful uptick related to the contract customers in consumption as well as an increase in revenue over the last few years. The Operations and Maintenance budget big differences are the purchases for resale from year to year. The full time position count shows 270 employees budgeted for the end of FY 16 and FY 17. The position count on page 23 shows the only time the count was fewer in the 27-year history was in 1998 where it was down as low as 258 employees. That was after the Henry D. King Power Plant was decommissioned. The distribution to the City of Fort Pierce has been on the increase as our revenue has increased, so does the distribution. It has leveled out for the last few years. The calculation of these amounts is on page 42 of the Annual Budget. Mrs. Penick said staff is requesting adoption of Resolution No. U.A. 2016-07.

Mrs. Mazzarella read the title into the record:

"Resolution No. U.A. 2016-07, a resolution adopting a budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 and amending the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, for Fort Pierce Utilities Authority of the City of Fort Pierce, Florida."

A motion was made by Mr. Bey, seconded by Ms. Cavalcanti, and unanimously carried to approve Resolution No. U.A. 2016-07, a resolution adopting a budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 and amending the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, for Fort Pierce Utilities Authority of the City of Fort Pierce, Florida.

Mr. Lindstrom said effective July 15, our Water/Wastewater Director formally retired so at this point he is requesting appointment of Valerie Schulte as the Acting Director until a permanent director is hired. He said the plan of attack is the position will be advertised internally and externally within the region and through the trade organizations and publications. The applicants will be screened by Mr. Lindstrom and the Human Resources Department. The finalists, Mr. Lindstrom suggested that at least one of the Board Members participate in the interview process before a recommendation to the Board is made for replacement.

Mr. Delulio said Mr. Lindstrom suggested that a Board Member attend the interviews and Mr. Delulio volunteered.

Ms. Cavalcanti said she would volunteer, but if Mr. Delulio wanted to do it that was okay with her. She said she is volunteering and asked if Mr. Lindstrom wanted one or two people.

Mr. Delulio said if there are two or more Board Members, then it needs to be a workshop.

Mr. Lindstrom said it is entirely up to the Board.

Mr. Perri said he believes a workshop on the finalist would be in order because everybody has different ideas.

Mr. Delulio said he agrees and asked how many finalist there would be.

Mr. Perri said he would leave that up to staff.

Mr. Lindstrom said it is totally dependent on the type of resumes and candidates they receive both internally and externally.

Ms. Cavalcanti said she does not mind declining so if Mr. Delulio wants to do it, it is fine with her.

Mr. Delulio said he agrees with Mr. Perri's suggestion to have a workshop so the Board can be involved in the process and not that they will be meddling. He said one of Board's duties according to the Charter is to approve of any Director and it would be difficult to do that without being involved in some way.

Mr. Perri said firsthand knowledge.

Mayor Hudson said in the final analysis, this person reports to Mr. Lindstrom.

Mr. Lindstrom said in summary, he will proceed with advertising internally and externally through our regional contacts. He does not believe we need a national search or a consultant to do this for us. There are enough opportunities to search them out locally.

Mr. Perri said he agrees.

Mr. Lindstrom said they will gather the applicants, screen them internally, and bring them to this Board for a consideration of a potential workshop. He said the determination of that could be determined later.

A motion was made by Ms. Cavalcanti, seconded by Mayor Hudson, and unanimously carried to approve Walk-on Item: Confirm appointment of Valerie A. Schulte as Acting Director of Water/Wastewater Systems until a Director is hired for that position.

Mr. Lindstrom said at the last annual meeting Mr. Perri was re-appointed as Chairman of the FMPA Liaison Committee. He said that speaks very well of Mike and of FPUA's position within the municipal world of electricity. Mr. Perri is also FPUA's representative for the entire six-state region to the American Public Power Association Board.

Mr. Lindstrom said he was elected President of FMEA for this upcoming year.

Mayor Hudson asked what comes with that position, if it is a lot of advocacy with Tallahassee.

Mr. Lindstrom said that is correct and he puts Mrs. Mazzarella busy to keep his calendar up to date. He said an update on the WEOP Program is that we have completed seven homes, three are in progress, and three are with the City for income verification. That program is working out just as it was planned.

Mr. Bey said for the public, the WEOP program is Weatherization Education Outreach Program.

Mayor Hudson asked if there is a lot of interest in the program.

Mr. Lindstrom said there is some interest and not as much as he expected. There is enough to spend all the money that is set aside for it.

Mayor Hudson asked if all that money is in a one year time frame and asked when the year started.

Mr. Lindstrom said the year started October 1, 2015 and uses the matching funds from the City as well as FPUA's contribution.

Mayor Hudson asked if it ends September 30, 2016.

Mr. Lindstrom said that is correct.

Mayor Hudson asked if we will start again this year.

Mr. Lindstrom said that is correct.

Mr. Bey said FPUA will automatically kick so much money back into that.

Mr. Lindstrom said FPUA budgets for that annually and $55,000 was in the budget this Board approved for next year.

Mr. Bey asked if the City will make another contribution.

Mayor Hudson said she does not know if it is in the City budget.

Mr. Mimms said there is roughly $20,000 allocated that he believes will be approved as part of the City's Action Plan for CDBG funding. He said the City does not have an additional $35,000 allocated as of yet for the upcoming fiscal year, but he is sure it is something that will be considered as they move forward.

There being no further business, the meeting was adjourned.

ATTEST:

SECRETARY

CHAIRMAN