FORT PIERCE UTILITIES AUTHORITY
REGULAR MEETING
AGENDA

TUESDAY
March 21, 2017, 4:00 p.m.
City Commission Chambers
100 North U.S. #1, Fort Pierce, Florida

MEETING TO ORDER

Opening Prayer by Carol Johnson, FPUA Human Resources

Pledge of Allegiance.

ROLL CALL AND DECLARATION OF A QUORUM.

***Nina Penick to present the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Award for FPUA's FY 2015 Comprehensive Annual Financial Report.*

A. SET THE AGENDA.

B. APPROVAL OF MINUTES:

1. Approve the Minutes of the Regular Meeting of February 21, 2017.

C. COMMENTS FROM THE PUBLIC.

D. CONSENT AGENDA.

1. POA 17-47: Approve piggyback of City of Port St. Lucie Sealed Electronic Proposal No. 20130125 and Contract with SEMS Technologies, LLC of Suwanee, Georgia, for the purchase of Asset Management/Work Order software, implementation and maintenance, in an amount not to exceed $82,900. The term of this Contract will be from March 22, 2017 through March 21, 2022.

2. RFP 17-24: Accept proposals from and approve Contracts for Weatherization & Educational Outreach Program plumbing and water heater services with Farmer & Irwin Corporation of Riviera Beach, Florida and K.R.K. Enterprises, Inc., of Fort Pierce, Florida, in an amount not to exceed $45,000 annually ($22,500 each). The initial term of these Contracts will be from March 22, 2017 to March 21, 2018, with four one-year renewal options.

3. Approve the Federally Funded Public Assistance State Agreement with the State of Florida, Division of Emergency Management, of Tallahassee, Florida, related to reimbursement of costs incurred related to preparation for and cleanup and restoration of utility service after Hurricane Matthew. The Agreement will take effect upon its execution by the last of the signatories and will terminate upon approval of account closeout by FEMA.

E. LETTERS OF APPRECIATION:

1. An email was received from Steve and Pat Hollingsworth thanking Raul Barrera of Customer Solutions for helping them walk through the process to set up a utility account on line.

F. OLD BUSINESS:

G. NEW BUSINESS:

1. Approve the overall average 3% pay increase for FPUA employees not to exceed the budgeted amount of $211,600 for the second half of Fiscal Year 2017 effective March 27, 2017.

2. 2017 FPUA Director and Attorney Compensation Package for discussion.

3. Approve the recommendations of the FY 2017 Classification Study Proposal performed by Parilla & Associates for a new salary structure and position placements for implementation on October 1, 2017.

4. Bill Comparison for month of January 2017 – For Information Only.

5. Approve an increase to the Power Cost Adjustment of $5 per 1,000kWh, from -$6 to -$1 per 1,000kWh, effective April 1, 2017.

6. Approve the FY 2016 Comprehensive Annual Financial Report as presented.

H. AWARD OF BID:

I. RESOLUTIONS:

1. Adopt Resolution No. UA 2017-04, a resolution amending the budget of Fort Pierce Utilities Authority of the City of Fort Pierce, Florida for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016.

J. DIRECTOR:

K. ATTORNEY:

L. COMMENTS FROM BOARD MEMBERS:

M. ADJOURN.

Contracts under $25,000 in Board Packet for Chairman and Secretary Signature:

1. Annual Certification of Financial Responsivity for Storage Tanks
2. Chaunceys Glass, Inc. – WEOP Glazing Services - $5,000
3. Public Resources Management Group, Inc. – Review CIC, AGRC & GRCS - $19,800
4. Gray Matter System LLC – Engineering Services - $9,800
5. Underwater Engineering Services, Inc. – Submerged Pipeline Survey - $17,235

Contracts under $25,000 Chairman and Secretary Signed in Office 3/10/17:

1. Nationwide Health, LLC – First Aid/CPR/AED certification training - $6,475